

MINUTES
PUBLIC WORKS COMMITTEE
DECEMBER 6, 2010

The Penn Township Public Works Committee met in public session on Monday, December 6, 2010 at 7:00 PM. Present were Vice Chairman Rewa and Commissioners Felix, Heilman, and Prieber. Commissioner Goldsmith was absent with notice. Also present were Manager Garvick, Township Engineer Bortner, Highway Foreman Mahan, WWTP Supt. Mahone and Administrative Assistant Rodgers.

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the Board of Commissioners meeting on November 15, 2010.

APPROVAL OF MINUTES: The minutes of the November 2, 2010 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

ENGINEER'S REPORT: Township Engineer Bortner reviewed the progress on the North Point Plaza plan (formerly Delco Plaza). One of the problems is that the developers are proposing a third entrance to the property. PennDOT has plans to extend Eisenhower Drive through Conewago Township, which could cause an increase in traffic in the future along Eisenhower Drive. There is concern about the access from Carlisle Street and no proposed turning lanes along Eisenhower Drive to prevent stacking of traffic. Engineer Bortner stated that the plan has several zoning issues that need to be addressed prior to review and approval.

SOUTH WEST CROSSING PLAN: The Committee was addressed by Scott Barnhart from Burkentine & Sons regarding the South West Crossing plan. The plan has been recommended for approval by the Penn Township Planning Commission. The driveways and sidewalks have been installed in front of the existing duplex home but do not meet Township requirements. There is an easement agreement that needs to be worked out with one of the existing homeowners for the water line. The applicant is no longer requesting a conditional approval pending payment of the recreation fees. A copy of the approved easement agreement has been requested by the Township to file with the subdivision plan. The existing duplex has an existing utility pole that should have been relocated in order to provide the grass buffer between the sidewalk and curb. Instead, the sidewalk was placed around the existing utility pole directly against the curb. The grass strip is missing from the width of the two existing homes. Mr. Barnhart stated that the sidewalk was constructed according to the plan under review. He is aware that the sidewalk is not in accordance with the township's sidewalk policy, but he stated that the township inspected the sidewalk. Mr. Barnhart also indicated that Burkentine has been meeting with the attorneys working towards accommodating the current residents. Engineer Bortner stated that at one time the property was all one plan, but now it belongs to several different people. The Committee will review the installed sidewalk and may require the utility pole to be moved and the sidewalk installed to meet Township requirements.

CENTER STREET: Township Manager Garvick reported that PennDOT has requested a meeting to discuss the need for an amended reimbursement agreement for Center St. PennDOT is now requesting a new agreement that would require the Township to bid and pay for the project upfront and then request a reimbursement. Manager Garvick is not happy that PennDOT is requesting a change to the approved agreement. The project has been delayed several times, which has increased Penn's portion of the total cost of the project by \$300,000. Manager Garvick stated that he will be meeting with PennDOT next week.

YORK VILLAGE APARTMENTS: The Committee received a request dated September 16, 2010 from the York Village apartments for a waiver of the preliminary plan, final plan and the landscape and buffer yard requirements for their plan. Engineer Bortner reported that the Planning Commission recommended approval for the requests to a waiver of the preliminary and final plan requirements but denied a waiver of the landscaping and buffer yard requirements. Engineer Bortner stated he is not sure how this will prevent future flooding and that the Township has not caused the hardship the developer is claiming. It was suggested that the proposed units be made smaller to help alleviate the problem of not being able to install a buffer yard that meets the requirements of the ordinance. The Committee recommended denying the request for a waiver of the landscape and buffer yard requirements.

AQUAPHOENIX: The Committee received a request dated November 23, 2010 from GHI, Inc. for a waiver of the landscaping and buffer yards for a portion of the Aquaphoenix land development plan. Because they need additional parking spaces they are proposing to eliminate a portion of the buffer yard requirements at the location past the driveway where they are placing the parking lot. They provided pictures of the property immediately across the street from them that does not have similar landscape and buffer yard. Commissioner Felix stated that Planning Commission recommended approval and that Fire Chief Cromer had several concerns about the driveway for fire apparatus access, which have been addressed. The driveway has been revised. Township Engineer Bortner suggested that several trees could be planted.

GIOVANNIA'S PIZZA: The Committee received a request dated November 12, 2010 from Giovanni's Pizza for a waiver of the land development requirements to install a parking lot. It has been necessary for the restaurant staff and overflow customers to park on a section of grass area since the parking lot is not large enough. The Zoning Officer informed them that they needed paved parking. This is a new restaurant at the location of the former Runkle's store and gas station. The Penn Township Planning Commission recommended denying the request. Township Engineer Bortner stated that he does not have a land development plan for the property. The committee recommended denying the request.

FHWA STREET SIGNAGE: Township Manager Garvick stated that there are several federal regulations that have been passed that will apply to all municipalities in the US. He stated that by January 2012 all municipalities must have inspected all the roadway signs for reflectivity and all regulatory signs (stop, yield, speed limit, RR crossing, etc.) must meet the minimum reflectivity standards. They must have a management program in place to ensure that all signs meet minimum reflectivity standards and include an

inventory and maintain a database. By January 2015 all street name signs must be 6" letters. By 2018 all street name and overhead guide signs will need to be replaced with upper case and lower case letters. The Committee members suggested that the Solicitor be contacted to see if the National Federal Highway Administration can dictate the signage on municipal streets. The Committee also suggested contacting our Federal Representatives. It will cost the Township between \$30 and \$55 for each sign to replace.

COMMUNITY PARK REQUEST: Manager Garvick reported that James Horack, a local farmer, who has been farming the land around the Community Park for Martin Hill for several years was not notified when the land was given to the Township as part of the approval for the High Point land development plan. As a result he spread lime over some of the nine acres of land adjacent to the Community Park. He would like to be allowed to keep farming it to recover some of his costs. The Commissioners recommended denying the request.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

The meeting was adjourned at 7:52 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager