

MINUTES  
PUBLIC WORKS COMMITTEE  
MARCH 3, 2009

The Penn Township Public Works Committee met in public session on Tuesday, March 3, 2009 at 7:00 PM. Present were Vice-Chairman Rewa and Commissioners Heilman, Prieber and Felix. Commissioner Goldsmith was absent with notice. Also present were Manager Garvick, Engineer Bortner, Administrative Assistant Rodgers, Highway Foreman Mahan and Waste Water Superintendent Mahone.

ANNOUNCEMENTS: Commissioner Rewa announced that an executive session was held following the Finance meeting to discuss a fire department personnel issue. A personnel session will also be held following the Health & Sanitation meeting this evening to discuss a personnel issue.

APPROVAL OF MINUTES: The minutes of the February 3, 2009 Public Works Committee were approved as submitted.

CITIZEN'S COMMENTS: None

CENTER STREET: Township Engineer Bortner stated that the township received a Supplemental Reimbursement Agreement for the Center Street improvement project. Manager Garvick provided a copy of the costs that will be the Township's portion which have increased since 2004 when the original agreement was signed. There is no agreement with CSX for a widening of the railroad crossing. If CSX will not sign the crossing may be improved but not widened. The improvement plan goes from Newberry Street to the Hanover Borough line. The road will be widened and the dips and swells will be removed. These improvements would include curbing and sidewalk. The Township's cost will be twenty percent of the total project cost of \$3,312,955 for engineering and \$627,391 for construction. The approval of the agreement may be on the agenda for the Board of Commissioners meeting.

411 PARK HEIGHTS BLVD: Engineer Bortner stated that Manager Garvick received a follow up call from John Hazlett about the sight problems on Park Heights Boulevard in the area of his house and driveway. There was another close call with a speeding car as his wife tried to exit onto Park Heights. To alleviate the situation would require more removal of trees than what is within the Township's right-of-way. Engineer Bortner stated that a mirror could help the situation but if it would be vandalized and not quickly replaced there may be liability issues. We would also more than likely see a request for the same consideration on other streets within the township. The Committee will continue to evaluate the situation.

WIDE FORMAT COPIER: Engineer Bortner reported that there is five-year lease on the wide format copier, which will expire in June. The equipment is returned to the owner at the end of the lease. Engineer Bortner stated it would be cheaper to purchase a new one rather than lease it. There would be about a \$2,000 costs saving if the Township purchased the equipment rather than leases it. The quote Engineer Bortner received for

the equipment was without an extended warranty. The current copier has not had any problems and Engineer Bortner has purchased three toners since he has had it. With the purchase of the equipment, paper and toner would have to be purchased separately. Engineer Bortner provided the interest rates if the equipment is leased. There was discussion about the wisdom of purchasing equipment as long as the technology keeps advancing for these types of units. There was concern registered by the Manager regarding the language in the lease contract. The Committee will review the replacement of the machine at the next meeting.

STIMULUS PACKAGE CONSTRUCTION PROJECTS: Engineer Bortner provided a wish list of projects that he would like to have considered if stimulus money becomes available to the Township as a result of the Economic Recovery Act. Commissioner Heilman suggested that a walking trail be installed at the Tri Township Park or on other open spaces on the South Western School district property. Manager Garvick stated that the projects that are currently on the twelve-year York County road plan will be bumped up because of the stimulus package and that new projects will need to be added to the plan. Manager Garvick stated that there are no guidelines for the stimulus project but those that create jobs will be given priority.

WOLVERINE HOLDING SUBDIVISION: The Committee received a request from Sharrah Design Group requesting a waiver of the phasing requirements to build on lots eighteen and nineteen of the Wolverine Subdivision plan. Lot 18 is located along a road that has all of its improvement but lot 19 has only forty percent of the improvements completed. The Township has never in the past waived or altered the phasing requirements as specified in the SD/LD Ordinance. Engineer Bortner stated that constructing in phases was popular in the late 1980's but presented problems with matching elevations and other land improvement issues. Lots 18 & 19 are far less than twenty-five percent of the total contained in the approved plan. The Committee was not in favor of granting the request but will wait for a recommendation from the Planning Commission.

EAGLES PARK: The Committee received a request for waiver of land development requirements for Eagle Park. They would like to construct an open 30' x 40' roofless patio. It was noted that the Eagles was recently granted an expansion of their building without requiring a land development plan. It was suggested that this be the last waiver granted before a formal plan would be required. Engineer Bortner noted that he is having his assistant incorporate the waiver requests on his files so that when questions arise about a particular waiver request, an answer will be readily available on when the last waiver was granted. The Planning Commission will make a recommendation on the request.

TRAFFIC CALMING DEVICES: Commissioner Felix reported he received a request from a resident to have a speed bump/hump placed on his street. Engineer Bortner stated that before such a device can be placed, the entire area has to be studied. The township would have to retain the services of a traffic consultant, who would conduct the study. The Township would be bound by the study results until a new one was taken to replace it. There was no further discussion on the matter.

4-WAY STOP AT BECK MILL ROAD AND CLOVER LANE: There was discussion about placing a 4-way STOP intersection at Beck Mill Road and Clover Lane. York County

Planning would need to conduct the study. The Committee recommended that a study be conducted at the intersection.

INVITATION TO BUILDERS SHOW: The Commissioners received an invitation to the Home Builders Show ribbon cutting ceremony on March 11, 2009. They will let the Manager know if they will be attending.

SOUTH WESTERN RECREATION COMMISSION MEETING: Commissioner Rewa reported that the South Western School District would start Camp Learn-a-Lot at the end of June. The Commission will meet again on March 30 for the budget meeting. The next regular meeting will be in September. Administrative Assistant Rodgers recommended that the Committee start discussions with the School District about revisiting the recreation program at the Community Park, with the housing development beginning to expand around the park.

TOWNSHIP EASTER EGG HUNT: Administrative Assistant Rodgers reported on the progress of the Easter Egg Hunt. We are still looking for an Easter Bunny.

The meeting adjourned at 7:55 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager