

MINUTES
PUBLIC WORKS COMMITTEE
JULY 1, 2014

The Penn Township Public Works Committee met in public session on Tuesday, July 1, 2014 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Heilman, Klunk, Prieber and Felix. Also present were Manager Garvick, Township Engineer Bortner, WWTP Superintendent Mahone, Highway Foreman Mahan, and Administrative Assistant Rodgers.

ANNOUNCEMENTS: Commissioner Felix read the announcement of the executive session held following the June 16, 2014 Board of Commissioners meeting.

APPROVAL OF MINUTES: The minutes of the June 3, 2014 public works committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

BUILDING SECURITY: Architect Jim Baumgardner was present to review the plan for modifying the door and lock access system for the building. The committee discussed the doors that were going to be included in the upgrade as well the specifications of security system suggested. The committee recommended Mr. Baumgardner proceed with the project and prepare it for bid.

ENGINEERS REPORT: Engineer Bortner provided the Stonewicke subdivision plan for review by the committee. Chris Raubenstine and Jeff Stough, representatives of J. A. Myers Homes, were present to review the plan. This plan has been around for several years and connects to existing developments as well as some "future" developments. One of the questions was regarding the Lark Avenue sewer pumping station that will be abandoned and replaced with gravity sewer. There was also concern by the committee with regards to a street that will go through the Anita Stein property. The committee suggested that a stub street be included on the Stonewicke plan to connect with the Stine property. There was a land development plan submitted for the Stein property several years ago but it was withdrawn. The Planning Commission will review the plan.

HANOVER LAND SERVICES: The committee received a request dated June 17, 2014 from Hanover Land Services on behalf of Michael Burkentine for a waiver of the preliminary plan requirement and the lot-to-depth ratio requirement for the Burkentine subdivision located on West Middle Street. The Penn Township Planning Commission at their next meeting will review the request.

PROPERTY MAINTENANCE CODE: Manager Garvick provided an ordinance to amend the property maintenance code to include not being allowed to blow or scatter grass and weeds in the streets. The committee recommended proceeding with the adoption of the ordinance.

HBH MANAGEMENT SIGNS: The committee received a request from HBH Management for a waiver of the sign requirements for their property located along West Granger Street. The

additional signage they are requesting is twenty-seven feet above what is allowed and includes signage for Aldus Brewing and Beach Filters. The committee recommended approving the request.

HANOVER SOCCER CLUB: Administrative Assistant Rodgers stated she received a request from the Hanover Soccer Club for the use of the soccer fields for July and August. When she informed the Club that these requests would be approved but no additional requests would be approved because they had not meet the filing deadline they stated they did not know there was as deadline for submitting requests. All organizations that were utilizing the fields were sent letters in the winter of 2013 stating that all future requests would need to be received by the Township by February 1st for the year they were requesting the fields. The Soccer club asked if they would be able to have the fields for their fall season. They were told the request would be taken to the Public Works Committee for their review and approval consideration. In addition the Soccer Club was asked why they needed the fields in July and August, as that is not a typical reservation time for the club. The response was the soccer club was “giving their fields a rest.”

Ms. Rodgers also referenced the minutes from the August 2013 public works committee meeting when the representative from the Hanover Soccer Club stated that the temporary goal they were allowed to install at the Community Park would be removed at the end of the spring season as the soccer club would not need to rent the community park fields because their new fields would be ready in the fall of 2014. The additional time the soccer club is requesting is five nights a week from the last full week of August to the last full week of October. Ms. Rodgers also noted that the public works department has informed her that none of the groups utilizing the fields clean up after themselves and the department has to clean up trash, clothing etc. After some discussion the committee recommended not allowing the use of the fields for the fall season and to limit the number of nights that any one organization can rent the fields during the week to two. This will allow utilization by the residents since the area is becoming more developed.

RENOVATION OF THE COMMUNITY PARK: The committee discussed the development of the community park and suggested that RFP's be sent to landscape architects to review the park and make recommendations for what would be the best use of the land. It was suggested that the property at Youngs Woods also be reviewed as there is adjacent public land that in undeveloped. The RFP will be sent out in several months.

The meeting was adjourned at 8:20 PM.

Respectfully Submitted
Kristina J. Rodgers, Township Secretary