

MINUTES  
HEALTH & SANITATION COMMITTEE  
JANUARY 12, 2005

The Penn Township Health & Sanitation Committee met in public session on Wednesday, January 12, 2005 at 7:00 P.M. Present were Commissioners Stauffer, Klunk, Johnson, Felix, Manager Garvick, Superintendent Mahone and Environmental Director Hejmanowski.

The following items were discussed :

**Citizens to be Heard:** None

**HIGH POINTE DEVELOPMENT SEWER MODULE:** Mahone informed the Committee that DEP wants the permit application for the proposed collector sewer line that will run from High Pointe North Development to Westminster Avenue to be associated with a sewer planning module for a development. We choose High Pointe North because it is where the line will originate. In signing the modules and sending them to DEP they will be able to continue the planning phase of the sewer line.

**PLUM CREEK INTERCEPTOR:** Mahone reported that construction is started and the first two manholes have been set at the existing Hanover interceptor.

**CORRECTIVE ACTION PLAN:** Mahone informed the Committee that DEP has requested information on the progress of the Township's Corrective Action Plan. Staff has set up a meeting with DEP for January 14, 2005 to discuss the Township's latest proposals. The Township's engineer CET will also attend the meeting.

**CHRISTMAS WRAP RECYCLING PROJECT:** Gene updated all Committee members on the statistics for this year's project and in addition, to the problems that occurred at the recycling drop-off facility on Heights Avenue whereby Residents disposed of Christmas material and recyclable material over the New Year's holiday while the recycling drop-off was closed. This resulted in calling someone in to clean up the mess. Short discussion followed with no further comment from the Committee.

**RECYCLING AREA FENCING:** After advising the Committee of the recycling drop-off incidents, Mr. Hejmanowski suggested that consideration be given to install a fence around the recycling drop-off to try and circumvent this from happening in the future. A short discussion followed regarding the idea. Committee rejected recommendation.

**ELECTRONICS RECYCLING DRIVE:** The Committee was informed by Gene that this year's electronic drive will be held on April 2<sup>nd</sup>. The material collected will be sent to the York County Solid Waste Authority. In addition Gene advised that Penn Waste, our hauler, has been instructed not to pickup electronics curbside until after April 2<sup>nd</sup>. Residents have been notified via our Partners in Progress newsletter. This will eliminate disposal fees for these items during this time.

**RECYCLING BIN REPLACEMENT PROJECT:** Since this project was previously approved by the Commissioners, Gene informed the Committee that plans are now being formulated to start implementation of this project between the months of April and May of 2005. Residents will be informed of this project and the method of the process that will be used to replace their recycling bins via the Partners in Progress Spring newsletter.

**REFUSE UNIT PROBLEM:** The Committee was made aware of the problem with the pricing of our refuse units with our vendor, All American Poly, prior to this meeting. Therefore Gene informed them that we are waiting on a reply from our Solicitor on what course of action to take. It is essential, as our refuse unit inventory does not allow us to delay the ordering of them. Gene was advised that no action should be taken until the week of January 17<sup>th</sup>.

**PENN WASTE CURBSIDE PICKUP OF NEWSPRINT & CORRUGATED:** Since this project was discussed at the last meeting in November, Gene suggested that we may want to run a pilot program on this idea, similar to the pilot program we did a few years back with the refuse units. This would provide us with valuable information on the pros and cons of this idea, if in the future we would want to implement this type of pickup. A short discussion followed, with the outcome being to hold the project.

**DEVELOPERS / BUILDERS / CONTRACTORS & DEMOLITION RECYCLING PROJECT:** Our Environmental Director introduced this project to the Committee again that he would like to implement for Builders & Developers, whereby they would be mandated to recycle. This would be a great time to evaluate this project, especially with the many new developments being brought to the Planning & Zoning Boards. Gene also informed the Committee that a feasibility study on this project could be subsidized by DEP which has a Technical Assistance Grant program which pays up to \$6,000.00 to have a study done. Currently Builders & Developers do not recycle anything and a good example of that was at our own recent expansion of the Penn Township Police Department. After a brief discussion by the Committee, the project was denied.

**SHREDDING PROGRAM:** Mr. Hejmanowski introduced to the Committee that consideration should be given to having a mobile shredding unit scheduled several times during the year at our recycling drop-off to allow Residents the opportunity to have their personal material shredded at no additional cost. This would be an additional service and should also prevent Residents from placing paper material into their refuse units, saving disposal fees and enhance recycling. After an exchange of comments by the Committee, the Committee rejected the program.

**DEP 904 GRANT AUDIT:** Gene advised the Committee that due to the fact that our last grant was more than \$100,000.00, Penn Township will be audited.

Respectfully Submitted  
William H. Mahone  
Superintendent WWTP  
E.R. Gene Hejmanowski  
Environmental Director

MINUTES  
HEALTH & SANITATION COMMITTEE  
MARCH 9, 2005

The Penn Township Health & Sanitation Committee met in public session on Wednesday, March 9, 2005 at 7:00 P.M. Present were Commissioners Stauffer, Klunk, Johnson, Felix, Manager Garvick, Superintendent Mahone and Environmental Director Hejmanowski.

**CITIZENS TO BE HEARD:** None

**ANNOUNCEMENTS:** Commissioner Johnson reported that an executive session was held following the Finance Committee meeting on March 7, 2005 for the purpose of discussing firefighter personnel issues.

**CORRECTIVE ACTION PLAN:** Mahone informed the Committee that staff and CET had met with PADEP on January 14, 2005 to discuss the structure and content of the Corrective Action Plan. Basically the plan will be in 3 phases. The 1<sup>st</sup> phase will deal with collecting survey data, the installation of flow meters on the interceptor and lines tributary to the interceptor, and hydraulic modeling of the interceptor. The 2<sup>nd</sup> phase will be to look for and eliminate infiltration from the existing sewer lines and design a new interceptor using the data collected in phase 1. The 3<sup>rd</sup> phase will be to construct the new line. CET is working on the plan and anticipates completion the 2<sup>nd</sup> week of March.

**MAIN INTERCEPTOR:** Mahone reported that all of the manhole surveying of the interceptor has been completed. Nine flow meters have been installed in the collection system to determine the actual loading on the interceptor. Four weeks worth of data has been collected so far.

**ELECTRONICS RECYCLING DRIVE:** Gene informed the Committee that all preparations have been finalized for the Electronics Recycling Drive. It will be held on April 2, 2005 at the Wastewater Treatment Facility on Wilson Avenue. This event is open to residents of Adams and York Counties only.

**CELL PHONE & INK JET RECYCLING:** Gene advised the Committee that beginning in April we will begin accepting cell phones and empty ink jet cartridges at our recycling drop-off. A short discussion followed and Commissioner Stauffer offered some suggestions on the program and will follow up with Gene.

**REPLACEMENT OF RECYCLING VEHICLE R-2:** Gene discussed the possible replacement of the current R-2 vehicle. He advised that this was approved previously and that money for the purchase of this vehicle (10% General Fund; 90% grant) is in the 2005 Budget. After a lengthy discussion it was the consensus of the Committee that the vehicle should be replaced only if a 902 Grant is approved for the replacement. A brief discussion followed on the future of 902 Grants being available by DEP as a result of recycling revenue being channelled by Gov. Rendell to the Growing Green Projects. Mr. Hejmanowski gave the Committee a brief update on DEP Grant programs, whereby he indicated 902 Grants for recycling equipment will be very limited with only 35% to 50% of the cost being reimbursed to the municipalities. Also,

new criteria will be released for 904 Performance Grants.

**CURBSIDE BULK ITEM PICKUP:** The Committee was apprized that the weekly bulk item program is continuing to work according to our plan and within the weight and cost projected.

**SPRING NEWSLETTER:** Gene informed the Committee that the newsletter is at the printers and scheduled for mailing prior to Easter weekend.

**HAZARDOUS WASTE PROJECT:** Gene informed the Committee that the York County Solid Waste Authority approved the Penn Township Wastewater Facility for having the Hazardous Waste Collection, on Saturday, May 7, 2005. Gregg Pearson of York County Solid Waste would like to have a confirming letter from the Township Board of Commissioners that the Facility could be used for the collection of hazardous waste.

**RECYCLING BIN REPLACEMENT PROGRAM:** Mr. Hejmanowski gave each Committee member a handout on the procedure, place and time for this project. Upon review by the Committee they were all in agreement. Detailed information will be in our newsletter.

**REFUSE UNIT INVENTORY & BID:** The Environmental Director updated the Committee on the current problems with our refuse unit vendor, who has gone on record stating that he cannot honor the terms of the contract he signed in 2004. Following discussion on the different ways we might want to handle the matter it was recommended that we contact the vendor to get a price on bags and, if unreasonable, we should go out for a new bid. This request will be explored and Gene will advise Mr. Garvick of the outcome. At this point, Gene informed the Committee of a meeting he had with Penn Waste Contract Manager, Ed Ward, whereby they addressed the bulk item pickup, curbside pickup of newsprint and cardboard and our current refuse bag pricing. Mr. Ward informed Gene that, with the increase in labor and other related costs, they were only breaking even with Penn Township's program. Mr. Ward addressed the cost of future pricing of curbside pickup and indicated that if operational costs continues to escalate we could find ourselves with an increase of 50% over the current price. A brief discussion by the Committee followed, with Commissioner Johnson suggesting that consideration be given to changing the bulk item pickup, by instructing Residents to put a Penn Township refuse unit out with each bulk item for pickup, otherwise it will not be picked up. Discussion followed but there was no action taken or recommendation provided.

Respectfully Submitted  
William H. Mahone  
Superintendent WWTP  
E.R. Gene Hejmanowski  
Environmental Director

MINUTES  
HEALTH & SANITATION COMMITTEE  
May 11, 2005

The Penn Township Health & Sanitation Committee met in public session on Wednesday, May 11, 2005 at 7:00 P.M. Present were Commissioners Stauffer, Johnson, Manager Garvick, Superintendent Mahone and Environmental Director Hejmanowski.

**CITIZENS TO BE HEARD:** None

**ANNOUNCEMENTS:** Commissioner Johnson reported that an executive session of the Board of Commissioners was held at the Township Building on Monday, May 9, 2005 at 7:00 PM for the purpose of interviewing candidates for the position of Police Sergeant.

**PLUM CREEK INTERCEPTOR:** Mahone reported that the contractor has completed approximately 2300' of the 4350' project. The contractor also agreed to raise the top section of manhole 8-79 to be 3 feet above finished grade.

**CORRECTIVE ACTION PLAN:** Mahone reported that the plan was submitted on March 18, 2005 and DEP requested a few more revisions. CET and Staff made the revisions and the Plan will be resubmitted on May 13, 2005.

**CHESAPEAKE BAY TRIBUTARY STRATEGY:** Mahone reported that DEP is trying to implement new nutrient limits to regulate the amount of the Total Nitrogen and Total Phosphorus that can be discharged in the effluent of the wastewater plant. The limits as proposed would require an upgrade in treatment at the sewer plant. Early estimates for such an upgrade were between 5 and 10 million dollars. The Committee instructed Staff to write letters of concern to all members of the State Legislature to ask for relief from the limits or financial assistance to comply.

**SEWER RATES:** The Committee decided they would review the four different sewer rate proposals and discuss them at the next Health & Sanitation meeting.

**RECYCLING BIN REPLACEMENT PROJECT:** Gene informed the Committee that the bins were received and procedures are in place and that he has located a firm in Nazareth, PA that will recycle the bins. Gene estimated bin replacement somewhere between 1,200 and 1,400 bins.

**902 GRANT PROGRAM:** The Environmental Director apprized the Committee that this will be the last 902 Grant application, unless additional funding is provided by DEP. The reason that the recycling fund is being depleted is because the monies are being given to the Growing Greener projects as requested by Governor. The deadline for this grant application is June 17, 2005.

**UPCOMING RECYCLING PROJECTS:** Gene requested approval from the Committee for two future recycling projects which are:

**Textile Recycling:** A one day project scheduled for Saturday, September 17, 2005 at the Township Municipal building. This will be a joint undertaking with Dumont Textiles of Philadelphia. Dumont has requested a minimum of 10 tons which would entitle Penn Township to \$100 per ton and prepaid transportation.

**Tire Recycling:** We have been approached by the York County West Nile Virus Coordinator, Marty Hyatt, to see if Penn Township would be willing to have another tire recycling drive at our Wastewater facility sometime in late August of 2005.

Upon discussion of both projects the Committee gave approval and advised the Environmental Director to pursue both projects.

**MISCELLANEOUS:** Mr. Hejmanowski informed the Committee that a new recycling shed was delivered to the Recycling Drop-off and the two old sheds were taken away. One shed was given to the Recreation Board for Kid's Kingdom and the other one was give to the Wastewater Treatment Plant. With this new shed some items that were previously taken to the trailers can now be put in the new shed, eliminating double handling and making it easier for residents. The items that were diverted to the shed are plastic bags, eye glasses, hearing aids, cell phones and ink cartridges.

There was discussion regarding the recycling newsletter, Partners in Progress. It was the consensus of the Committee that the newsletter should be amended in the future to reflect that no more cardboard boxes should be set curbside containing trash or bulk items. An alternative approach using stickers were discussed. Mr. Hejmanowski was instructed to contact our current refuse bag retail outlets and get their feedback on selling stickers for bulk item curbside pickup. The cost of the stickers would be the same as the refuse units. This feed back should be available for the Commissioners at the next scheduled meeting in July.

Respectfully Submitted  
William H. Mahone  
Superintendent WWTP  
E.R. Gene Hejmanowski  
Environmental Director

MINUTES  
HEALTH & SANITATION COMMITTEE  
JULY 13, 2005

The Penn Township Health & Sanitation Committee met in public session on Wednesday, July 13, 2005 at 7:00 P.M. Present were Commissioners Klunk, Stauffer, and Felix. Also present were Manager Garvick and Environmental Director Hejmanowski. The following items were discussed.

**CITIZENS TO BE HEARD:** None

**HANOVER FOODS DISCHARGE:** Dave Still and Don Herr, representing Hanover Foods Corp., addressed the committee regarding a request to be allowed to discharge an additional 100,000 GPD of process wastewater to the Township's WWTP for a 10-12 week period. HFC is currently discharging 470,000 GPD to our facility. The reason for the request is to allow HFC an opportunity to perform a study that will determine what improvements and additions to their treatment system are necessary. They are considering an additional covered lagoon. Manager Garvick indicated that the additional flow would not cause a problem for our facility as long as the waste characteristics are the same as what we are receiving now. The committee expressed a desire to accommodate HFC but wants the terms of agreement (wasteload, schedule, etc) put in writing . HFC agreed.

**COLUMBIA COTTAGES REQUEST:** The committee discussed a request from HRG, Inc. regarding the Columbia Cottage Land Development plan. They are continuing to seek 10 EDU's in order to move their plan along. Manager Garvick corresponded with them indicating that the EDU situation will be resolved once the Township comes to agreement with the Developers Group. The committee agreed with the Manager's response.

**JACK SCHULER SEWER CONNECTION:** The Manager shared a sketch with the committee for Jack Schuler's parcel at the corner of Broadway and Hickory Lane. Mr. Schuler needs a sewer connection but he can't extend the existing public sewer on Hickory Lane because it is too shallow to be of use to his property. He tried to get a R-O-W between two residential properties on Taylor Drive but was unsuccessful. According to Reg Baugher, Worley Surveying, the only remaining way to get sewer access is to install a 2" force main and pump the sewage into MH 549. This would entail constructing a private line, which would be placed within the Township's street R-O-W. The committee would like to assist Mr. Schuler but would first like to see what he actually has planned for the parcel. The Manager will get that information from Worley Surveying.

**SEWER RATE INCREASE:** The committee opted to hold off discussion on this until the next meeting. The Manager recommended that any new increase be implemented effective March 1, 2006.

**CENTRIFUGE & CONVEYOR BIDS:** The committee was provided a tabulation sheet on the bids publicly opened 7-12-05. Custom Conveyor was the low bid for the conveyor system at \$63,375 and PSI Pumping Solutions, Inc. was low bidder for the centrifuge installation at \$28,500. The bids are anticipated to be awarded at the BOC meeting on 7-18-05.

**TEXTILE RECYCLING PROJECT:** The committee was advised that all plans are complete for our one day project scheduled for September 17<sup>th</sup> from 8:00 a.m. to 3:00 p.m. at the Township Municipal building. A minimum of 10 tons is required for Penn Township to receive \$100.00 per ton and prepaid transportation.

**RECYCLING BIN REPLACEMENT PROGRAM:** Since a detailed report of this project was submitted to the Commissioners, Gene wanted to update the committee that upon delivery of the used recycling bins the Vendor inspected the bins and will reimburse Penn Township 15 cents a pound. Total pounds delivered was 4,970 lbs., and a check will be forwarded to Penn Township in the next few weeks.

**RECYCLING ARD PERSONNEL:** Gene made a short presentation to the committee whereby he tried to explain that the Juvenile Probation Board, with the approval of Juvenile Judges, has instituted a new juvenile group program where the personnel are being utilized to perform work programs for the community. In fact Penn Township has been utilizing such a group called, Day Crew, which is four to six juveniles supervised by an adult. They are planning on coming to Penn Township once a week, plans are being formulated with the Fire Chief to possibly have the crew paint fire hydrants, with fewer ARD hours available a short discussion among the committee followed on the possibility of hiring a part time employee for the recycling drop-off.

**SEALED AIR NEWSPRINT:** With the recycling market on the increase, Penn Township is being solicited by outside vendors for our newsprint and corrugated. As a result Gene discussed this with Mr. Garvick and since Sealed Air is our current vendor and has not given us an increase in the price per ton, Gene visited Sealed Air to address the current market with no response. Gene requested approval from the committee to approach other vendors who have contacted him with an interest our newsprint. A short discussion followed with approval for Gene to pursue.

At this point Commissioner Klunk requested that a five-year analysis be prepared showing the income and expenses in the recycling area for both curbside and the drop-off area. This analysis should be available for the committee at the next meeting.

Respectfully Submitted  
Jeffrey R. Garvick, Manager  
E.R. Gene Hejmanowski  
Environmental Director

MINUTES  
HEALTH & SANITATION COMMITTEE  
SEPTEMBER 14, 2005

The Penn Township Health & Sanitation Committee met in public session on Wednesday, September 14, 2005 at 7:00 P.M. Present were Commissioners Klunk, Stauffer, Johnson and Felix. Also present were Manager Garvick, Superintendent Mahone and Environmental Director Hejmanowski. The following items were discussed.

**CITIZENS TO BE HEARD:** None

**STONEWICK SEWER CAPACITY:** Mahone reported to the Committee that staff met with Joe Myers and his representatives on August 3, 2005 at which time Myers requested using the existing Lark Avenue pumping station on a temporary basis to develop portions of the Stonewick Plan. The original plan for the development has the wastewater flowing into the Hanover Borough's regional wastewater plant. But due to the Borough's current moratorium Myer's development has been put on hold until certain issues between DEP and Hanover Borough are resolved. The Committee was informed that allowing the flow from Stonewick to be sent to the Penn Township plant would stress the capacities of our collection system in certain areas and would require a flow study. The Committee was also informed that Staff had discussed this issue with DEP and their opinion was the flow should go to Hanover Borough's plant. The Committee agreed with DEP and indicated the flow should go to Hanover Borough's facility.

**INTERCEPTOR UPDATE:** Mahone reported that meetings have taken place between the Joint Venture group and the Township to discuss the agreement between the two parties and also additional sewer system improvements. Joint Venture requested the flow data and modeling information so their engineer HRG could review the data. Joint Venture has requested a meeting with the Township and DEP to discuss the sewer system improvements. The meeting is scheduled for September 20, 2005.

**WEST MANHEIM TOWNSHIP ADDITIONAL SEWER CAPACITY:** Staff and the Committee reviewed a letter dated August 4, 2005 from West Manheim Township. The letter requested an additional sewer capacity of 450,000 gallons per day from Penn Township. Staff informed the Committee that there is no additional capacity left at the wastewater facility if you factor in Penn Township potential buildout. The Committee asked the Township Manager to prepare a letter for West Manheim Township indicating that we have no available capacity at this time.

**2006 BUDGET REVIEW:** Mahone reviewed the first draft of the 2006 Sewer Budget with the Committee. The Committee felt the proposed budget was a good draft with no major problems.

**PROPOSED SEWER RATE INCREASE:** The Committee reviewed several different rate increase scenarios that were prepared by Staff. Also discussed was the current procedure of billing commercial customers at a rate of 75% of the highest sewer bill for the last 4 quarters if this amount was higher than the actual sewer usage for the current quarter. The Committee felt it would be more equitable for the customers if they were billed strictly on usage. The Committee recommended this practice be stopped. The Committee recommend raising sewer rates to \$32.00 for the minimum charge of 7,000 gallons and increasing the cost for each additional 1,000 gallons to \$3.00. An increase to the charge to dump septic waste at the treatment plant was also recommended. The new rate would be \$.06 per gallon.

**TEXTILE RECYCLING PROJECT:** Gene advised the Committee that the Textile Recycling project details are all worked out. Because of the weight criteria we are using our own trailers in the event that we do not get the 10,000 lbs. that Dumont is requiring. We have plenty of ARD help for Saturday, September 17<sup>th</sup>.

**NEWSPRINT RECYCLING:** Since receiving approval to utilize two newsprint vendors for recycling, First Capital Fibers and Sealed Air, a letter has been received from Sealed Air which was given to the Committee for review and response. After a brief discussion the Committee felt we should continue to utilize the two Vendors but suggest that Gene should further review the options for any changes.

**CHRISTMAS WRAP & RECYCLING:** Mr. Hejmanowski requested permission from the Committee to again approve a Christmas Wrap and Recycling program for our Residents. A short discussion followed and approval was given and dates set for December 27, 28 and 29, 2005 from 8:00 a.m. to 4:00 p.m. at the Wastewater Treatment Plant. Gene will contact the Boro of Hanover to see if we can utilize one of their rear end loaders.

**REFUSE & RECYCLING CONTRACT WITH PENN WASTE:** Gene informed the Committee that this is our last year of the two-year option on our contract. The consumer price index from July 2004 to July 2005 will be the basis used for the 3.2% increase for the year 2006 option. Mr. Garvick will forward a letter to Penn Waste advising of the increase.

**SALT PROGRAM:** The Environmental Director informed the Committee that we have received more than 16 tons of salt from Hanover Terminal and have stored it in the Control Building at the Wastewater facility. Space seems to be a problem should we get more and Gene advised the Committee that the Boro of Hanover and McSherrystown Boro are interested should we have more salt than we need. Mr. Mahone then indicated that he could provide more storage space if need be.

**REFUSE UNITS:** With fuel prices on the rise, Mr. Hejmanowski updated the Committee on our current inventory and usage of refuse units. After a discussion the Committee instructed Gene to contact All American Poly to see if something could be negotiated for some additional inventory.

**RECYCLING DROP-OFF STAFFING:** Mr. Hejmanowski advised the Committee that now that school is in our ARD manpower is exhausted for weekly assistance for our Residents at the drop-off center. Gene has received some feed back from the Residents of their disappointment. A brief discussion followed and Gene suggested to the Committee that consideration should be given to hire a part time employee, but no further action was taken.

Respectfully Submitted  
William H. Mahone  
Superintendent WWTP  
E.R. Gene Hejmanowski  
Environmental Director

MINUTES  
HEALTH & SANITATION COMMITTEE  
NOVEMBER 9, 2005

The Penn Township Health & Sanitation Committee met in public session on Wednesday, November 9, 2005 at 7:00 P.M. Present were Commissioners Klunk, Stauffer, Rishel and Felix. Also present were Manager Garvick, Superintendent Mahone and Environmental Director Hejmanowski. The following items were discussed.

**CITIZENS TO BE HEARD:** Bob Nace and Tammy Myers were present to represent the developer Joe Myers. They had asked the Committee if it would be possible to utilize the existing pumping station on Lark Avenue (on a temporary basis) to construct the proposed Stonewicke Development. Mr. Garvick informed the representatives that the Township didn't feel the existing line would be sufficient to handle the increased flow. The Committee indicated they didn't feel they would allow the Developer to use the station because of capacity problems with existing lines. Plus the fact that connections to the Hanover Borough's Treatment Facility have recently been approved, which means the flow from Stonewicke could go to the Hanover Plant. Manager Garvick agreed to meet with Ms. Myers and Mr. Nace in the near future for further discussions.

**CENTERFUGE BID UPDATE:** Mahone informed the Committee that a preconstruction meeting was held on November 8, 2005. The equipment is scheduled to be delivered the 1<sup>st</sup> week of January 2006. Start up is anticipated to be the last week in January.

**CORRECTIVE ACTION PLAN UPDATE:** Mahone reported that CET had finished the flow analysis report which prioritized the drainage basins by excessive I & I. This report was a requirement of our Corrective Action Plan. The next step will include more flow metering along with smoke testing to pin point the location of the excessive I & I.

**REFUSE UNITS:** The first item for discussion was our current inventory of Penn Township refuse units and also the current and projected increases that will be forthcoming based on current oil prices. Gene advised the Committee that with our current order with All American Poly we should have enough units to last until the end of March 2006. After a brief discussion it was agreed to go out for bids now. Gene will therefore work up a bid package. With the escalating cost in refuse units and the increase in the refuse pickup cost by Penn Waste a discussion followed in which an exchange of different views and comments were made and it was agreed by the Committee that we should increase the price of refuse units from \$2.40 per unit to \$2.75 per unit. This refuse rate increase would go into effect January 1, 2006.

**ELECTRONICS RECYCLING:** At this point the Environmental Director informed the Committee that he has been negotiating with the York County Solid Waste Authority for a date for our Electronic Recycling Project for 2006 and he received information that Saturday, April 1, 2006 would be the designated date.

**TIRE RECYCLING PROJECT:** Gene advised the group he was working with DEP West Nile Virus Group on having a Tire Recycling Drive. Gene received an okay from Marty Hyatt of York County West Nile Virus that they would like to have Penn Township facilitate a tire recycling drive on Saturday, April 8, 2006. Gene then asked the Committee for their thoughts and also their approval, short discussion followed and approval was granted.

**CHRISTMAS WRAP & RECYCLING:** Mr. Hejmanowski informed the Committee that plans were all but complete for this year's project. The Committee gave prior approval and the dates will be December 27<sup>th</sup>, 28<sup>th</sup>, 29<sup>th</sup> from 8:00 a.m. to 4:00 p.m. at the Penn Township Wastewater Treatment Plant on 1020 Wilson Avenue.

**RECYCLING DROP-OFF STAFF:** The Environmental Director at this point made a short presentation on why, in his opinion, additional staffing was required at our recycling drop-off center, a discussion followed by all Committee members, the concession was that a part time employee should be considered and that Gene was to review what would be the best days and times for this employee to be the most effective. Gene was to advise Mr. Garvick and the subject would be further looked into.

**COMMITTEE COMMENTS ON FIVE YEAR STUDY REVENUE VS BUDGET:** At this point Gene asked the Committee members present of their comments regarding the study that was provided to them at their request at the last Health & Sanitation Meeting in September. The only comment received from one Committee member was that it looked fine.

Respectfully Submitted  
William H. Mahone  
Superintendent WWTP  
E.R. Gene Hejmanowski  
Environmental Director