

MINUTES
HEALTH & SANITATION COMMITTEE
May 3, 2011

The Penn Township Health & Sanitation Committee met in public session on Tuesday, May 3, 2011 at 7:46 PM following the Public Works Committee. Present were Chairman Rewa and Commissioners Prieber, Felix, Heilman and Goldsmith. Also present were Manager Garvick, Township Engineer Bortner, WWTP Supt. Mahone, Highway Foreman Mahan and Administrative Assistant Rodgers. The following items were discussed.

ANNOUNCEMENTS: None

APPROVAL OF MEETING MINUTES: Minutes from the April 5, 2011 meeting were approved as presented.

CITIZENS REMARKS: None.

SEWER PLANT CONSTRUCTION PROGRESS: WWTP Superintendent Mahone reported that the electricians have installed the new control panels with variable frequency drives for the blowers. The contractor completed the installation of a new 30" line between the clarifiers and filter building. During this installation the contractor by passed pumped the flow for nine days. The block work is complete on the chemical building and course screen building. The contractor has started to install pump bases for the new influent pump station and intends to install the course screen within the week. The bypass pumping operation of the mixed liquor will begin on May 4th to allow the modifications needed to the aeration tanks and mixed liquor discharge trough.

INTERCEPTOR BIDS: WWTP Superintendent Mahone reported that the interceptor bids will be advertised on May 6 and May 10. There is pre bid meeting scheduled for May 19 with bids being opened on June 2, 2011 at 2:00 p.m.

WATER SHUT OFF/ SEWER INVOICE ADJUSTMENT POLICY: Manager Garvick reported that when the Township receives notice from the Hanover Borough or knows that that the water has been shut off to a particular property the Township will keep the account active and bill the property owner the minimum charge if there is no recorded consumption. A policy has been developed that would keep the accounts active but if there is no water usage (consumption) a bill will not be sent or a zero bill will be sent. Once water consumption resumes a bill will be sent. After much discussion, the Committee recommended approving the policy.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:

Questions were received from the public.

The meeting was adjourned at 8:03 PM.

Respectfully Submitted,

Jeffrey R. Garvick, Manager