

MINUTES
HEALTH & SANITATION COMMITTEE
DECEMBER 2, 2014

The Penn Township Health & Sanitation Committee convened on Tuesday, December 2, 2014 at 7:17 p.m. following the Public Works Committee meeting. Present were Chairman Klunk and Commissioners Heilman, Felix, Prieber and Goldsmith. Also present were Manager Garvick, Township Engineer Bortner, Highway Foreman Mahan, Assistant Manager Rodgers and Administrative Assistant Miller. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF MEETING MINUTES: Minutes from the November 4, 2014 Health & Sanitation Committee meeting were approved as submitted.

CITIZENS REMARKS: None

WEST MANHEIM AGREEMENT AMENDMENT: Manager Garvick reported the new West Manheim agreement for EDU's is still in progress. Items proposed by the Township were not included in the revised agreement and he is awaiting a response pertaining to the cost of the EDU's.

RECYCLING CENTER UPDATE: Manager Garvick reported the recycling center is substantially completed. A few minimal items remain on the list to complete. The center opened on December 1, 2014 to well received comments. A request was made for a quote to install concrete along the length of the center to the parking lot in order to accommodate additional dumpsters and truck parking.

OTHER MATTERS: Commissioner Klunk received a request from a Township resident to switch from bags to totes for trash removal. The Committee declined to pursue changing at this time.

NEW ACCESS CONTROL SYSTEM: Assistant Manager Rodgers reported there will be a final walk through of the building with Select Security to confirm the installation of the new access system on December 10.

COMPUTER UPGRADE: Assistant Manager Rodgers reported on the status of the computer upgrades: laptops are near completion, email has been updated and extra personnel has been brought in to assist in finalizing the upgrade.

2015 BUDGET DISCUSSION: Assistant Manager Rodgers reported the deficit between the 2015 revenue and expenditures is just under \$80K after adjusting receipts, carryover, contingency and expenditures. Following a discussion the Committee believes the final \$80K will be absorbed through additional revenues and decreases in expenditures. The December 16, 2014 Finance Committee meeting will not be held, the Committee is anticipating passing the budget at the next Board of Commissioners meeting.

The meeting was adjourned at 7:54 p.m.

Respectfully submitted,
Melissa A. Miller
Administrative Assistant