

MINUTES  
HEALTH & SANITATION COMMITTEE  
JANUARY 11, 2006

The Penn Township Health & Sanitation Committee met in public session on Wednesday, January 11, 2006 at 7:00 P.M. Present were Commissioners Klunk, Stauffer, Johnson and Felix. Also present were Manager Garvick, Superintendent Mahone and Environmental Director Hejmanowski. The following items were discussed.

**CITIZENS TO BE HEARD:** None

**CENTERFUGE BID UPDATE:** Mahone informed the Committee that on December 19<sup>th</sup> we started to remove the belt filter press from the sludge building. All of the metal was recycled and the Township received \$573.00. Pumping Solutions Inc. removed the concrete filter press base and a section of curbing where the centrifuge will be installed. The centrifuge and augers have been delivered and the contractor is fabricating the metal base for the centrifuge.

**HFC SEWER CAPACITY REQUEST:** Mahone reported that on December 8<sup>th</sup>, Staff met with HFC at which time they asked if the Township would provide them with an additional 300,000 gallons per day of sewer capacity. We informed HFC that the Township would be willing to provide such capacity if the treatment plant could handle the additional load. HFC agreed to provide the Township with data on the concentration of Total Nitrogen and Total Phosphorus in their waste stream. We will have CET Engineering evaluate the data and make a recommendation on if we should provide the additional capacity.

**JOINT VENTURE AGREEMENT:** Mr. Garvick informed the Committee that the agreement should be ready for execution in the very near future. In an effort to execute the agreement expediently the Manger requested that the Board of Commissioners authorize the Township Manager to execute the agreement when complete. The Board concurred.

**CHRISTMAS WRAP:** Gene provided the committee with the statistics for this year's program and emphasized that, in his opinion, there was insufficient time for the residents to dispose of Christmas material. Therefore, on the weekend following our recycling drop-off on Heights Ave. was overwhelmed with activity including Christmas material. A short discussion followed and the Committee agreed to discuss this project at the fall meeting.

**ELECTRONICS RECYCLING:** The Committee was informed by Gene that this year's program will be held on April 1, 2006 at the Township Wastewater Plant.

**REFUSE & RECYCLING CONTRACT:** Mr. Hejmanowksi apprized the Committee that our contract expires at the end of 2006 with Penn Waste. However, Gene suggested that we go out late Spring and in our bid packets include a bid which would include newsprint and cardboard pickup curbside. This would give us an idea on what additional cost this would be. A long discussion followed with most Committee members not being excited about curbside pickup, but agreeing to wait and see what the bid might be. Gene was told to submit a bid package in April or May.

**RECYCLING DROP-OFF STAFFING:** Gene advised the Committee that staffing at the recycling drop-off is at the point that a part-time employee should be considered in order to better serve our residents. The reason being that our ARD hours are down by 600 hours from the previous year and our full time employee is on the road more than in previous years. A short discussion followed and the Committee partially agreed, but does not want to do anything until after the bids are received for our refuse and recycling contract. Residents will just have to realize that there is not always going to be someone there to assist them Monday thru Friday.

**PAPER SHREDDING PROGRAM:** Mr. Hejmanowski again addressed the Committee on considering the purchase of a paper shredder for use by our Township residents who choose to shred their personnel material in lieu of putting it into their refuse bag. This additional service will be two fold:

A: Prevent Residents from discarding in their refuse units and enhance recycling.

B: The shredder would also aid in our being more effective with our Enforcement and Education curbside.

After an exchange of comments by those in attendance the Committee rejected the idea.

**REFUSE BAG BID:** Gene notified the committee that the Refuse Bag Bid was mailed to nine Vendors and the bid opening would be January 27, 2006 at 1:00 p.m. at the Penn Township Municipal Office.

**904 GRANT AWARD:** Our Environmental Director apprized the Committee that Governor Rendell, at a televised appearance at the Farm Show, commented that Penn Township's refuse and recycling programs are one of the best in the Commonwealth. Some of the Committee members also saw the televised appearance.

Respectfully Submitted  
William H. Mahone  
Superintendent WWTP  
E.R. Gene Hejmanowski  
Environmental Director

MINUTES  
HEALTH & SANITATION COMMITTEE  
MARCH 8, 2006

The Penn Township Health and Sanitation Committee met on Wednesday, March 8, 2006 at 7:00 PM. Present were Commissioners Klunk, Stauffer, Johnson and Heilman. Also present were Manager Garvick, WWTP Supt. Mahone and Environmental Director Hejmanowski. The following items were discussed:

GREATER HANOVER ALLIANCE: Monique Keith, Conewago Twp. Supervisor and representative of the Greater Hanover Alliance addressed The Committee. The GHA, formed in 2003, is the recipient of a \$12,000 grant. Their purpose is to protect the area water supply through land use planning. To this end, GHA is looking to form an Environmental Advisory Council (EAC). According to Ms. Keith, municipal officials need to band together under the organization of an EAC to protect the natural resources of the area. The guidelines adopted by DEP are not sufficient, according to Ms. Keith and she feels that we could do better. She suggested that more ordinances could be adopted to provide greater protection to the water supply. According to Ms. Keith, the PA State Association of Twp. Supervisors (PSATS) has declared Hanover a "potentially stressed area". The committee was informed of a workshop scheduled for May 5<sup>th</sup> at a location yet to be determined to discuss the possibility of forming this EAC. The commissioners are invited to attend. Several handouts were distributed.

CENTRIFUGE INSTALLATION: Supt. Mahone informed the committee that the installation is complete with the exception of some punch list items, including a new flow meter. The unit is producing cake at an acceptable rate. We are pushing sludge through at maximum capacity because we have not been able to dewater for about two months. The machine is delivering 22-23% cake, before lime, but could probably get 30% if we slowed the flow down. In comparison, the belt filter press produced only 16-17% cake. We are waiting on the "substantially complete" inspection, which will be followed by the performance testing.

EQUIPMENT FOR 2006: Supt. Mahone informed the committee that an order has been placed for the new forklift and pickup truck (ST-10). The old forklift and truck will be turned over to Public Works.

JOINT VENTURE: The Township has yet to see the design of the new interceptor(s). We were told that the plan would be provided weeks ago. It is estimated that the project will take one year to complete.

NPDES PERMIT: We recently received an amendment to our discharge permit (which expired in July) requiring us to monitor total nitrogen and phosphorus, although the WWTP has already been doing this for the past six months. Since no additional limits have been attached, the amendment is not considered appealable. The expired permit we are still operating under already has a limit on phosphorus. We are still formulating a strategy on how we can come up with a 2010 flow number. Legislation is currently being adopted by the General Assembly that will put a 9-month moratorium on further DEP activity regarding biological nutrient reduction.

REFUSE BAG BID: Mr. Hejmanowski reported that Central Poly has supplied the 300,000 bags according to the contract. The random inspection concluded that none of the cases was short in count, averaging 101-102 bags per case. The bags are packed individually, which will make resale easier for the vendor. The bag, at first glance, appears

to be smaller than the previous unit. This is because of the gusset design. When fully opened, the bag is exactly as specified. Hanover Terminal agreed to store the 60 skids that we didn't have room for in our trailers. It was suggested that we thank them in our newsletter.

904 PERFORMANCE GRANTS: The state has permanently established the \$2/ton surcharge on refuse taken to landfills and incinerators. This surcharge was originally set to expire in 2007. HB1902 also set other conditions in order to qualify for grants. These conditions include the requirement of municipalities to provide curbside recycling, enforcement, education, and yard waste collection. Any municipality not complying with the aforementioned will not be eligible for 904 grants. There was discussion as to what constitutes yard waste. Penn does not currently offer collection of grass clippings but we do offer leaf/brush/limb collection. The consensus was that this should be sufficient to meet the definition of yard waste.

ELECTRONICS DRIVE: In conjunction with the YCSWRA, Penn will hold an electronics recycling drive on April 1, 2006 from 8 AM to 2 PM at the WWTP. Notices will be sent to the media and posted on the website.

INCINERATOR EXPANSION: The YCSWRA is considering adding another refuse combustion unit. There is some opposition to this proposal from factions that want the out-of-state waste eliminated from the county's waste stream. The county's tipping fee has been set at \$56/ton for the past twelve years. This price has been constant because the higher priced out-of-state waste keeps the facility operating at near capacity, which is more efficient, according to Gene. A meeting will be held on March 22<sup>nd</sup> and will be attended by the Environmental Director.

EDUCATIONAL NEWSLETTER: It is our intention to get the next newsletter out by the middle of April to provide enough notice for the Spring brush & limb collection. The committee should provide any suggestions for articles within the next two weeks.

The meeting was adjourned at 7:45 PM.

Respectfully submitted,

Jeffrey R. Garvick, Manager

MINUTES  
HEALTH & SANITATION COMMITTEE  
MAY 10, 2006

The Penn Township Health & Sanitation Committee met in public session on Wednesday, May 10, 2006 at 7:00 P.M. Present were Commissioners Klunk, Stauffer, and Felix. Also present were Manager Garvick, Superintendent Mahone and Environmental Director Hejmanowski. The following items were discussed.

**CITIZENS TO BE HEARD:** Mr. Gunter Erich Jurgeleit, 3255 Grandview Road addressed the committee regarding a lot at 9 Melodie Lane, located to the rear of his property. This parcel contains an abandoned mobile/trailer home constructed over a block foundation. The property, in disrepair, has been vacant for several years and is owned by Spring Grove residents Laverne & Betty Bange. The parcel was served by an on-site septic system located on an adjoining property owned by John & Dorothy Nickerson. Apparently, Mr. Nickerson no longer wishes to allow his property to be used for the sewer system for the trailer home. Mr. Jurgeleit wishes to have the trailer removed and is willing to purchase the lot in order to do so. To recover his costs he planned to construct a small rental home in its place. His problem is that he needs to get the sanitary sewer to Grandview Road and is proposing a 7' easement alongside his house in order to lay the lateral for the lot. He was informed that a 20' easement is required but he contends that since it is his house he won't have a problem with a smaller easement. Mr. Jurgeleit was informed that it will not always be his house and if a problem occurs after he vacates the property then future property owners could be saddled with an insufficient easement. He understands but still wants to have the trailer removed. The Manager suggested that the Township investigate the possibility of condemning the trailer and having it removed for public safety reasons. This would be at the expense of the Banges and this seemed to satisfy Mr. Jurgeleit.

**JOINT VENTURE UPDATE:** Mahone informed the committee that township staff met with members of Joint Venture and their engineer, Vaughan Leer of HRG, on April 11, 2006. Items discussed were the possible replacement and rerouting of the force main from the Industrial Park Pumping Station. Staff informed Joint Venture of the Township's preference on the force main location and indicated the station should be sufficient to handle the capacity of the existing 12" gravity sewer line. HRG said they would have plans for the York Street and existing main interceptors for the Township to review within 30 days.

**CORRECTIVE ACTION PLAN:** Mahone reported that we are close to completing our second round of flow monitoring in the collection system. The flow meters will probably remain in the system for another 2 weeks before CET removes them. CET will then compile a flow report using the data from December 2005 thru May 2006. This information will direct us where to look for areas of infiltration. Also reported was that we have submitted our 4<sup>th</sup> quarter update report for our Corrective Action Plan to DEP.

**CENTRIFUGE PROJECT:** Mahone reported that the centrifuge was working great even though Andritz, the equipment supplier, could not meet the minimum percent solids concentration during the performance testing. The specifications require a minimum

concentration of 24% solids at a loading rate of 1200 pounds per hour. During the performance testing Andritz averaged a concentration of 22.5% solids. It was suggested that the reason may be due to an increase in the percent of volatile solids in the feed sludge. Andritz will continue to investigate the cause and keep us informed.

**LABORATORY ACCREDITATION PROGRAM:** Mahone informed the committee that the State has passed new regulations that will require the laboratory at the Wastewater Treatment Plant to become accredited. The application must be submitted by July 28, 2006. We have requested CET to assist us in complying with these new regulations.

**ELECTRONICS RECYCLING:** The Environmental Director informed the committee that the project was very successful. There were fewer vehicles than the previous year but overall the residents appreciated the opportunity to recycle their electronics.

**HAULER REFUSE & RECYCLING BID:** Mr. Hejmanowski requested approval from the committee to prepare and mail out bid specifications to haulers. By submitting bids now it will give us more time to scrutinize them and make corrections and, if necessary, submit new bids. A discussion followed and approval was granted.

**RECYCLING DROP-OFF FACILITY UPDATE:** Gene updated the committee on the help situation at our recycling drop-off. We have had less manhours being provided by our ARD program than in past years. In addition, our full time employee is also spending less time at the facility due to an increase in trips being made to our recycling vendors, inspection of overweight bags and non-recyclables being left behind by the hauler. This means less time being spent at the recycling drop-off and less assistance for the residents. The possibility of hiring more part time help was discussed and tabled for now.

**LEGISLATIVE BILL #1902 RECYCLING FEE:** Mr. Hejmanowski gave each committee member a copy of House Bill 1902. This bill is to reauthorize the state recycling fees of \$2 per ton on waste disposed at landfills or incinerators. The Bill passed 191-9. However, our own Representative, Steve Nickol was one of the 9 no votes. The reason, according to Steve, was that Hanover Borough would be forced by DEP to have curbside recycling for all households.

**EDUCATION & ENFORCEMENT:** The Environmental Director advised the Committee that there has been little to no enforcement action regarding curbside refuse and recycling, which has resulted in two notable changes: (1) refuse bags are starting to increase in weight by several pounds a bag, with more bags exceeding the 40 pound limit, and (2) an increase in the amount of non-recyclables placed in recycling bins. This results in the hauler leaving the contaminated materials along the curb and we then get more calls from residents. Following short discussion it was decided to proceed with enforcement being done by current employees and any ARD that might be available.

Respectfully submitted,

William H. Mahone  
Superintendent

Eugene Hejmanowski  
Environmental Director

MINUTES  
HEALTH & SANITATION COMMITTEE  
JULY 12, 2006

The Penn Township Health & Sanitation Committee met in public session on Wednesday, July 12, 2006 at 7:00 P.M. Present were Commissioners Klunk, Stauffer, Johnson, Felix and Heilman. Also present were Manager Garvick, Superintendent Mahone and Environmental Director Hejmanowski. The following items were discussed.

**CITIZENS TO BE HEARD:** There were no citizens to be heard.

**JOINT VENTURE UPDATE:** Mahone reported that S & A Homes intends to purchase the residential portion of Worthington Investments property located along Moulstown Road. If the purchase is completed S & A Homes would assume Worthington's responsibilities that are in the Joint Venture agreement. The design of the improvements to the collection system and the York Street interceptor are progressing with a new Engineer at HRG.

**MISCELLANEOUS:** Mahone reported that the collection system design for the developments on the west side of the Township is progressing.

**EPA PRETREATMENT AUDIT:** Mahone reported that on June 27 & 28, 2006 The USEPA conducted an audit of the Township's Pretreatment Program. There were no violations but the report that followed suggested a few changes to the content of the Industrial Permits.

**TEXTILE RECYCLING PROJECT:** Mr. Hejmanowski requested permission from the Committee to hold another Textile Recycling project. Contact has been made with Dumont Export and they agreed for sometime in September. Dumont is currently in the process of moving from Philadelphia to the Baltimore area. Also, due to Penn Township not being able to meet their minimum of 10 tons, they cannot supply us with a trailer, Gene suggested a date of September 16<sup>th</sup> 8:00 a.m. till 3:00 p.m. A short discussion followed in which it was suggested that we consider having the project run for one week, whereby Residents could bring textiles to the recycling drop-off. All were in agreement, the Textile Recycling project will be held from Monday, September 11<sup>th</sup> thru Saturday, September 16<sup>th</sup>, Gene will make the necessary arrangements.

**RECYCLING DROP-OFF TRAILERS:** Gene gave the Committee a short presentation with drop-off recycling statistics referencing the idea that we change some of our recycling trailers to what is called a walking floor trailer. This type of trailer would enable us to unload the trailers faster at the vendors' drop-off locations, such as Staiman Recycling in Hanover. Staiman will be opening their newly expanded facility shortly and they are interested in our cardboard but not interested in unloading it by hand. A walking floor trailer will reduce the time required by our driver to unload by hand or forklift. H&H Trucking of Spring Grove is willing to lend us a tractor and walking floor trailer for the experience of unloading our material. Following discussion, all were in agreement to at least give this a try since H&H is willing to cooperate in loaning us the use of their equipment.

**902 GRANT AWARD:** Mr. Hejmanowski informed the Committee that we received an award from the Department of Environmental Protection in the amount of \$64,639.00 for reimbursement of equipment purchased.

Respectfully submitted,  
William H. Mahone  
Superintendent WWTP  
Eugene Hejmanowski  
Environmental Director

minutes.wpd

MINUTES  
HEALTH & SANITATION COMMITTEE  
SEPTEMBER 13, 2006

The Penn Township Health & Sanitation Committee met in public session on Wednesday, September 13, 2006 at 7:00 P.M. Present were Commissioners Klunk, Stauffer, Johnson, Felix and Heilman. Also present were Manager Garvick, Superintendent Mahone and Environmental Director Hejmanowski. The following items were discussed.

**CITIZENS TO BE HEARD:** There were no citizens to be heard.

**INTERCEPTOR UPDATE:** Mahone informed the Committee that HRG has submitted a preliminary plan showing the layout of the improvements to the existing interceptor and the York Street interceptor. Staff reviewed the plans and submitted comments to CET Engineering. CET will also review the plans, then we will meet with HRG to discuss any changes.

**2007 BUDGET REVIEW:** Mahone presented the Committee with the first draft of the 2007 Budget. The Committee felt the proposed budget was a good draft with no major problems.

**TEXTILE RECYCLING PROJECT:** Gene informed the Committee that having this project run for one week in lieu of just Saturday, in his opinion was a great success and residents are equally pleased. Gene also feels this will assist in our Saturday coverage and a big help in reaching a higher tonnage figure of textiles.

**CHRISTMAS WRAP & RECYCLING PROGRAM:** Mr. Hejmanowski requested approval from the Committee to have another Christmas project for our residents. Dates being recommended are December 27<sup>th</sup>, 28<sup>th</sup>, and 29<sup>th</sup> from 8:00 a.m. to 4:00 p.m. and Saturday, December 30<sup>th</sup> from 8:00 a.m. to 12:00 noon. Short discussion followed and approval was granted.

**REFUSE & RECYCLING CURBSIDE BID SPECIFICATIONS:** Gene advised the Committee that bids were not sent out as a result of a meeting requested by Penn Waste, our current hauler. Scott Wagner, President of Penn Waste, wanted this meeting prior to the bids being sent out, therefore with approval from Mr. Garvick, a meeting was held on August 28<sup>th</sup>. The summary of this meeting was provided to the Committee members by both Mr. Garvick and Gene. A very informative discussion followed with all members of the Committee participating, conclusion being that bid specifications should be drawn up based on this discussion and sent out as soon as possible.

**YORK COUNTY SOLID WASTE REFUSE AUTHORITY:** Mr. Hejmanowski advised the Committee that a letter from the Authorities Executive Director, Bill Ehrman, was received in the middle of August requesting that Penn Township sign an agreement to send all refuse to The Authority. There was a similar request sent to Penn Township in 1984. We did not sign an agreement then. A very short discussion followed with the Committee advising NOT to sign the agreement.

**UNUSED SALT:** Gene enlightened the Committee that six tons of unused salt was received from Snyder's of Hanover and the Public Works has it ready for use.

Respectfully submitted,  
William H. Mahone  
Superintendent WWTP  
Eugene Hejmanowski  
Environmental Director

MINUTES  
HEALTH & SANITATION COMMITTEE  
NOVEMBER 8, 2006

The Penn Township Health & Sanitation Committee met in public session on Wednesday, November 8, 2006 at 7:00 P.M. Present were Commissioners Klunk, Stauffer, Johnson, Felix and Heilman. Also present were Manager Garvick, Superintendent Mahone and Environmental Director Hejmanowski. The following items were discussed.

**CITIZENS TO BE HEARD:** There were no citizens to be heard.

**INTERCEPTOR UPDATE:** Mahone reported to the Committee that the plans that HRG had submitted on the York Street interceptor and the improvements to the existing interceptor have been reviewed by Staff and CET Engineering. CET submitted comments on the plans to HRG on October 13, 2006.

**MISCELLANEOUS:** Mahone reviewed with the Committee a letter from Mr. Jerome Lechlinski of 6 Violet Drive. In the letter Mr. Lechlinski requested that the Township consider adjusting his sewer bill. He had been using a soaker hose to water a flower garden in front of his house and was unaware of the volume of water he used until the Water Department contacted him and asked about a possible leak. After shutting off the soaker hose Mr. Lechlinski's water usage went back to normal. Mr. Lechlinski has indicated that he will install a deduct meter for outside water usage to eliminate this problem in the future. The Committee agreed to adjust Mr. Lechlinski's sewer bill since the water never entered the sewer system.

**PENN TOWNSHIP REFUSE UNIT PRICE:** With a new hauler and a price increase of 85% for pickup, a discussion followed with the Committee members on what the new price for refuse units should be. It was agreed by all that the new price would be \$3.00 per unit effective January 1, 2007. This price increase will not be announced to the public and its Distributors until December 28<sup>th</sup>. This will circumvent anyone stocking up on refuse units prior to January 1, 2007.

**PART TIME EMPLOYEE:** The Environmental Director made a request to the Committee to eliminate the current Saturday-only help and replace with a 19 hour week part timer (Jordan gave his notice November 1<sup>st</sup>). This employee and additional hours are requested to help serve the Residents at the recycling center and to better maintain the recycling. A lengthy discussion followed and it was recommended to hire an individual. Mr. Garvick will address this with AFSCME.

**CHRISTMAS RECYCLING PROJECT:** Gene updated the Committee that all is in place for the project and the Hanover Boro Public Works Department has agreed to let Penn Township utilize their rear end loader trash truck.

**UP GRADE OF RECYCLING TRAILERS:** Gene suggested to the Committee that he would like to replace two of our current 42 & 45 foot trailers with two 53 foot trailers, to help minimize the trips to our York County Vendors for corrugated and newsprint. A short discussion followed and Gene was authorized to look into the cost.

**904 PERFORMANCE GRANT:** Mr. Hejmanowski informed the Committee that a check in the amount of \$90,902.00 was received from the Department of Environmental Protection for our recycling curbside and drop-off center.

**NEW HAULER:** With York Waste Disposal winning the bid for our curbside refuse and recycling program effective January 1, 2007, Gene suggested to the Committee that with a new hauler, consideration should be given to eliminate pick ups in the alley ways. This creates problems for the Hauler especially in the winter months with the snow and ice. Each member gave their opinion and all agreed that this would be in the best interest of serving our Residents. A letter will be formatted and mailed to each household that is currently utilizing alley pickup to advise them of the change effective January 1, 2007.

In an effort to increase our Township recycling tonnage, the Environmental Director recommended that we initiate a new program for Construction and Demolition waste for any new land developments. There is grant money available from the State to have a consulting firm do a study of the Township and feasibility of implementing a program with our Developers. Gene was authorized to pursue getting a grant for such a study.

Respectfully submitted,  
William H. Mahone  
Superintendent WWTP  
Eugene Hejmanowski  
Environmental Director