

MINUTES
HEALTH & SANITATION COMMITTEE
JANUARY 7, 2008

The Penn Township Health & Sanitation Committee met in public session on Monday, January 7, 2008 at 8:05 P.M. Present were Commissioners Rewa, Johnson, Prieber, Goldsmith, and Heilman. Manager Garvick, Superintendent Mahone, Police Chief Gilbert, Fire Chief Cromer, Engineer Bortner, Highway Forman Mahan, and Administrative Assistant Rodgers. The following items were discussed.

CITIZENS TO BE HEARD: None

SEWER INTERCEPTOR UPDATE: Mahone informed the Committee that CET had completed the hydraulic modeling on the "short leg" of the existing interceptor. They evaluated how the capacity of the line would be affected if the discharge of the force main from the Industrial Park pumping station were relocated as proposed by the Northern Group developers. CET reported to the Township that the model indicated there wasn't any capacity available to accommodate the proposed development in the existing interceptor. A meeting is scheduled between the Northern Group, the Township and CET on January 17, 2008 to discuss options.

CHRISTMAS WRAP COLLECTION REPORT: Mahone briefly discussed the report containing the statistical data for the last three years.

ELECTRONICS RECYCLING: The Committee was informed that the York County Solid Waste Authority has scheduled an Electronics Recycling Drive on April 5, 2008 and has requested other municipalities to participate as satellite programs. The Committee agreed to participate in the program.

Respectfully Submitted
William H. Mahone
Superintendent WWTP

MINUTES
HEALTH & SANITATION COMMITTEE
FEBRUARY 5, 2008

The Penn Township Health & Sanitation Committee met in public session on Tuesday, February 5, 2008 at 7:00 P.M. Present were Commissioners Johnson, Heilman, Prieber, Rewa, Goldsmith, Manager Garvick, Superintendent Mahone. The following items were discussed.

CITIZENS TO BE HEARD: None

NEW SEWER USE ORDINANCE AND ENFORCEMENT RESPONSE PLAN: Mahone informed the Committee that due to EPA making changes to the Federal Pretreatment Regulations it was necessary for the Township to adopt the same regulations. The Ordinance is being advertised and will be before the Board of Commissioners for adoption at the February 18th meeting.

COUNCIL OF GOVERNMENTS LEGAL CHALLENGE: Mahone reported that the Township had received a request from the Capital Region Council of Governments to participate in a legal challenge of the Chesapeake Bay Tributary Strategy. The Council of Governments is soliciting multiple municipalities to join in this cause to spread out the cost of the litigation. The Township's initial contribution would be \$2000.00. Staff reported that the Township's Solicitor had reviewed the memorandum and thought it would be worthwhile to pursue. The Committee agreed to participate as long as the Township had the option to withdraw from the suit in the future if they choose to.

CURBSIDE CHRISTMAS TREE PICKUP: Staff reported the collection went smoothly and a total of 22,980 lbs. of Christmas trees were collected to be mulched and recycled.

SPRING NEWSLETTER: Mahone reminded the Committee that the Township's Newsletter will be mailed in March, and requested that anyone having information to be included should contact Staff as soon as possible. The Committee had a brief discussion on how to publish the newsletter and decided if possible to print the newsletter in house.

Respectfully Submitted
William H. Mahone
Superintendent WWTP

MINUTES
HEALTH & SANITATION COMMITTEE
MARCH 4, 2008

The Penn Township Health & Sanitation Committee met in public session on Tuesday, March 4, 2008 at 7:00 P.M. Present were Commissioners Johnson, Heilman, Prieber, Rewa, Goldsmith, Manager Garvick, Superintendent Mahone, Environmental Director Hejmanowski. The following items were discussed.

ANNOUNCEMENTS: None

CITIZENS TO BE HEARD: None

APPROVAL OF MEETING MINUTES: Minutes from the February 5, 2008 meeting were approved.

AUTHORIZE DESIGN OF PLANT UPGRADE: Mahone informed the committee that staff met with PADEP on February 6, 2008 to discuss a proposal to eliminate the hydraulic capacity issues on a section of the township's main Interceptor. The township proposed to correct the problem by lowering the headworks to the treatment facility when the modifications are made to the plant when it is upgraded to comply with the mandated Chesapeake Bay nutrient reduction requirements. A lower headworks would allow sections of the main interceptor to be replaced at a greater slope, which would eliminate the capacity issues. Mahone requested the committee to consider passing a resolution at the March 17th Board of Commissioners meeting to authorize CET Engineering to begin design on the Plant upgrade and the improvements to the interceptor.

537 PLAN UPDATE: Mr. Mahone informed the committee that PADEP has requested the township submit a finished 537 Plan for review. PADEP has indicated they will be negotiating a Consent Order and Agreement with the township that will establish a schedule for the completion of the 537 Plan and the Interceptor improvements. Two issues of concern with the 537 Plan are the possible need to install public sewer in the Oakhills area and the adoption of an on lot septic systems management plan. CET Engineering is currently working on both of the issues.

ELECTRONIC RECYCLING PROJECT: Mr. Hejmanowski informed the committee that, in conjunction with the YCSWA, Penn Township would hold its electronics drive on April 5, 2008 from 9:00 AM to 2:00 PM at the public works facility on 976 Wilson Avenue. Notice of this event is posted at local establishments in the township. Also, the upcoming newsletter will have information on the project.

SPRING NEWSLETTER: The committee was advised that the Spring newsletter is at the printers. Gene also informed the committee that the newsletter will be one sheet, two sided and in color.

RECYCLING DROP-OFF: The committee was given a report on our current drop-off operation. Approval was requested from the committee to make a study of the

drop-off for consideration of expansion to help assist in the increase of the number of vehicles that utilize our drop-off on a weekly basis. Gene advised the committee that the number of vehicles utilizing the drop-off on Saturdays has increased in the past five years from 800 vehicles in 2002 to 1,300 in 2007. The committee approved the request. Another idea briefly discussed was single stream curbside pickup.

OTHER BUSINESS: Mr. Hejmanowski informed the committee that Penn Township just received an Act 904 recycling grant payment from PADEP in the amount of \$126,671.

Gene also advised the committee that the price for both loose newsprint and cardboard is at its highest rate in the past ten years.

Commissioner Johnson than discussed with the committee a new program he supports to assist local businesses with the recycling of their cardboard. This could result in eliminating their cardboard dumpsters saving them \$80 to \$100 a month on rental. Penn Township would make a weekly pickup at their facility. Commissioner Johnson advised the committee that he and Mr. Hejmanowski visited some local businesses and they indicated they were very interested. There was discussion by the committee but no recommendation.

Respectfully Submitted
William H. Mahone
Superintendent WWTP
E.R. "Gene" Hejmanowski
Environmental Director

MINUTES
HEALTH & SANITATION COMMITTEE
APRIL 1, 2008

The Penn Township Health & Sanitation Committee met in public session on Tuesday, April 1, 2008 at 7:00 P.M. Present were Commissioners Johnson, Heilman, Prieber, Rewa, Goldsmith, Manager Garvick, Superintendent Mahone and Environmental Director Hejmanowski. The following items were discussed.

ANNOUNCEMENTS: None

APPROVAL OF MEETING MINUTES: Minutes from the March 4, 2008 meeting were approved.

CITIZENS TO BE HEARD: None

NPDES PERMIT APPEAL: Mahone informed the Committee that the Township received its final NPDES discharge permit for the wastewater treatment plant. Legal Council and CET Engineering reviewed the permit and raised several issues that they felt should be appealed to the Environmental Hearing Board. A formal appeal has been prepared and will be filed on April 4, 2008. The Township has written a letter to DEP requesting that some of the issues be clarified and corrected simply by issuing corrected pages for the permit or issuing a letter of clarification. If a response is not received by April 18, 2008 these issues will be added to the formal appeal.

ELECTRONICS PROJECT: Gene informed the Committee that all preparations have been finalized for the electronics recycling drive scheduled for April 5, 2008 between the hours of 9 a.m. to 2 p.m. at 976 Wilson Avenue, the public works facility.

COMMERCIAL CARDBOARD RECYCLING: Mr. Hejmanowski advised the Committee that he has received a few phone inquiries regarding this project. However, there is work to be done prior to implementation. Also, Gene has requested a list of Businesses from the Penn Township Tax Collector. Calls to businesses will begin shortly.

SOUTH WESTERN SCHOOL DISTRICT RECYCLING PROGRAM: Gene informed the Committee that the South Western School District administrative staff is interested in implementing a comprehensive recycling program throughout the entire district effective September 2008. Mr. Hejmanowski has been asked to address all the school principals on Monday, April 7th at 3 PM and provide information as to how such a project could be successful.

YORK WASTE DISPOSAL: Gene informed the Committee that two meetings have been held with York Waste at which the following was discussed:

1. Trips to the Hanover Transfer Station for refuse disposal in order to complete daily refuse pickups must be eliminated unless York Waste is willing to assume the financial responsibility. Effective April 1st York Waste must pay for any trash delivered to the transfer station.
2. Safety on the streets during morning and afternoon pickup and discharges from school buses must be observed. All drivers from York Waste have been informed of the importance of safety for our school children.
3. There was discussion regarding the possibility of Penn Township going to single stream curbside for all recycling. York Waste indicated an interest and would implement the program whenever Penn Township thought it feasible.

EARTH DAY: The Environmental Director advised the Committee that he was working with a local Boy Scout Troop for our Earth Day Project. They would help Keep America Beautiful by picking up all trash and recycling on designated roadsides. This is scheduled for the last week in April.

PAPER SHREDDING PROGRAM: Mr. Hejmanowski informed the Committee that no action has been taken to date to purchase this equipment, but he feels that this is still a worthwhile program. This type of service would be beneficial to those residents who do not feel comfortable with putting their personal information in the recycling drop-off. So instead, they put their mail and other papers into their refuse bags. Having a shredder available to residents would also aid in our being more effective with our enforcement and education program. We could also make it available to other municipalities if we so desire. The committee would like Gene to study the options of purchasing and/or leasing a shredder.

Respectfully Submitted
William H. Mahone
Superintendent WWTP
E.R. Gene Hejmanowski
Environmental Director

MINUTES
HEALTH & SANITATION COMMITTEE
May 6, 2008

The Penn Township Health & Sanitation Committee met in public session on Tuesday, April 6, 2008 at 7:00 P.M. Present were Commissioners Johnson, Heilman, Prieber, Rewa, Manager Garvick, and Superintendent Mahone. The following items were discussed.

ANNOUNCEMENTS: None

APPROVAL OF MEETING MINUTES: Minutes from the April 1, 2008 meeting were approved.

CITIZENS TO BE HEARD: None

NPDES PERMIT UPDATE: Mahone informed the Committee the Township had written a letter to DEP requesting that some of the issues in the NPDES permit be clarified and corrected simply by issuing corrected pages for the permit or issuing a letter of clarification. DEP responded by indicating that a corrected NPDES permit would have to be advertised in the Pennsylvania Bulletin. DEP has yet to advertise the permit.

HEADWORKS ANALYSIS: Mahone informed the Committee that as part of the NPDES permit the Township is required to conduct a Headworks Analysis that will reevaluate the Local Discharge Limits for Industrial Dischargers. The analysis must be completed within 1 year of permit issuance.

ROADSIDE CLEANUP: The committee was informed that on Saturday morning, May 3rd, volunteers from Boy Scout troop 101 and 103 conducted a roadside cleanup along Baer Avenue, Black Rock Road, Breezewood Drive and Brookside Avenue. Fifteen bags of trash was collected.

COMMERCIAL CARDBOARD PICKUP: It was reported that the Township is lining up several businesses for collection of their cardboard. Hanover Bowling Center, Jerry & Sal's, Bill Bateman's, the Loyal Order of Moose and Hanover Orthopaedic Assoc. have all indicated interest in providing material to us.

ELECTRONICS RECYCLING: On April 5th the Township collected 154 pallets (43.6 tons) of discarded electronic equipment. This is an increase of over 18% over last years numbers.

SINGLE STREAM RECYCLING REPORT UPDATE: It was reported that we are still processing data in anticipation of presenting the committee with a recommendation. The Township's current hauler, York Waste, indicated that it would

collect single stream recyclables for an additional 10 cents for every refuse unit it picks up. However, Recycle America will pay us between \$25-30 per ton for recyclables delivered to them. This would more than offset the additional refuse unit collection expense. We are still waiting on the opinion of the solicitor on the ownership of the recyclables once they are placed curbside.

SWSD RECYCLING PROJECT: Mr. Hejmanowski is still working with the District to implement a recycling program for all the schools. At Manheim Elementary they are now mixing cardboard and office paper in the same

Respectfully Submitted
William H. Mahone
Superintendent WWTP

MINUTES
HEALTH & SANITATION COMMITTEE
June 3, 2008

The Penn Township Health & Sanitation Committee met in public session on Tuesday, June 3, 2008 at 7:00 P.M. Present were Commissioners Johnson, Heilman, Rewa, Goldsmith, Manager Garvick, Superintendent Mahone and Environmental Director Hejmanowski. The following items were discussed.

ANNOUNCEMENTS: None

APPROVAL OF MEETING MINUTES: Minutes from the May 6, 2008 meeting were approved.

CITIZENS TO BE HEARD: None

ACT 537 PLAN UPDATE: Mahone informed the Committee that we expect to have a completed draft copy of the 537 Plan for review by early next week. Three main components discussed in the Plan are the improvements to a section of the main interceptor, the identification of some areas in the Township that will require public sewer in the future and the implementation of a septic system management plan. The Plan will be advertised for public comment in the next week or so. After any comments are addressed the Plan will be sent to DEP for review.

COMMERICAL CARBOARD RECYCLING: Gene informed the Committee that a few business pickups have been initiated. However, he advised that several businesses have contracts with commercial haulers and cannot offer their cardboard to the Township until their contracts expire. We still have some calls and follow ups to pursue.

SINGLE STREAM PROJECT: Mr. Hejmanowski addressed the Committee on both single stream and recycling drop-off since they directly affect each other. He enlightened the Committee that the Township would loose over \$60,000 on the recyclables that would be picked up as a result of single stream recycling. In addition, York Waste Disposal wants a 10-cent per bag increase in refuse pickup, which would amount to another \$30,000. In view of this, Gene informed the Committee that he is working on a compromise with the hauler to reduce some of this loss. A meeting with the hauler is in the works to address these issues but a date has not been set.

SCHOOL RECYCLING PROJECT: The Environmental Director updated the Committee on this project and indicated that it's off to a good start. On April 13th, 20 recycling bins were provided to the District so we could start a pilot program at Manheim Elementary School. A meeting was held with the staff at Manheim informing them of the program. A recycling bin was placed in each classroom along with instructions to each student on what goes into the bin. Gene advised the Committee that he is very enthusiastic about this program and its results. He also informed the Committee that this

program would be implemented throughout the remaining SWSD schools located in Penn Township beginning next fall.

BLACK & DECKER RECYCLING: After speaking with Black & Decker management personnel and reviewing their recycling program and their quantities recycled, it is staff's recommendation that, in the best interest of Penn Township, this project should not be pursued. In the beginning they were willing to negotiate for all their recyclables. However, as time has passed they are now only interested in what we can do with their mixed recycling (office paper/cardboard). For the year 2007, mixed recycling only accounted for 15 tons of the 120 tons of materials recycled. A discussion followed and the Committee agreed it was not worthwhile to pursue. Gene was requested to contact Black & Decker and advise them of the Committee's decision.

SHREDDER: With identity theft a concern for all residents, the Committee, a few months ago, addressed the option of buying or renting a shredder. Gene advised the Committee of the following options: (1) Renting a shredder and having it available to the residents several times a year on Saturdays would give some of the residents relief; (2) Purchasing a shredder and having it installed in a van would allow more flexibility of hours and days available to shred. By purchasing a shredder we could offer the service to other municipalities and maybe share the cost of the shredder with them. This could help us with the 902 Recycling Grant. PADEP is in favor of inter-municipality recycling. The third option is when the shredding vendor would supply the shredder at no cost but they would take the shredded material. If the volume of shredded material were insufficient to cover their costs we would then be charged a fee. Upon review of the three options the Committee suggested that we should consider renting a shredder for now until we decide what will happen with single stream recycling and then at that time look into purchasing a shredder. Gene informed the Committee he would pursue the renting of a shredder and report back to the Committee.

Respectfully Submitted
William H. Mahone
Superintendent WWTP
E.R. "Gene" Hejmanowski
Environmental Director

MINUTES
HEALTH & SANITATION COMMITTEE
July 1, 2008

The Penn Township Health & Sanitation Committee met in public session on Tuesday, July 1, 2008 at 7:25 P.M. Present were Commissioners Johnson, Heilman, Rewa, Goldsmith, Preiber, Manager Garvick, Superintendent Mahone and Environmental Director Hejmanowski. The following items were discussed.

ANNOUNCEMENTS: None

APPROVAL OF MEETING MINUTES: Minutes from the June 3, 2008 meeting were approved.

CITIZENS TO BE HEARD: None

UPDATE ON CORRECTIVE ACTION PLAN: Mahone reported that the revised Corrective Action Plan was submitted on June 12, 2008. DEP has reviewed the Plan and has requested some clarification on a few items. We have supplied them with some additional information and anticipate meeting with them in the near future to discuss the revised plan.

UPDATE ON ACT 537 PLAN: Mahone reported that the Plan is currently under the public comment period for another 2 weeks. If any comments are received the Township will address them and submit them as part of the Plan. After that time DEP will review the Plan for approval.

SINGLE STREAM PROJECT: Hejmanowski informed the Committee that he is still trying to negotiate with York Waste Disposal on their demand for an increase of 10 cents per bag for refuse collection in return for curbside collection of single stream recyclables, although very little progress has been made. Gene advised the Committee that we might have to wait until our contract expires at the end of 2009 in order to pursue single stream recycling.

SOUTH WESTERN SCHOOL RECYCLING: Hejmanowski advised the Committee that a couple of meetings have been held with the District administration and the project is moving along. One problem may be that the school is interested in receiving some of the revenue from the sale of recyclables. A short discussion followed and the Committee decided that revenue sharing was not practical, due to the fluctuating recycling market. Also, the Township will ensure that the school district will save money on their refuse disposal fees and this should be satisfactory.

SHREDDER: Gene gave the Committee an update on this project, which involved two proposals: 1) Renting a shredder on site at an approximate cost of \$600 to \$800 per trip; 2) Having a 95-gallon toter sealed and locked by the vendor to be located

at our recycling drop-off. Residents would bring their material to the recycling drop-off on a specific Saturday and we can then call the vendor, who would shred the material and provide a certificate of disposal. The cost would be 18 cents per pound. The committee will continue to evaluate.

COMMERCIAL CARDBOARD: The Environmental Director informed the Committee that he has contacted or received notice of interest from approximately 40 businesses. To date, 8 businesses have requested cardboard pickups. As of this meeting no specific day of the week has been set aside for pickups. This will be determined when we have established the total number of interested parties for pickup.

ELDERLY & HANDICAPED RECYCLING PICKUP: Hejmanowski advised the Committee that, effective July 2008, the Junior Volunteer Firefighters would no longer be available to pick up the recyclables on the second Saturday of every month. As this has been a very worthwhile program we don't want to see it come to an end. We have located a resident who has agreed to continue this program with the help of the Township. We will provide a vehicle for him and also some ARD personnel. The Committee discussed and agreed.

The meeting adjourned at 8:20 P.M.

Respectfully Submitted,

William H. Mahone
Superintendent WWTP
E.R. "Gene" Hejmanowski
Environmental Director

MINUTES
HEALTH & SANITATION COMMITTEE
AUGUST 5, 2008

The Penn Township Health & Sanitation Committee met in public session on Tuesday, August 5, 2008 at 7:00 P.M. Present were Commissioners Johnson, Heilman, Rewa, Prieber, Manager Garvick, Superintendent Mahone and Environmental Director Hejmanowski. The following items were discussed.

ANNOUNCEMENTS: None

APPROVAL OF MEETING MINUTES: Minutes from the July 8, 2008 meeting were approved as presented.

CITIZENS TO BE HEARD: None

ACT 537 PLAN UPDATE: Mahone informed the committee that the York County Planning Commission has finished reviewing the Plan and has submitted a few comments. CET Engineering will address the comments and include the responses in the Plan. Comments from the Penn Township Planning Commission are expected following their review at the August 7th meeting.

PLANT UPGRADE: CET Engineering has started to put together the "Design Engineers Report" which will explain the technology being used in the upgrade and the basis of design. Site surveying will begin in 2 weeks.

TRUCK SCALE: It was reported that all of the concrete work and site grading has been completed. The concrete must cure for 21 days before the manufacturer can install the load cells and calibrate the scale. We expect to be operational by September 1, 2008.

SEWER RATE INCREASE: Mahone informed the committee that, due to the cost of upgrading the Wastewater Treatment Plant, the Township would need to borrow funds to pay for the project. The actual amount needed has not been determined yet due to the uncertainty of grant funds that may be available from the State and other sources. However, it would appear that a rate increase would be necessary to support the responsibilities of a loan. A packet of information containing different rate increase options, which show the additional income generated with each option, was provided to the committee members for their review and comment.

COMMERCIAL CARDBOARD: The Environmental Director discussed with the committee members an analysis for the pickup of cardboard for commercial accounts. We are picking up cardboard at eight locations so far. Although the results did not show any profit, Gene advised the committee that it is too early to make any final judgment on this project. Gene recommended a three-month trial period and the committee agreed.

REFUSE BID RESULTS & REFUSE BAG ANALYSIS: Gene gave each committee member a performance comparison on the vendors that submitted the two lowest bids for refuse bags. Mr. Hejmanowski recommended that we award the bid to Dyna Pak Corporation, which is our current vendor. After a brief discussion the committee agreed that the award should go to Dyna Pak Corporation.

VENDOR PROPOSAL FOR MATERIAL AT RECYCLING DROP-OFF: Penn Township received a proposal from First Capital Fiber in York to purchase *all* the recycled material currently being dropped off at our recycling center. Mr. Garvick provided the summary of this proposal to each committee member. The proposal would eliminate the need to take any newsprint/office paper to Sealed Air Corp. or to take any cardboard/magazines to Staiman's Recycling. First Capital would provide the trailers and actually haul all the material away. The Environmental Director informed the committee that Penn Township has used the services of First Capital Fiber many times over the years. The only reason we stopped using this Vendor was because of the distance to his facility and high fuel prices. The committee recommended going ahead with utilizing this vendor. The Manager will review the proposed Agreement and suggest modifications if necessary. Gene advised the committee that this was a one-year commitment on the part of Penn Township. Our pursuit of single stream recycling would have to be put on hold until next year when we will go out for bids for our trash collection.

EDERLY & HANDICAPPED RECYCLING PICKUP: Gene updated the committee on the progress of this program and provided them with a list of the residents that are currently on the schedule. Gene also informed the committee that Saturday, August 9, 2008 would be the Townships first pickup.

Respectfully Submitted
William H. Mahone
Superintendent WWTP
E.R. "Gene" Hejmanowski
Environmental Director

MINUTES
HEALTH & SANITATION COMMITTEE
SEPTEMBER 2, 2008

The Penn Township Health & Sanitation Committee met in public session on Tuesday, September 2, 2008 at 8:23 P.M. Present were Commissioners Johnson, Heilman, Rewa, Prieber, Manager Garvick, Acting Police Chief Rhodes, Fire Chief Cromer, Administrative Assistant Rodgers, Superintendent Mahone and Environmental Director Hejmanowski. The following items were discussed.

ANNOUNCEMENTS: None

APPROVAL OF MEETING MINUTES: Minutes from the August 5, 2008 meeting were approved as presented.

CITIZENS TO BE HEARD: None

NPDES PERMIT UPDATE: Mahone informed the Committee that final comments on the Draft NPDES Permit Amendment were submitted on August 26, 2008. Some of the issues that the Township had originally objected to have been corrected to the Township's satisfaction, however, other issues still remain. Unless DEP reconsiders their position, the Township will continue with the present litigation.

LOCAL LIMITS SAMPLING PLAN: On August 15, 2008 we received a letter from EPA approving the sampling plan for the reevaluation of the local discharge limits. We will now begin the collection of data to conduct the reevaluation.

ELDERLY & HANDICAPPED RECYCLING PICKUP: The Environmental Director informed the Committee that the list of elderly and handicapped people is current and, with the mailing of our newsletter mentioning the program, additions are being made as additional residents call.

VENDOR PROPOSAL FOR RECYCLING COMMODITIES AT DROP-OFF: Gene advised the Committee that he received a proposal from Staiman Recycling, our current cardboard and magazine vendor similar to the one we received from First Capital Fibers. The Staiman proposal came in with a slightly higher offer. This would be a one-year commitment for the Township. After a short discussion the Committee gave approval to either proposal whichever would be to our advantage.

TEXTILE PROJECT: Gene updated the Committee on the proposed textile recycling project scheduled to begin on September 8th and culminating on Saturday, September 13th. Everything is in place and there will be plenty of free help.

REFUSE BAG CONTRACT: The Committee held a brief discussion and it was agreed that the bid should be awarded to Dyna Pak Corporation.

Respectfully Submitted
William H. Mahone
Superintendent WWTP
E.R. "Gene" Hejmanowski
Environmental Director

MINUTES
HEALTH & SANITATION COMMITTEE
OCTOBER 7, 2008

The Penn Township Health & Sanitation Committee met in public session on Tuesday, October 7, 2008 at 7:43 P.M. Present were Commissioners Johnson, Heilman, Rewa, Prieber, Manager Garvick, Superintendent Mahone and Environmental Director Hejmanowski. The following items were discussed.

ANNOUNCEMENTS: None

APPROVAL OF MEETING MINUTES: Minutes from the September 9, 2008 meeting were approved as presented.

CITIZENS TO BE HEARD: None

PLANT DESIGN UPDATE: Mahone informed the Committee the draft Engineers Design Brief for the treatment plant upgrade was reviewed by Staff. Comments on the draft were submitted to CET for consideration. The surveying for the upgrade at the plant has been completed. Staff continues to discuss different design and layout options for improvements at the plant with CET Engineering.

JOINT VENTURE: We continue to meet with representatives of the developers group to workout language for the agreement with the Township for the installation of the York Street Interceptor.

HFC CAPACITY REQUEST: HFC has informally requested Penn Township to consider making available to them additional sewer capacity of 300,000 gallons per day so they could discharge all of their wastewater to the Township's treatment plant. This would bring the maximum daily discharge up to 750,000 gallons per day for HFC. Staff has contacted CET to evaluate how the additional flow would impact the design of the upgrade and the operation of the plant. Once data is developed and evaluated Staff will share it with the Commissioners.

CHRISTMAS WRAP PROJECT: Gene requested approval from the Committee to hold the Annual Christmas Wrap project for the residents. The days for this project would be Friday, December 26th from 8 a.m. till 4 p.m., Saturday, December 27th from 9 a.m. till 3 p.m., Monday and Tuesday, December 29th, 30th from 8 a.m. till 4 p.m. After some discussion, approval was granted.

VENDOR AGREEMENT/RECYCLING MATERIAL: Mr. Hejmanowski informed the Committee that the agreement with Staiman Recycling for our recycling drop-off materials has not been completely implemented due to concerns of Penn Townships' administration. When these have been rectified Staiman is ready for complete take over.

SHREDDING PROJECT/INCREC A SHRED: The Environmental Director advised the Committee that everything is in place for our first shredding project scheduled for October 11, 2008 to be held at the Township Municipal building from 9 a.m. till 2 p.m. Gene also informed the Committee that he informed other Township Department Heads of this project in case they needed to have anything shredded.

ELECTRONICS RECYCLING PROGRAM: Gene informed the Committee that an electronics-recycling firm is interested in taking electronics all year long and has contacted him. Prior to making any commitment, Gene verified with DEP that the Company was certified. Arrangements are being negotiated with the company, Ezprecycling Inc., located in Sinking Springs, Pennsylvania.

COMMERCIAL CARDBOARD: We are currently picking up Commercial cardboard on Wednesdays. The quantity of cardboard collected has not increased much in the past five weeks and it is costing us more to pickup the material than what we are receiving from its resale.

SWSD RECYCLING SCHOOL PROJECT: The recycling project for the South Western School Districts is off to a great start. Each school is promoting our program.

Respectfully Submitted
William H. Mahone
Superintendent WWTP
E.R. "Gene" Hejmanowski
Environmental Director

MINUTES
HEALTH & SANITATION COMMITTEE
NOVEMBER 3, 2008

The Penn Township Health & Sanitation Committee met in public session on Monday, November 3, 2008 at 7:43 P.M. Present were Commissioners Johnson, Heilman, Rewa, Prieber, Manager Garvick, Superintendent Mahone and Environmental Director Hejmanowski. The following items were discussed.

ANNOUNCEMENTS: None

APPROVAL OF MEETING MINUTES: Minutes from the October 7, 2008 meeting were approved as presented.

CITIZENS TO BE HEARD: None

AGREEMENT WITH DEP: Mahone informed the committee that staff has reviewed a revised Consent Order and Agreement (COA) and has listed a few comments for consideration. A conference call between CET Engineering and Legal Council will be conducted on November 4, 2008 to discuss any other possible issues that should be added to the comments. We anticipate execution on November 17, 2008 at the Board of Commissioners meeting.

BUDGET ADJUSTMENT: Mahone explained to the Committee that he felt it was necessary to add a few items for consideration to the draft 2009 budget. The roofs on the control building and chemical building at the sewer plant are 27 and 30+ years old respectively and are in need of replacing. Another item added was a replacement for the existing copier, which is 6 years old. The new copier would be capable of both printing and copying functions and would eliminate the need to replace a broken color laser printer.

ELECTRONICS RECYCLING: Mr. Hejmanowski informed the Committee that he delivered the first trailer load of electronics to Ezpreycling Company this past week, a discussion followed on whether we can inform our residents of this year-round program. The committee agreed but Gene is to work out the logistics. Gene then suggested to the committee that television sets larger than 17 inches should be picked up with metals instead of bulk items, this would save the Township disposal fees and we could add this weight to our electronics, which would help with 904 Grant monies. The committee approved after a discussion on the size of televisions.

RECYCLING MARKET: Gene apprized the committee that he has received information regarding the current recycled materials rates beginning the month of November, the prices will be reduced as much as 50% on some materials and 25% on other recycling materials.

ARD LABOR HELP: The Environmental Director informed the committee that for the first time in several months our ARD hours, particularly during the week, is all but zero.

REFUSE UNIT PRICE: Mr. Hejmanowski made a request to the committee that we do not consider increasing the price for the coming year. No action taken.

Respectfully Submitted
William H. Mahone
Superintendent WWTP
E.R. "Gene" Hejmanowski
Environmental Director

MINUTES
HEALTH & SANITATION COMMITTEE
DECEMBER 2, 2008

The Penn Township Health & Sanitation Committee met in public session on Tuesday, December 2, 2008 at 7:19 PM following the Public Works Committee meeting. Present were Chairman Rewa and Commissioners Heilman, Rewa and Prieber. Commissioner Johnson was absent without notice. Also present were Manager Garvick and Administrative Assistant Rodgers. The following items were discussed.

ANNOUNCEMENTS: None

APPROVAL OF MEETING MINUTES: Minutes from the November 3, 2008 meeting were approved as presented.

CITIZENS TO BE HEARD: None

SEWER INTERCEPTOR: The Township's sanitary engineer, CET, Inc., has provided a preliminary design and construction estimate for the replacement of the sewer interceptor from Breezewood Drive to the WWTP. The developer's group, Joint Venture, has indicated its willingness to design and construct a new interceptor in order to secure approval of SD/LD plans. In fact, JV has already presented a very preliminary design of its own. The Township strategy is to present our own design to the JV and seek a monetary donation in the amount of the estimated construction costs as prepared by their engineer, HRG, Inc. This will be discussed at the JV meeting on December 8, 2008.

WWTP CONSTRUCTION ANALYSIS: The Manager provided the Committee with a Preliminary Financial Analysis regarding the upgrade of the treatment plant as a result of the Chesapeake Bay Initiative Strategy and the Township's NPDES Permit discharge limit restrictions. The report provided an estimate of the yearly debt service required to finance the EPA and DEP mandated improvements to the system. The Township will pursue serious funding in the first quarter of 2009.

ELECTRONICS RECYCLING: It was reported that E-Recycling would occur on January 10, 2009 at the Penn Township Public Works Facility. York County's E-contractor will be supplying the gaylords and skids. The program is open and free to any York County resident as well as residents of McSherrystown. Although we will not advertise the program in Adams County, it is not our intention to turn away anyone from Adams County unless it is an unusually large amount or questionable items.

COMMERCIAL CARDBOARD PICKUP: As of 11-26-08 we are no longer picking up cardboard from commercial establishments. All those businesses have made other arrangements.

SWSD RECYCLING PICKUP: On 11-17-08 we were informed that the SWSD no longer needs our assistance in picking up recyclables at their various schools. According to Maintenance Director Tom Hoover, the District will now run its own program.

STAIMAN'S RECYCLING: On 11-19-08 Staiman's Recycling began hauling the drop-off recycling trailers for the Township. Everything working fine so far.

RECYCLED MATERIAL PRICES: The Committee was informed that prices for corrugated cardboard have fallen from \$65 to \$15 per ton between September and November. During the same period also, prices for newsprint and magazines have fallen from \$115 and \$95 per ton, respectively, to \$2 per ton.

RECYCLING NEWSLETTER: The holiday newsletter will be sent to the printer on December 4th and should be in the mail by December 12th.

2006 RECYCLING GRANT: It was reported that the Township recently received a 904 Performance Grant payment in the amount of \$99,289 for materials recycled in 2006.

There being no further business, the meeting was adjourned at 7:35 PM

Respectfully Submitted

Jeffrey R. Garvick
Manager