

MINUTES
PUBLIC SAFETY COMMITTEE
JULY 3, 2023

The Penn Township Public Safety Committee convened on Monday, July 3, 2023, at 6:00 p.m. Present were Chairman Elksnis, Commissioners Allison, Berlingo, Brown and Heiland. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and WWTP Superintendent Lank. The following items were discussed:

ANNOUNCEMENTS: Chairman Elksnis announced there was an executive session held following the June 19, 2023, Penn Township Board of Commissioners Meeting to discuss personnel and consult with the solicitor on legal matters. He also announced there will be an executive session held after the Health and Sanitation Committee meeting this evening to discuss personnel issues.

APPROVAL OF THE MINUTES: The minutes of the June 5, 2023, Public Safety Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

HANOVER HOMECOMING PARADE: The Committee received a letter dated June 1, 2023, from Hanover Public School District requesting to block off McAllister Street from Mt. Royal Street to the Sheppard Myers Stadium to conduct their annual Homecoming Parade on Friday, September 29, 2023. Chief Hettinger reported the request is the same as past years. The Committee recommended approving the request.

NATIONAL INSURANCE CRIME BUREAU MEMORANDUM OF UNDERSTANDING: Police Chief Hettinger reported the detectives received information that they can receive investigatory information from the insurance companies regarding repairs for vehicles. A memorandum of understanding has been prepared that allows investigators access to that information. The document is being reviewed by the solicitor and he would like to get approval to sign the agreement once it is approved by the solicitor. The Committee would like to review the document prior to approval.

DISCUSS APPROVAL OF POLICE POLICIES: Police Chief Hettinger reported according to the First-Class Township Code the policies of the police department need approval of the Board. Response is pending from the solicitor if this can be done by resolution.

DISCUSS CDL LICENSES FOR FIREFIGHTERS: Fire Chief Clouser reported he asked Fire Captain Boyce to research becoming a certified training facility for obtaining a CDL license for the Hanover Area Fire and Rescue, and partner with the Township and the Borough. This would enable the Fire Commission to hold training classes, reducing the cost of obtaining a CDL license. He requested an extension for the most

recent new hire so he may attend such classes. Commissioner Elksnis asked the timeline. Chief Clouser is waiting for the information from Caption Boyce.

REVIEW OF FIRE COMMISSION MEETING: Fire Chief Clouser reported the meeting was canceled due to Mr. Lockhart's memorial service. He reported that he received the resignation of the EMS Captain.

EMA UPDATE: Emergency Management Coordinator Waltman reviewed his June report. He added that the York County Planning Commission HazMit Capabilities Survey has been completed and submitted. The final HazMit plan will be adopted early 2024.

OTHER MATTERS: Police Chief Hettinger reported that all the portable radios have been received. They will be prepping them for distribution in the next few weeks. The old radios will be repurposed for use within the public works department.

Commissioner Brown asked Police Chief Hettinger about the security for the Municipal Building. Chief Hettinger stated that he has reached out to a vendor to obtain quotes. Commissioner Brown is concerned with having the quote prior to budget preparation.

Commissioner Elksnis thanked Chief Clouser for providing a defibrillator for the Waste Water Treatment Plant.

CITIZEN'S QUESTIONS TO COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 6:12 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary