

MINUTES
HEALTH & SANITATION COMMITTEE
JULY 2, 2012

The Penn Township Health and Sanitation Committee met in public session on Monday, July 2, 2012 at 7:47 PM following the Public Works Committee meeting. Present were Chairman Klunk and Commissioners Prieber, Heilman, Goldsmith and Felix. Also present were Manager Garvick, WWTP Superintendent Mahone, Deputy Police Chief Laughlin and Fire Chief Cromer. The following matters were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the June 5, 2012 Health and Sanitation Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

CENTER STREET FORCE MAIN RELOCATION: Manager Garvick reported to the Committee that the Township must relocate a 2" force main from Hanover Terminal in order to continue with the project. Because the Center Street project is being completed with Federal Funds the property owner has a right to cure any problem that arises with project. The three options to cure are (1) The Township can include the cost of the relocation as part of the right-of-way negotiation with Hanover Terminal and have them relocate the line; (2) The Township can include the relocation in the project and have the Township's contractor do the work in conjunction with the road reconstruction; (3) The Township can relocate the line with its own forces separate from the project.

Regardless of what option is chosen the Township is responsible for the cost of the relocation. Manager Garvick stated that the options have been reviewed and he recommends option #2. We can submit the relocation for a supplemental payment under the eighty/twenty reimbursement of federal funds. Manager Garvick's concern with option #1 is that it could hold up the right-of-way acquisition, further delaying the project. Option #3 would require careful coordination with the project contractor and could also delay the construction. The Committee recommended the relocation be included as part of the project. McCormick Taylor is the engineer on the project and once they have been contacted about the relocation they would be able to provide an estimate for the work.

SEWER PLANT UPDATE: Superintendent Mahone stated that he has received the last change order for the Sewer plant improvements. There has been some base damage of the blacktop areas of the plant that were not included for replacement in the original specifications. While the blacktop contractor was on site we felt it best to make the repairs before doing the final overlay. Also, there were some additional areas paved that were not included on the plan. The change order also included the construction of swales so the property would drain correctly. The total change order is \$35,944. The Committee recommended approving the change order request.

NEWSLETTER DELIVERY: WWTP Superintendent Mahone stated that he was approached by the Hanover Merchandiser about printing and delivering our Township newsletter. A sample of the Hanover Borough newsletter was provided since it was also printed and distributed by the Merchandiser. Mr. Mahone stated that the Merchandiser would deliver the newsletter via the Merchandiser delivery. If a resident is on the "do not deliver" list they would still get the newsletter without the Merchandiser.

Their proposal for 7000 newsletters would save the Township about \$1500 over the cost of the last mailing. If we went with a four page newsletter, current configuration, we would acquire an additional quarter of a page to print information since that space is currently being used for the mailing information. If we wish to increase the newsletter to a sixteen page newsletter it would still be \$1,400 cheaper than what we are currently paying. WWTP Superintendent Mahone stated that they also have a quality check on delivery. The state does have a 902 grant procedure which the Township can submit for reimbursement for some of the cost of the newsletter. Those grants have been closed for several years. The Township also includes the newsletter on its website. It was suggested to put extra newsletters at the refuse unit vendors. The extra newsletters are currently put at the Township office and the recycling center.

HANOVER WATER RATE INCREASE: It was noted that Hanover Borough has issued notice that it will be seeking a water rate increase for non-borough customers. The requested rate of the increase is between 25.2% and 44.4% depending upon the classification of the customer.

CITIZENS QUESTIONS TO THE COMMITTEE: None.

The meeting adjourned at 8:08 P.M.

Respectfully submitted,

Kristina J. Rodgers
Township Secretary