

MINUTES  
PUBLIC WORKS COMMITTEE  
FEBRUARY 4, 2014

The Penn Township Public Works Committee met in public session on Tuesday, February 4, 2014 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Klunk, Heilman, Prieber and Felix. Also present were Manager Garvick, Township Engineer Bortner, WWTP Superintendent Mahone, Administrative Assistant Rodgers and Police Chief Laughlin.

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the Board of Commissioners meeting on January 20, 2014.

APPROVAL OF MINUTES: The minutes of the January 7, 2014 public works committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Linda Ingram, 2 Bowman Road, was present to discuss changes she would like to make to her property at 40 Bowman Road, the former Mummert's Used Furniture. She provided a rough sketch but was instructed to meet with Zoning Officer Matt Swanner to review land development requirements.

Jennifer Flynn, 116 Timber Lane was present to complain about the plowing of the snow for the last several events. She noted that Monday's event showed improvement. Her concern was about the children that have no place to stand while waiting for the school bus. Rebecca Frey, 167 Timber Lane, expressed concern about the snow plowing along Breezewood Drive. The committee informed the two ladies that it would be reviewing the snow removal policy. The Manager commented that each snowfall event is quite different and the response will vary from storm to storm. The storm on Monday occurred during the day, which made it easier to get more equipment on the street more quickly.

ENGINEERS REPORT: Engineer Bortner reported that the public works department has been busy removing snow.

COST OF MATERIALS: Engineer Bortner reported that the salt deliveries have slowed up and they are not being delivered as quickly as they were in the early part of the season. He stated we could make it through the next two events before we run out. He reviewed all materials purchased to date and how much was spent. He noted that we do have an empty bin.

RESTROOM FACILITIES AT THE COMMUNITY PARK: Manager Garvick reported that the Township has applied for several years to get a grant to renovate the barn at the Penn Township Community Park but with little success due to the cost of the project. Manager Garvick suggested that the Township proceed with installing a small restroom facility at the park. The utilities to the facility are located at the old barn and that location would be best suited to construct something. The committee recommended utilizing the existing facilities and getting cost quotes for construction.

CENTER STREET: Manager Garvick stated that he has worked out the final details in the CSX Construction Agreement for the Center Street project and would like to have the agreement approved at the next meeting.

REGIONAL CHESAPEAKE BAY POLLUTANT REDUCTION PLAN UPDATE: Manager Garvick reported that the second meeting of the Regional Chesapeake Bay Pollution Reduction Steering Committee was held last week. Manager Garvick stated that the consortium presently consists of 34 MS4 municipalities, 4 MS4 municipalities with waivers, and 7 non-MS4 municipalities, including Penn because we have not yet officially received our MS4 designation. Based upon the population figures of the 2010 census, Manager Garvick believes that the MS4 designation will come within the year. The Steering Committee also discussed funding initiatives and how fees will be calculated. More on this to follow.

CLOVER LANE: It was noted that the Verizon wires have been moved at the Baltimore/Clover Lane intersection. The snow is causing a problem with the neighbor's driveways on the east side of Baltimore Street since the old driveways entrances have been removed and replaced with radius curbing. Manager Garvick would like to be able to plow the alley for the neighbors so they can now access their driveways. This had been anticipated but not until the signal was complete and all the blacktop was constructed. The commissioners were good with opening the access road.

AMISH MARKET: Commissioner Klunk expressed concern about the parking for the Amish Markets. He noted that the parking lot has been full to capacity so the owners have asked the vendors to park at Gold's Gym. There seems to be concern that there is not enough parking for all those visiting the site and it may need to be addressed in phase two of the development.

PUBLIC QUESTIONS FOR THE COMMITTEE: None

The meeting was adjourned at 7:35 PM.

Respectfully Submitted  
Kristina J. Rodgers, Township Secretary