

MINUTES
PUBLIC WORKS COMMITTEE
OCTOBER 1, 2013

The Penn Township Public Works Committee met in public session on Tuesday, October 1, 2013 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Klunk, Heilman, Prieber and Felix. Also present were Manager Garvick, Township Engineer Bortner, WWTP Superintendent Mahone, Highway Foreman Mahan and Administrative Assistant Rodgers.

ANNOUNCEMENTS: Commissioner Felix read the announcement of the executive session held following the Board of Commissioner meeting on September 16, 2013.

APPROVAL OF MINUTES: The minutes of the September 3, 2013 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

ENGINEER'S REPORT: Engineer Bortner reported that there are four developments either constructing or preparing to construct, including Whispering Run 2a, Pinebrook, Brookside Heights and Thornbury Hunt. This is starting to put a strain on the inspection capability, as we typically have an inspector on site when improvements are being constructed. The rail trail project was put on hold temporarily to finish paving in Manheim Township to repay work that Manheim Township did in Penn Township during the summer. Brush and limb collection will begin next week and leaf collection will follow. The Public Works crew will return to the rail trail project as time allows.

ENGINEERING ASSISTANT: Manager Garvick reported that he and the Township Engineer interviewed three candidates for the position of Assistant to the Engineer. The Manager felt that all three applicants were good candidates but is intending to hire Shawn Garrett because he appeared to be the most qualified.

BARRICK'S INSURANCE: The committee received a request on September 3, 2013 from Steven Barrick for a variance to the sign ordinance for Barrick Insurance. He would like to install a 120 square feet of signage as compared to 100 square feet allowed by the ordinance for his insurance business at the intersection of Grandview Road and Baltimore Street. There was some concern about allowing an increase in signage but the committee recommended approving the request, as Barrick's signage is in line with the other three corners of the intersection.

COMMUNITY PARK: Administrative Assistant Rodgers reported that one proposal was received for the resealing of the Kid's Kingdom Creative Playground. The project was awarded to Walt Rewa for power washing and sealing. Gordon Brown called and stated that it was too much work to complete in the three weeks allotted. The park will be closed from

October 7 through October 25. The labor for the sealing and power washing will be about six thousand dollars.

YORK COUNTY RAIL TRAIL: The Township received notice from the York County Rail Trail Authority that we are recipients of a Government Leadership Award. The award presentation is scheduled for October 21 at 7:00 PM. Although the YCRTA meets the same evening as the BOC, the commissioners authorized President Felix and Manager Garvick to attend the YCRTA meeting and accept the award.

YORK COUNTY WATERSHED IMPLEMENTATION PLAN: Manager Garvick reported that the Township will soon be designated as a MS4 municipality which will result in additional work in documenting our storm water regulations and procedures. York County Planning Commission has prepared a countywide Watershed Implementation Plan with the intent that all the affected municipalities within the county participate in preparing a strategy that would reduce the sediment and runoff pollution levels on the county level as opposed to each individual municipality. The plan is that each municipality would receive the reduction credit for any improvement anywhere within the county. Manager Garvick suggested that, even though we are not yet required by regulation to comply with the MS4 regulation, it would be best for us to take part in discussions now and help plan the strategy for when the time comes when we do have to meet the stricter regulations. After some discussion the committee recommended pursuing inclusion in the preparation of the York County Plan in anticipation of the Township being designated as an MS4.

BRADLEY/CONNIE BUTT QUIET TITLE: The Township received notice of a Quiet Title Action for a portion of land on McClellan Lane. The property owners that filed the claim are Bradley and Connie Butt and they wish to claim the future stub street between McClellan and property owned by Hanover Wesleyan Church. After some discussion about the possibility of future development in the area the committee recommended contacting the Solicitor about objecting to the action.

2014 BUDGET: The committee reviewed the 2014 proposed public works, recreation and high way aid budgets. The public works wages and the engineering services were discussed. There was some discussion on purchase of new equipment along with the hiring a new crew for sewer projects. The reconstruction budget was increased. Eric budgeted the maximum number of dollars for realistic road projects and they were divided between the general fund and highway aid. The Recreation Budget was reviewed and the Lion's Club donation was removed. The road construction projects are the difference between this year's and last year's budget. The budget does not include all the projects listed in the five year plan, only those that could be completed by the current Township crew during 2014. The committee also reviewed the Highway Aid budget. This includes the maintenance and repairs along with rebuilding of streets.

LEGAL AD: Commissioner Klunk discussed the legal ad in the newspaper about Park Street. The street is not a dedicated street but the adjacent property owners would like to take care of the street and have petitioned to take ownership of the street. The Kopp estate apparently still owns the street.

PUBLIC QUESTIONS FOR THE COMMITTEE:

None

The meeting was adjourned at 8:00 PM.

Respectfully Submitted
Kristina J. Rodgers, Township Secretary