

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
JANUARY 4, 2016**

CALL TO ORDER-ROLL CALL-DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met for the purpose of reorganization on January 4, 2016 at the Penn Township Municipal Building. Commissioner Felix called the meeting to order at 7:00 P.M. Present at the meeting were Commissioners-Elect Klunk, Brown and Van de Castle; Commissioners Felix and Heilman. Also present were Township Manager Rodgers, Police Chief Laughlin, Fire Chief Cromer and Administrative Assistant Hallett.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ADMINISTRATION OF OATHS OF OFFICE TO COMMISSIONERS:

District Justice James Miner administered the oaths of office to Commissioners-Elect Klunk, Brown, and Van de Castle.

ELECTION OF OFFICERS:

District Justice Miner called for nominations for the office of President. It was moved by Commissioners Felix/Brown to nominate Phillip W. Heilman to the office of President of the Penn Township Board of Commissioners. Seeing no other nominations for President, nominations were closed. The motion was approved by voice vote.

District Justice Miner called for nominations for the office of Vice-President. It was moved by Commissioners Van de Castle/Brown to nominate Joseph Klunk to the office of Vice-President. Seeing no other nominations for Vice-President, nominations were closed. The motion was approved by voice vote.

ANNOUNCEMENTS:

Commissioner Heilman called for Fire Chief Cromer to present a plaque to Fire Police Captain Dale Crabbs. Chief Cromer was honored to stand before the Commissioners and audience to present an award to a gentlemen who has given his life to the Fire service and held many offices in the Volunteer Service. He thanked the firefighters, volunteers and citizens who attended the meeting for the purpose of honoring Captain Crabbs. Chief Cromer reported that in 2004 two fire police organizations came together to form one unit and Fire Police Captain Crabbs was appointed as the first Fire Police Captain. Captain Crabbs served the public until

tonight, January 4, 2016. Fire Chief Cromer could not say enough about Dale and the type of person that he is. At this time Chief Cromer presented a plaque to Fire Police Captain Crabbs and read the inscription. This plaque is presented to Dale Crabbs in recognition of dedicated service as a Fire Police Captain of the Township of Penn, January 19, 2004 to January 4, 2016. Captain Crabbs was honored with a standing ovation.

Commissioner Heilman thanked Captain Crabbs for his years of service and shared the Boards appreciation for having people like him in the Community.

Commissioner Felix read the announcement of the executive session held following the Board of Commissioners meeting on December 21, 2015.

COMMITTEE APPOINTMENTS:

Commissioner Heilman thanked Commissioner Felix for serving with honor as President of the Board for four years.

The Committee appointments for 2016-2017 are as follows:

Finance	Michael Brown Phillip Heilman	Chairman Co-Chairman
Health & Sanitation	Ray Van de Castle Wendell Felix	Chairman Co-Chairman
Personnel	Michael Brown Phillip Heilman	Chairman Co-Chairman
Public Safety	Wendell Felix Joseph Klunk	Chairman Co-Chairman
Public Works	Joseph Klunk Ray Van de Castle	Chairman Co-Chairman
South Western Recreation Commission	Ray Van de Castle Wendell Felix	Representative Alternate
South Western Liason Committee (President, Vice-President)	Phillip Heilman Joseph Klunk	Representative Alternate
Hanover Area Regional Economic Development Committee (President, Vice-President)	Joseph Klunk Phillip Heilman	Representative Alternate
Police & Fire Pension Boards (Finance)	Michael Brown Phillip Heilman	

Emergency Services Board
(Public Safety)

Wendell Felix
Joseph Klunk

Fire Merger Committee

Phillip Heilman
Joseph Klunk

APPOINTMENT OF TOWNSHIP OFFICIALS:

Commissioners Klunk/Brown moved for the appointment of Kristina J. Rodgers as Township Manager for a two-year term effective January 1, 2016. Motion carried unanimously.

Commissioners Klunk/Van de Castle moved for the appointment of Walter A. Tilley, III as Township Solicitor for a two-year term effective January 1, 2016. Motion carried unanimously.

Commissioners Klunk/Van de Castle moved for the appointment of Eric J. Bortner as Township Engineer for a two-year term effective January 1, 2016. Motion carried unanimously.

Commissioners Klunk/Brown moved for the appointment of Steven Hartlaub as Township Broker of Record for a two-year term effective January 1, 2016. Motion carried unanimously.

Commissioners Klunk/Van de Castle moved to adopt Resolution No. 863 appointing Kristina J. Rodgers as Township Treasurer, Angela M. Hallett as Township Secretary and Michael G. Brown as Assistant Township Secretary. Motion carried unanimously.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Felix: None

Personnel – Commissioner Brown:

Commissioners Felix/Klunk moved to appoint Charles Stauffer to a one-year term on the Penn Township Vacancy Board. Motion carried unanimously.

Commissioners Felix/Brown moved to appoint Joseph Klunk and Ray Van de Castle to the Penn Township Planning Commission, said term to expire December 31, 2017. Motion carried unanimously.

Finance – Commissioner Brown:

Commissioners Klunk/Brown moved to adopt Resolution No. 864 appointing Kristina J. Rodgers as the voting delegate and Angela M. Hallett as the alternate delegate to represent Penn Township on the York County Tax Collection Committee. Motion carried unanimously.

Public Works – Commissioner Klunk: None

Planning and Recreation – Commissioner Klunk: None

Health & Sanitation – Van de Castle: None

OLD BUSINESS: None

NEW BUSINESS: None

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: None

QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS: None

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Brown entertained a motion for adjournment at approximately 7:15 P.M. Motion carried unanimously.

Respectfully Submitted,

Angela M. Hallett
Township Secretary