

MINUTES
HEALTH & SANITATION COMMITTEE
FEBRUARY 6, 2018

The Penn Township Health & Sanitation Committee convened on Tuesday, February 6, 2018 at 7:46 p.m. following the Finance Committee meeting. Present were Chairman Heiland and Commissioners Brown, Felix, Klunk, and Van de Castle. Also present were Township Manager Rodgers, WWTP Superintendent Mahone and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the January 2, 2018 Health & Sanitation Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

HANOVER FOODS INC.: Commissioner Heiland noted that there was no representative present from Hanover Foods. Commissioner Felix said to put them on the agenda each month so they have the opportunity to come.

WWTP Superintendent Mahone reported that he's provided over sixteen hundred pages of documents to the Township Manager to comply with the right-to-know request from Hanover Foods. They included lab results, testing procedures, permits, surcharge billing sheets, minutes, correspondence, and ordinances.

BARNHART DRIVE SEWER LINE PROJECT: WWTP Superintendent Mahone reported on the Barnhart Drive sewer line project. He said the modification to the plan that eliminated the need to obtain an easement from Hanover Foods Corporation has been completed. The additional easement across the Bair property needed to make that modification has been secured and recorded. The occupancy license agreement from York Railway Company and the easement agreement from Penntown Properties have been received. The only remaining easement needed is from ESAB. It appears that the plant manager and engineer are prepared to sign the agreement but the corporate office hasn't responded yet.

ULTRAVIOLET DISINFECTION SYSTEM PRE-BID SELECTION: WWTP Superintendent Mahone gave an update on the ultraviolet disinfection system pre-bid selection. He said pre-bid selections were opened by GHD on January 19, 2018. Bids were received from Xylem/Wedeco and Trojan UV Technologies. The bids were evaluated on initial capital cost and operation and maintenance cost analysis over a twenty year life span. The low bidder of these combined costs was Xylem/Wedeco with a bid of \$486,629.51. We received a letter of recommendation from GHD. The initial capital cost would be \$281,800. This will be the guaranteed equipment cost to the successful general contractor that makes the plant modifications and installs the equipment. Superintendent Mahone said he's comfortable with the Wedeco equipment. After discussion the Committee recommended awarding the bid to Xylem/Wedeco.

SHREDDING EVENT: WWTP Superintendent Mahone reported that the shredding event will be held on April 28, 2018 from 8 a.m. to 1 p.m. It had to be changed from April 21st because the vendor wasn't available that day. The shredding event will be for Township residents only.

NEWSLETTER: WWTP Superintendent Mahone said the newsletter is scheduled for delivery on April 4, 2018. Articles need to be submitted by March 6, 2018.

TRAILERS: WWTP Superintendent Mahone reported that some of the trailers we store trash bags in are still leaking slightly and are coming due for inspection. An option to eliminate some or all of the trailers would be to purchase pallet racking to store the bags in the public works building. Superintendent Mahone has met with Engineer Bortner and come up with a plan that will allow this if the correct size racking can be found. He's working with DISCO to see if they can find used racking. He needs twelve foot wide shelves to accommodate the available space. If shelves are found on the used market they may need to be purchased quickly. Commissioner Brown asked if they needed to be bid. Manager Rodgers said they should be below the threshold.

Commissioner Felix asked if there is enough space in the recycling center. Superintendent Mahone said there is just enough space for what they're doing now. Commissioner Felix asked if we're at a point where we need to consider expanding the building. Superintendent Mahone said he and Engineer Bortner have both thought about putting up a pole building, but there is a lot of overhead space available in the public works building that it would be nice to use. Commissioner Felix said it's something to consider in the future. The Committee recommended the racking be purchased as long as the cost is below the bid threshold.

OTHER MATTERS: Township Manager Rodgers told the Board that Smith Elliot Kerns will be here Monday for the audit. Tuesday is local government day and she will be at Hanover Borough with Leadership Hanover in the morning. That afternoon Highway Foreman Mahan will be giving the group a tour of the public works facility and Fire Chief Clouser will give a tour of the fire station.

The meeting was adjourned at 8:14 p.m.

Respectfully submitted,

Angela M. Hallett
Township Secretary