

MINUTES  
PUBLIC WORKS COMMITTEE  
MARCH 2, 2020

The Penn Township Public Works Committee convened on Monday, March 2, 2020, following the Public Safety Meeting at 7:45 p.m. Present were Chairman Van de Castle, Commissioners Brown, Elksnis, Felix, and Heiland. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, MS4 Coordinator Hirt, and Township Secretary Sweeney. Zoning Officer Smith was absent with notice. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the February 3, 2020 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

LAND DEVELOPMENT PLANS: Engineer Bortner reported that there were no new land development plans.

IMPROVEMENT BONDS: Engineer Bortner reported that the 1020 Baltimore Street, Billy J. & Sadie Kress improvement bond be set at \$131,069.40. The Committee recommended approving the bond amount.

DAVIS CIRCLE: Engineer Bortner reported there is currently a planter area in the middle of Davis Circle, making snow removal difficult. He would like to have the public works crew remove and pave the circle. Manager Rodgers informed the Committee according to the deed of dedication the property belongs to the township. Engineer Bortner would like to notify the residents to see if they have any objections to the removal. The Committee recommended that Engineer Bortner notify the residents.

BEAVER CREEK ROAD: Engineer Bortner reported there are several dead trees leaning towards the road on Beaver Creek Road that appear to be hazardous. Manager Rodgers stated that code enforcement has the property plans and will be sending notices to the property owners to remove the trees.

STREETLIGHTS FOR BREEZEWOOD PARK: Engineer Bortner reported that Breezewood Drive, Hufnagel Drive and Meadowview Drive are close to the top of the paving list. Lights are needed at two intersections; 2 Meadowview Drive, and 120 Hufnagel Drive. All township owned lights have been relocated, and utilities lights will need to be used. A request was placed with Met-Ed at a cost of \$4,000 for the two lights. The Committee made a favorable recommendation to the Board of Commissioners.

SHARRAH DESIGN GROUP, INC. WAIVER REQUEST: The Committee received a letter dated February 17, 2020, from Sharrah Design Group, Inc., requesting a waiver of Section 509.a of the Penn Township Subdivision and Land Development Ordinance specifically lot depths shall be not less than one nor more than two- and one-half times the average width. Commissioner Van de Castle stated his concern of the gas pipeline running under a driveway and between the houses, there is very short space to fit the house in. Commissioner Elksnis is concerned if the buyer will be aware of what their driveway will be sitting upon. Commissioner Van de Castle stated there is one odd lot at the end of the development that's long, if the lot was reassigned, they could avoid the gas line being under the driveway. Engineer Bortner stated that the same gas line does run through several developments. He has an issue with the way the lots were set up having a substantial elevation difference with the road and the gas line, so it made the lots relatively steep. If they eliminate some lots, they could widen up the lots and avoid the issue. Commissioner Brown and Felix opposed the request, and Commissioner Heiland requested to look at the plans after the meeting.

MS4 UPDATE: MS4 Coordinator Hirt reported she is working with Engineer Bortner, and Assistant to the Engineer Garrett to update and consolidate the GIS mapping information to one system and make accessible online when out in the field.

EXTENSION REQUESTS: Manager Rodgers submitted extension requests for SL19-15 South Hills Golf Course, and SL19-17 1020 Baltimore Street. The Committee recommended approving the requests.

RECREATION: Manager Rodgers reported that she had been in contact with Play by Design and is close to finalizing an agreement. The goal continues to be for a fall demo and spring construction. Commissioner Heiland reported that they have been discussing the idea of a "Kid's Kingdom" farewell event and fundraising kick off celebration at the end of the season. He has been in contact with vendors that may be willing to donate services for the event. Commissioner Felix asked if the old fencing could be saved. Commissioner Heiland stated that is in good condition and could possibly be used as fencing around the soccer field. Manager Rodgers said that she would like save the pickets from former commissioners and employees to be included as a possible memorial to the old playground. Commissioner Van de Castle suggested maybe hanging those pickets on the pavilion wall. Commissioner Heiland added that he has been in talks with the Chili Cook-off organizers. They had stated that to be considered for a donation from the proceeds the committee would need to provide volunteers to help with the event. Commissioner Heiland stated that he is also working on a pamphlet to break down the equipment cost. This would give donors the option to donate to specific areas of the equipment if they would desire.

OTHER MATTERS: None.

CITIZEN'S COMMENTS: None.

The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Donna M. Sweeney  
Township Secretary