

MINUTES  
PUBLIC SAFETY COMMITTEE  
OCTOBER 7, 2019

The Penn Township Public Safety Committee convened on Monday, October 7, 2019 at 7:00 p.m. Present were Chairman Brown and Commissioners Heiland, Felix and Van de Castle. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney. Commissioner Klunk was absent with notice. The following items were discussed:

ANNOUNCEMENTS: Commissioner Brown announced an executive session was held following the October 1, 2019 Health and Sanitation meeting.

APPROVAL OF THE MINUTES: The minutes of the September 3, 2019 Public Safety Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

ROOF REPLACEMENT UPDATE: Police Chief Hettinger reported that Baughman's Roofing will replace the roof of the municipal building. Deposit has been made and color has been picked. Replacement should take less than a week and should be completed by sometime in December weather permitting.

BREEZEWOOD DRIVE TRAFFIC STUDIES: Police Chief Hettinger reported as residential development grew the one hundred block of Breezewood Drive was revised to eliminate a sharp "S" curve in the roadway. The original section however is still open to local traffic creating a "T" intersection where the old and new Breezewood Drive meet. A traffic study was completed and recommends installing a stop sign, and unrestricted parking on the original section has generated complaints from residents stating the parking is restricting access to the driveways. A traffic study has been completed to restrict parking on both sides of the road. The committee recommends adopting the traffic studies by ordinance at the next Board of commissioners meeting.

ANNUAL SPCA AGREEMENT: Manager Rodgers reported that she received the annual SPCA agreement which is similar as past years. The rate has increased by 3% this year and the increase is reflected in the 2020 budget. The committee recommended moving forward with the agreement.

PROPOSED SHIFT SCHEDULE FOR POLICE: Police Chief Hettinger reported on a proposed shift schedule change. Chief Hettinger reported the schedule is based on twelve hour shifts, 4 platoons of 4, with coverage of 2 employees overlapping evening coverage for the platoons. This would apply to patrol only, with the detectives remaining on 8 hour shifts. Chief Hettinger would like to implement in January of 2020, with a one year trial period. The committee agreed that they would like to be able to

opt-out if the schedule adds more costs to the township budget. Chief Hettinger reported the arbitration award is requesting a one-year trial period, with an opt-out if safety concerns arise. The committee agreed to move ahead with the schedule.

POLICE BUDGET PRESENTATION: Police Chief Hettinger presented an overview of the 2020 police budget. As it is proposed the total expenses will be \$4,680.366. They are proposing 8 new Ballistic Duty Vests, new computers, and a maintenance agreement for the radios that are out of warranty. Two police cruisers are scheduled for replacement, and will need to be outfitted with new equipment, because the current equipment will not fit to transfer to the new vehicles. The committee asked questions regarding the budget items.

FIRE BUDGET PRESENTATION: Fire Chief Clousher presented an overview of the fire department budget that includes the Hanover Area Fire and Rescue Commission budget. He covered personnel, equipment, fire inspections, grants, EMS, and facilities. He reported on an increase of salaries, insurance, overtime wages have been built into the budget. Additional increases include software licensing, electronic patient care report program, and replacement of cardiac monitors, data services, building repairs for the Clover Lane building, and the Capital Equipment fund. Reductions include capital building outlay, general equipment repair. The committee will further review at upcoming Finance meetings.

OTHER MATTERS: None.

CITIZEN'S QUESTIONS TO COMMITTEE REGARDING DISCUSSION ITEMS: None.

The meeting was adjourned at 8:09 p.m.

Respectfully submitted,

Donna M. Sweeney  
Township Secretary