

MINUTES
PUBLIC WORKS COMMITTEE
MAY 4, 2020

The Penn Township Public Works Committee convened on Monday, May 4, 2020 via an online meeting, following the Public Safety Meeting at 7:42 p.m. Present were Chairman Van de Castle, Commissioners Brown, Elksnis, and Heiland. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Public Works Supervisor Ortman, MS4 Coordinator Hirt, and Township Secretary Sweeney. Zoning Officer Smith was absent with notice. The following items were discussed:

ANNOUNCEMENTS: Chairman Van de Castle read a summary of the public meeting guidelines.

APPROVAL OF THE MINUTES: The minutes of the March 2, 2020 Public Works Committee meeting were approved as submitted. There was no meeting in April, 2020.

CITIZEN'S COMMENTS: There were none.

ENGINEER'S REPORT: Engineer Bortner reported that William Ortman, the Public Works Supervisor is in attendance, and has been with the township for a little over a month. The committee welcomed him aboard.

Engineer Bortner reported brush and limb collection has begun, and has not been impacted by the current situation due to COVID-19.

Chairman Van de Castle asked if the public works equipment that was sold March was picked up. Manager Rodgers stated that we are waiting for the offices to reopen to arrange pickup of the items.

MS4 UPDATE: MS4 Coordinator Hirt reported she is working toward getting the GIS mapping information online with Assistant to the Engineer Garrett. She stated she is not sure how COVID-19 is affecting the MS4 permit, the item keeping us from getting the permit is the Chesapeake Bay Pollution Reduction Plan which is being handled at the county level. She will keep the committee updated. MS4 Coordinator Hirt reported that there was a spill last week, nothing entered into the storm sewer system. It was determined the bright blue liquid spill came from a Republic trash truck. DEP was contacted and assisted in contacting Republic. Hazmat sent a representative to retrieve a sample, and Republic had a crew conduct the cleanup.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL17-10 Mustang Pointe, and SL19-13 Brookside Heights Phase IV. The Committee recommended approving the requests.

OTHER MATTERS: There were none.

CITIZEN'S COMMENTS: There were none.

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Donna M. Sweeney
Township Secretary