

MINUTES
PUBLIC WORKS COMMITTEE
MARCH 4, 2014

The Penn Township Public Works Committee met in public session on Tuesday, March 4, 2014 at 7:00 PM. Present were Vice Chairman Klunk and Commissioners Heilman, Prieber and Felix. Commissioner Goldsmith was absent with notice. Also present were Manager Garvick, Township Engineer Bortner, WWTP Superintendent Mahone, and Administrative Assistant Rodgers.

ANNOUNCEMENTS: Commissioner Felix announced that a personnel session was held following the finance committee meeting on March 3, 2014 and a personnel session will be held following the health and sanitation meeting on March 4, 2014.

APPROVAL OF MINUTES: The minutes of the February 4, 2014 public works committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

ENGINEERS REPORT: Engineer Bortner reported that a special brush and limb collection has been scheduled for March 10, 2014 due to the storm damage.

CHESAPEAKE BAY POLLUTION REDUCTION PLAN STEERING COMMITTEE: Manager Garvick reported that the committee met on February 26th for the purpose of discussing BMP (Best Management Practices) projects to be included in the regional plan. Also discussed was the municipal cost sharing formula to be used by the participating members. The cost options are based on a 5-year operating budget (\$500,000 to \$1,000,000) for construction of projects. There are four options at this point: (1) Flat rate fee (MS4 Permit holders pay 90% of the total cost, waiver municipalities pay 6%, Non-MS4's pay 4%); (2) Cost per acre of impervious coverage (Based on total acres of impervious coverage with municipality); (3) Weighted cost utilizing streams, population and impervious coverage (20% of cost based on lineal feet of impaired streams, 30% based on population, 50% based in impervious coverage); (4) Tiered base Fee (\$1,000 base fee for non-MS4, \$2,000 base fee for others. MS4 permit holders pay base + natural breaks within weighted cost)

Cost to Penn Township over a 5-year period for each option:

Option 1:	\$2,857.14 to \$5,714.29
Option 2:	\$25,029.52 to \$50,059.03
Option 3:	\$22,447.95 to \$44,895.90
Option 4:	\$1,000

The options preferred by the non-MS4's (of which Penn is one) are 1 and 4. The options preferred by the MS4's are 2 and 3. We should keep in mind that although Penn is not yet an MS4 we will be shortly. The concept of reducing pollution by undertaking stormwater projects located within those participating municipalities on a countywide basis makes a lot of sense.

All participating municipalities should receive credit for pollution reduction even though a project might not be located within that specific municipality. Once Penn becomes an MS4 we will then have the obligation to meet certain goals individually that would be easier and less expensively met as part of this consortium.

A word of caution – although DEP is up with the concept of a regional approach to stormwater pollution reduction, EPA has yet to commit its willingness to approve. The group is fairly confident that EPA will get on board if it can be shown that this regional approach will be successful.

The steering committee plans on selecting a funding option at its next meeting on March 26th. We need to submit our preference by March 14th. Although it's presumed that our preferred option would be 1 or 4 we need to give thought to what our future participation would be if the majority MS4's select 2 or 3. Do we decide to withdraw or do we continue to participate? My preliminary suggestion would be to continue participation. Complicating the issue is the fact that the funding option will be decided upon **before** municipalities are required to formally commit to the consortium. If some municipalities decide to drop out this could increase the amounts each of us would need to pay.

The committee recommended continued participation in the regional group.

YORK COUNTY BRIDGE INSPECTION: York County has chosen C.S. Davidson to inspect the bridges in York County. They provided a letter to the Township to execute if we wish to have them inspect the three bridges in Penn Township. The committee recommended approving C.S. Davidson.

JOSHUA COURT: Manager Garvick noted that the developer has completed work on Joshua Court and is ready to dedicate the sewers and the streets to the Township. The committee recommended adopting the roads and sanitary sewers at the next meeting.

GRANDVIEW ROAD: Commissioner Klunk suggested that the Township require curb on those properties located along Grandview Road from Lark Drive to Beck Mill Road if they do not already have it. This would include the community park. Engineer Bortner stated that there maybe a slight problem with the houses east of Grandview Road at the intersection due to the slope of the driveways. There were concerns expressed about installing curb at the community park prior to making improvements. The utilities for the park are already installed so this should not be a problem. The committee suggested that Engineer Bortner should review the driveway problems and the committee will further discuss.

The meeting was adjourned at 7:19 PM.

Respectfully Submitted
Kristina J. Rodgers, Township Secretary