

MINUTES
PUBLIC SAFETY COMMITTEE
FEBRUARY 1, 2021

The Penn Township Public Safety Committee convened on Monday, February 1, 2021, at 7:00 p.m. via an online meeting. Present were Chairman Brown and Commissioners Elksnis, Heiland and Van de Castle. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith and Township Secretary Sweeney. Commissioner Cromer was absent with notice. The following items were discussed:

ANNOUNCEMENTS: Chairman Brown announced there was an executive session held following the January 18, 2021, Penn Township Board of Commissioners Meeting to discuss personnel and legal issues. Chairman Brown also announced an executive session was held on January 28, 2021 to discuss personnel and various employment openings.

Commissioner Brown read a summary of the online public meeting guidelines.

APPROVAL OF THE MINUTES: The minutes of the January 4, 2021, Public Safety Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

DISPOSITION OF MUNICIPAL RECORDS: Police Chief Hettinger reported that he has sent Manager Rodgers a list of documents that need to be disposed. Manager Rodgers reported that she will add documents as well and all will be listed in the resolution. The committee recommended approving the resolution.

ST. JOSEPH ATHLETIC ASSOCIATION 5K: Police Chief Hettinger reported that the township received a letter from St. Joseph Athletic Association requesting permission to conduct a 5K to be held on Saturday, May 15, 2021. The request is the same as received in previous years. Police Chief Hettinger will send them the standard letter.

NEW AED'S PROVIDED BY YORK COUNTY: As a part of York County's COVID relief funding; the County purchased AED's for all police departments. Penn Township was the recipient of two AED's, at no cost. The township will need to provide for the maintenance of the devices. The committee expressed their gratitude for the donation.

ANNUAL MEMORIAL DAY PARADE: Police Chief Hettinger reported that the township received a letter dated January 15, 2021 from the Allied Veterans Council to hold the Annual Memorial Day Parade on Monday, May 31, 2021. The committee recommend approving the request.

HIRING OF A CAR CLEANER: Police Chief Hettinger reported that a vacancy of a part time position became available last year. He requested permission to fill the vacancy

which would be no more than twenty-four hours a week to help with the cleaning and transporting for maintenance of the patrol vehicles. This position has been budgeted for, therefore, the committee had no objections to the request.

REVIEW OF FIRE COMMISSION MEETING: Fire Chief Clouser reported that January Fire Commission meeting was their reorganizational meeting. They recognized the municipal and volunteer representatives. Mr. Elsner was re-elected as Chairman, and Mr. Reichart as Vice-Chairman. A motion was passed to continue monthly meetings as conducted in the past. Chief Clouser reported the volunteers are now covered under the Fire Commission's workers compensation policy, and all vehicles are now under one policy as well. Chief Clouser and the committee discussed the availability and inclination of the firefighters to receive the COVID-19 vaccine.

EMA UPDATE: EMA Coordinator Waltman reviewed his January report, and updated the committee on the local COVID-19 statistics.

EMERGENCY DECLARATION EXTENSION: Chairman Brown reported the Emergency Declaration began on March 16, 2020, and has been extended thus far. The committee agreed to extend the Emergency Declaration through February 8, 2021.

OTHER MATTERS: Police Chief Hettinger updated the committee on the status of the COVID-19 vaccinations within the department. Chief Hettinger reported that Verizon's new Co-Star contract is going from a ten-month replacement plan to a twenty-four-month replacement plan for equipment. He checked with AT&T's FirstNet program, they are currently at twelve-month plan moving to an eighteen-month plan. He added with the FirstNet program replacement of broken equipment can be replaced at a highly discounted rate, and operate on a month to month contract plan. Chief Hettinger also reported that an officer has approached him with the possibility of retirement. Chief Hettinger will keep the committee updated.

CITIZEN'S QUESTIONS TO COMMITTEE REGARDING DISCUSSION ITEMS: None.

The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary