

MINUTES
PUBLIC WORKS COMMITTEE
FEBRUARY 3, 2020

The Penn Township Public Works Committee convened on Monday, February 3, 2020, following the Public Safety Meeting at 7:55 p.m. Present were Chairman Van de Castle, Commissioners Brown, Elksnis, Felix, and Heiland. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, MS4 Coordinator Hirt, and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: An executive session will be held following the Public Works Committee Meeting.

APPROVAL OF THE MINUTES: The minutes of the January 6, 2020 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

ENGINEER'S REPORT: None.

LAND DEVELOPMENT PLANS: Engineer Bortner asked the Committee if they had any questions regarding any pending land development plans. He reported that a land development plan for 300 Beck Mill Road was formally filed in January.

IMPROVEMENT BONDS: Engineer Bortner reported on several bonds. Mavis Tire-North Hanover to be set at \$16,325.38, South Hills Golf Club improvement bond to be set at \$157,405.60. A final inspection was completed on Pinebrook-Phase 1, bond in the amount of \$18,871.88 is no longer needed. Pinebrook-Phase 2 bond which expires on April 29, 2020 may be reduced to \$1,625.25. A final inspection was completed on Heights Avenue, LLC, ACNB Bank, bond in the amount of \$5,513.71 is no longer needed. The Site Bond for Brookside Heights-Phase 3 in the amount of \$1,170,250.68, may be reduced to \$233,685.43. A final inspection was completed on Burkentine Plaza, bond in the amount of \$49,307.50 is no longer needed. The Committee recommended approving the bond amounts.

SURPLUS EQUIPMENT: Engineer Bortner reported that Public Works has surplus equipment that he suggests putting on Muncibid. A Case backhoe, a Valk plow, Frink plow, and a Sno-King plow. Manager Rodgers stated that this will need to be done by resolution. The Committee recommended moving forward.

EXCHANGE CLUB OF HANOVER: The Committee received a letter dated January 13, 2020, from the Exchange Club of Hanover requesting a waiver to the sign ordinance to allow for an electronic sign truck to advertise their annual Builder's Show to be held March 12-14, 2020. Mr. Bob Channell, President Elect of the Exchange Club was present to explain that the builder's show will be held at the former Weis Market on

Baltimore Street which sits quite a distance back from the street. A local advertising company has donated the use of an electronic sign truck to advertise the builder's show. Zoning Officer Smith explained that the electronic sign itself is not against the ordinance, it is the truck in which the sign is in. The ordinance states that "Vehicles shall not be parked in public view in any district when the purpose is to serve as a sign or advertisement". The committee recommended that he could get a stand-alone electronic sign, or ask if the business would be willing to cover up their name on the truck. If the business name is covered, no waiver would be needed. The Committee requested for Mr. Channell to keep them updated on the matter.

MS4 UPDATE: MS4 Coordinator Hirt reported she is sending off the North Tributary data, final GPS and measurements this week. Gannett Fleming will be working with the data, in setting up the model, and she hopes to hear back from them sometime in April. MS4 Coordinator Hirt also reported that she has been finishing up on the MCM5 which is the inventory of the best management practices, she has over 750 now on file. She now has a fully updated stormwater map for all commercial, residential and industrial developments since 2003.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL17-10 Mustang Heights, and SL19-07 Markets at Hanover. The Committee recommended approving the requests.

RECREATION: Manager Rodgers presented proposals from Leathers and Play by Design for the play structure at the Community Park. She is looking for recommendation on how the Committee would like to proceed. The solicitor advised that the project will most likely have to be bid, and with prevailing wage. She stated that the Play by Design meets most of the concerns of the Recreation Board, with the openness of the design and the visibility of children. She stated that the structure can be added to in the future if desired. Commissioner Heiland asked if the solicitor said if there were limits of what can be paid for out of the Recreation Fund, Manager Rodgers stated that he said the whole fund could be used if needed. Commissioner Heiland said after looking at the information there are other ways that people could donate, such as materials could be donated. Commissioners Elksnis stated the Recreation Board has talked about having the Public Works department dismantle the structure that is there now, but there is a concern about disposal of the materials. Commissioner Heiland suggested on deciding soon, as the original plans were to start build on the next off season. Commissioner Felix suggested that boards or plaques could be used to state donating individuals or companies. Commissioner Elksnis added that there might be some grants available. Manager Rodgers stated that any donations should be placed in a separate account so the contributions would be accounted for going directly to the project. Manager Rodgers stated that she would contact the solicitor to discuss moving forward.

OTHER MATTERS: None.

CITIZEN'S COMMENTS: None.

The meeting was adjourned at 8:24 p.m.

Respectfully submitted,

Donna M. Sweeney
Township Secretary