

MINUTES  
PUBLIC WORKS COMMITTEE  
FEBRUARY 5, 2024

The Penn Township Public Works Committee convened on Monday, February 5, 2024, meeting at 7:12 p.m., following the Public Safety Committee Meeting. Present were Chairman Baile, Commissioners Berlingo, Brown, Elksnis and Heiland. Also present were Township Manager Ledley, Police Chief Hettinger, Fire Captain Wysocki, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the January 2, 2024, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

DISCUSS 2006 FORD F250: Engineer Bortner expressed concern regarding the inspection of the 2006 Ford F250, noting significant rust damage to the bed rails and a leaking steering box. He mentioned efforts to find a cost-effective solution for replacing the bed rails, estimating repair costs at approximately \$3,250, including the inspection. The vehicle has accrued around 132,652 miles. The Committee emphasized the importance of establishing a schedule for the replacement of aging vehicles. Engineer Bortner indicated that he had previously drafted a long-term plan for vehicle replacement, which had been postponed. The Committee agreed to address the topic of vehicle replacement during the discussion of American Rescue Funds at the upcoming Finance Committee meeting.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Township Engineer Bortner provided the Committee with a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL21-05 – Elsner Engineering Works
- SL22-01 – Water Street Four, LLC
- SL22-10 - 934 Baltimore Street – Cody Bentzel
- SL22-11 – Liberty Restoration & Construction, LLC
- SL23-05 - Maitland Investment Corporation-630 Westminster Avenue
- SL23-06 – 50 Baugher Drive – Rita Martin
- SL23-07 – WAWA Food Market and Fueling Station
- SL23-08 – 1750 Youngs Road – Jason L & Diana E Shoe
- SL24-01 – 40/60 Bowman Road
- SL24-02 – 37 Industrial Drive – Yazoo Mills
- SL24-03 – Holland Construction – 100 Blettner Avenue

CONSIDER WAIVER REQUEST REGARDING JASON I. & DIANA E. SHOE: The Committee received a request dated December 18, 2023, from Hanover Land Services, Inc. for a waiver to Section

509(a) Lots and Lot Sizes for the Jason L. & Diana E. Shoe Preliminary/Final Subdivision and Land Development Plan. Mr. Kris Raubenstine from Hanover Land Services, Inc. was present to outline the request. The proposal involves subdividing the current property with the intention of retaining the existing home for visiting family while constructing a new residence on an adjacent parcel. Notably, the property is presently enrolled in the clean and green program, and the objective is to maintain this status. Consequently, each resulting parcel must meet the requirement of a minimum of ten acres. The Committee requested the subject to be added to the Board of Commissioners agenda.

CONSIDER WAIVER REQUEST REGARDING YAZOO MILLS: The Committee received a request, dated January 8, 2024, from D.C. Gohn Associates, Inc., representing Yazoo Mills. There was no one in attendance representing the request. Engineer Bortner informed the Committee that our ordinance mandates plans to be submitted in a 50/100 scale. However, there is a request to submit plans at a 60 scale. Engineer Bortner expressed no objections to this request. The Committee noted that this matter may warrant review during the next update of the Subdivision and Land Development Ordinance. The Committee requested to include the request on the agenda for the upcoming Board of Commissioners meeting.

MS4 UPDATE: Township Engineer Bortner reported that the official response from the DEP inspection has not been received yet, but all preliminary responses seem positive.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL17-10 Mustang Pointe, SL21-05 Elsner Engineering Works, Inc., and SL22-01 Water Street Four, LLC. The Committee recommended approving the requests.

HANOVER SOCCER CLUB: Amy Redding, 230 Stock Street, representing the Hanover Soccer Club, expressed gratitude to the Committee for granting permission to use the fields at the Community Park for their soccer practices. She mentioned ongoing efforts to improve their fields and awaiting the NPDES permit for parking lot work. Ms.Redding requested to continue using the fields for two of their teams every other night, ensuring they would vacate the premises before dark. These teams are the U11 & U12 girls, and their season would run from mid-March through the first week of June, with no games scheduled on the weekend, and understands the fields are not reserved, but first come, first serve. She will forward a new certificate of insurance to the office.

DISCUSS PICKLEBALL COURTS: Several residents attended the meeting to discuss the potential installation of pickleball courts in the Township. Among those who spoke were Penny Gruver of 500 Beck Mill Road, and Angie Mowery of 1717 Beck Mill Road. Ms. Gruver urged the Committee to consider adding pickleball courts at the Community Park, noting the absence of public courts within Penn Township. Manager Ledley mentioned the need to research available grants for the project. In response to a query from the Committee, Ms. Gruver confirmed that they had contacted the York Adams County Tennis Association at South Western, but found limited availability and a fee for court usage. Commissioner Heiland shared his recent communication with West Manchester Borough, where the installation of two courts cost \$142,000 two years ago. Commissioner Elksnis pointed out that the 2016 long-term

comprehensive plan for the park did not include pickleball courts, expressing concern over the potential costs. The Committee agreed to conduct further research on grants and gather additional information before making any decisions. The Committee requested Engineer Bortner to gather estimated costs.

DISCUSS EASTER EGG HUNT: Manager Ledley announced that the Township's annual Easter Egg Hunt is scheduled for Saturday, March 23rd, at 10 a.m. Volunteers will be required to assist with stuffing eggs, and both the police and fire commissions will be present, as in the previous year. The Easter Bunny is also expected to make an appearance. Promotion for the event will be done through the newsletter, website, and Facebook page.

OTHER MATTERS: Commissioner Heiland raised a question regarding the status of work at Arbor Lane Park, noting the presence of a park closed sign. Engineer Bortner stated that while the basketball courts are accessible, efforts are underway by Public Works to remove tree stumps in the vicinity.

Manager Ledley reported that they are nearing the completion of filling the laborer position.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 8:02 p.m.

Respectfully submitted,

Donna M. Sweeney,  
Township Secretary