

MINUTES
PUBLIC WORKS COMMITTEE
June 3, 2019

The Penn Township Public Works Committee convened on Monday, June 3, 2019 at 7:36 p.m. following the Public Safety Committee Meeting. Present were Chairman Klunk and Commissioners Brown, Heiland and Van de Castle. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Engineer Bortner, Zoning Officer Smith and Township Secretary Sweeney. Commissioner Felix was absent with notice. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the May 6, 2019 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Mr. Reg Baugher, 585 McAllister Street, representing Holly Givler, 411 Park Heights Blvd. Ms. Givler is concerned with trees that are blocking the view from her driveway which present a safety issue. Mr. Baugher will confer with Engineer Bortner. The plans for the Park Heights Boulevard Bridge may rectify this problem.

AUDIT PRESENTATION: Craig E. Witmer, CPA, CFGM and Amanda D. Ruhlman, CPA, representatives from Smith Elliott Kearns & Company, LLC were in attendance to present the findings of the December 31, 2018 Audit.

LAND DEVELOPMENT PLANS: Engineer Bortner reported the Markets of Hanover, and Mavis Tire, Baltimore Street, Land Development Plans should be coming to a conclusion.

IMPROVEMENT BONDS: Engineer Bortner reported that final inspections have been completed for the Tennis Court Enclosure, South Western Turf Fields, and for 221 Woodside Avenue, he requested that the respective bonds be set to \$0.00. The Committee recommended eliminating the bonds.

PARK HEIGHTS BOULEVARD ANALYSIS: Engineer Bortner reported GHI installed the weight restrictions for the Park Heights Boulevard Bridge near Daugherty Drive. GHI looked at ways to improve the curve to improve curve to reduce number of accidents. Engineer Bortner presented several of the concept plans. The Committee agreed that Concept Plan #3, which would improve the curve at Daugherty Drive, relocate the culvert, and limit the speed to 30 mph, would most effectively address the concerns. The Committee recommended to move forward with the plan.

Engineer Bortner proposed conducting a traffic study for a mid-block crosswalk on Park Heights Blvd for safety of children to get to the bus stop. L-tap may assist with the traffic study, and may want to install handicap accessibility. This would be a temporary fix until the Park Heights Blvd bridge improvements are completed and sidewalks can be installed.

Mr. Cashdollar lives in a cul-de-sac at Oak Hills Circle. He contacted Engineer Bortner about the deteriorating condition of Oak Hill Circle and Oak Hill Drive, and requested to have the road repaired. The Committee agreed to patch the road until after the sewer project when road is scheduled for repair.

MS4-UPDATE: Manager Rodgers reported that we are waiting for the MS4 permit. About 75% of Township employees have attended training on how to recognize and report illegal discharges.

BAER AVENUE OIL STREAM STABILIZATION: Engineer Bortner reported on this project. There were stream improvements in 1979 where the township got a community block grant to put baskets in for the stream. The gabion baskets now have large holes with water flowing through causing to rust and disintegrate. CS Davidson has presented several options. Engineer Bortner wants to see if Township can obtain a grant to repair approximately 215 ft. along the stream, and suggested replacing the gabion baskets with block. The Committee recommended proceeding with the project.

PUBLIC WORKS BUILDING: Engineer Bortner reported that the Public Works building is in need of exterior repair. Items to be addressed are; Mobilization, Joint Sealant Replacement, Rust Staining Remediation, Wall Cleaning/Waterproofing and Gutter Sealing. The work has been included in the budget and soon will be up for bid. The Committee recommended to move forward with this plan.

EXTENSION REQUEST: Zoning Officer Smith submitted extension requests for SL18-13 LCBC and SL19-04 Schindler Elevator. The Committee recommend approving the requests.

RECREATION: Manager Rodgers reported the Recreation Board met for the first time on May 30th, with three of the five members present. They want to reach out to the public via a Facebook page in the hopes of receiving comments and ideas on the creative playground plans. Members would like to form a creative playground board as well. The Recreation Board will be meeting on the fourth Monday of the Month starting July 22, 2019.

OTHER MATTERS: Commissioner Klunk reported that John Zinn of the Lion's Club was instrumental in helping with power washing, and painting at Young's Woods.

Engineer Bortner reported that there are several paving projects in the works and the goal is to have completed while school is out of session. Flickinger Road is scheduled for the week of August 12, and a substantial detour will be necessary. He has the plan set and would like the committee to review.

The meeting was adjourned at 9:11p.m.

Respectfully submitted,
Donna M. Sweeney
Township Secretary