

MINUTES
PUBLIC WORKS COMMITTEE
AUGUST 7, 2012

The Penn Township Public Works Committee met in public session on Tuesday, August 7, 2012. Present were Chairman Goldsmith and Commissioners Prieber, Klunk, Heilman, and Felix. Also present were Manager Garvick, Township Engineer Bortner, Highway Foreman Mahan, WWTP Supt. Mahone, and Administrative Assistant Rodgers.

ANNOUNCEMENTS: Commissioner Felix announced that a personnel session was held following the Finance Committee meeting on August 6, 2012. The Committee will conduct all September committee meetings on Tuesday, September 4, 2012.

APPROVAL OF MINUTES: The minutes of the July 2, 2012 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

SCHINDLER ELEVATOR: The Committee received a request dated July 30, 2012 from Pepper Hamilton for a waiver of the traffic study for 21 Industrial Drive. David Tshudy, Pepper Hamilton, and Bill Rafferty, Schindler Elevator, addressed the committee on the request. Mr. Tshudy noted there will be forty to sixty truck trips inbound and outbound per day from the facility. These trips will be from 6 AM to 10 PM each day. There will be one hundred employees working at the facility over three shifts. UPS and Fed Ex will be at the facility each day. There will be a revised site plan submitted for review. The Committee recommended a temporary waiver of the traffic impact study. The Committee decided that if at some future date the traffic from the site is more than what was anticipated the commissioners could require a traffic impact study at that time.

BREEZEWOOD DRIVE PROJECT: Engineer Bortner noted that a preliminary plan for the Breezewood Drive Project was approved in November 2010. Since then the developer has determined that the plan cannot be built as it was originally designed because it entails the added expense of relocating several utility poles along with the water line. The developer also wishes to revise the plan for installation of curb and sidewalk along Breezewood Drive. The sidewalk will not comply with the Township's requirements because of the existing poles and rights-of-way. They are proposing a wider grass strip to accommodate the existing poles and an additional four feet of pedestrian easement outside the normal ROW in order to get the sidewalk installed. They stated that if they get the change approved they will begin construction in September. Township Engineer Bortner stated that for future comprehensive plans the Township may want to consider changing the sidewalk specifications to include additional pedestrian easements because it makes it easier to comply with the ADA requirements, especially for curb ramps. The plan does have the building lots being shown out of the flood plane area and some of the lots would be raised an additional foot in elevation. The Committee informed the Engineer to continue with the review of the land development plan.

YOUNG'S WOODS: Mr. Blain Kauffman has reserved the entire Young's Woods pavilions on September 14 and 15 for a car show reunion. He is requesting the use of the adjacent grass field to park cars for "visitors" who may want to stop and view the vehicles. There was some concern about the safety of vehicles using the narrow gravel lane to get to the field because of the drainage pipes on either side of the lane. Township Engineer Bortner will look at extending the culvert pipe and widening the drive so that there is less chance for damage. Mr. Kauffman is

also requesting to use the Lions Club portable sign and is further requesting a waiver of the sign permit fee. It was suggested that since the sign belongs to the Lions club, Mr. Kauffman should make that request directly to them. The Committee also recommended that Mr. Kauffman contact the Hanover Little Theatre and ask for permission to utilize their parking lot. If that is not available he may then utilize the field at Young's Woods. The Committee will address the sign once a permit is applied for and waiver request submitted.

RULES AND REGULATIONS: Manager Garvick proposed a rules change for the Penn Township parks that would prohibit smoking in any mulched area of the parks. This would include the Kids Kingdom Creative playground, the playground areas at the residential parks, and the playground at Youngs Woods. The pavilions would be exempt. The Committee recommended changing the rules to post the mulched areas "no smoking".

ARBOR LANE: At the last Board of Commissioners meeting Terry Guy of Violet Drive suggested that trees be planted at the Arbor Lane recreation area. After reviewing the ongoing vandalism problems associated with the park the Committee recommended not planting any additional trees.

PROPERTY MAINTENANCE CODE: Manager Garvick reported that he has prepared an ordinance to amend the property maintenance code that includes the word "occupant" in all relevant notification sections of the code. This ordinance has been reviewed by Judge Miner and Attorney Tilley and both have made favorable recommendations. The Committee recommended adopting the ordinance.

CENTER STREET: Manager Garvick reported that the appraisers are working on the compensation issues for the properties along Center Street and will be making their recommendations to the acquisition company in the coming weeks.

COMPREHENSIVE PLAN: The Township is in the process of reviewing the three proposals for the joint comprehensive plan. The Committee recommends that Commissioner Joseph Klunk and Planner Ray Van de Castle, along with staff members Jeff Garvick, Eric Bortner and Kristina Rodgers, serve on the steering committee to select the consultant and work with that consultant over the 16 months of preparation of the plan.

YOUNGS WOODS: Commissioner Klunk recommended paving of the roads in the Young's Woods utilizing the funds in that recreation district account. The Committee will further review during the budget process.

BUDGET: Commissioner Klunk stated that he would like to start scheduling road work in the 2013 budget as proposed by the Engineer on his paving schedule. There was some discussion on the idea and it will be discussed during the 2013 budget process.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: None

The meeting was adjourned at 8:08 PM.

Respectfully Submitted
Kristina J. Rodgers, Township Secretary