

MINUTES  
HEALTH & SANITATION COMMITTEE  
FEBRUARY 7, 2017

The Penn Township Health & Sanitation Committee convened on Tuesday, February 7, 2017 at 7:51 P.M. following the Public Works Committee meeting. Present were Chairman Van de Castle and Commissioners Brown, Felix, Heilman, and Klunk. Also present were Township Manger Rodgers, Engineer Bortner, WWTP Superintendent Mahone, Highway Foreman Mahan, Zoning Officer Swanner, Assistant to the Engineer Garrett, and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS:       None.

APPROVAL OF THE MINUTES: The minutes of the January 3, 2017 Health & Sanitation Committee meeting were approved as submitted.

MULLERTOWN PUMPING STATION: WWTP Superintendent Mahone said nothing has changed with the pumping station since last month. 4-M Construction has submitted a request for a change to the contract documents to extend the final contract completion date to May 19, 2017. Due to the seasonal weather they were unable to complete the project under the original time schedule. Commissioner Van de Castle asked if this change will cost any money. Superintendent Mahone said it will not. The Committee recommended approving Change Order Number 2.

BARNHART DRIVE SEWER LINE: WWTP Superintendent Mahone reported the final route has been 95% determined and permit applications have been completed. Some applications have been submitted to DEP. It's time to start discussing acquiring right-of-ways. Superintendent Mahone believes four right-of- ways are needed.

OAK HILL/HERSHEY HEIGHTS PROJECT: WWTP Superintendent Mahone reported staff has drafted a letter to be sent to the property owners that would be affected by this project. The intent of the letter is to notify the owners of the requirement to connect to public sewer. The letter will also discuss scheduling a time for the Township to visit the property and gather information on their well, septic, and where the drain field and sewer pipe exit the building. We still need to come up with a plan that is most economical and least disruptive. Once a proposed final design and cost estimate are prepared we could hold a public meeting. Commissioner Heilman asked that the letter emphasize the fact this is a mandatory project.

ON-LOT MANAGEMENT PLAN IMPLEMENTATION: WWTP Superintendent Mahone reported the Township must begin implementation of the on-lot systems management plan because the Act 537 Plan has been approved. The plan requires properties with on-lot disposal systems to have their septic systems pumped and inspected at least once every four years. Staff will create and send a letter to explain the program to property owners with on-lot systems and alert the owners in zone one of their

requirement to have their tank pumped in 2017. The Township is broken into four zones and one zone will be contacted each year. A notification to pump letter will be drafted to let each zone know when their required pumping is due. Residents have the whole year to get the tank pumped and they have their choice of haulers. Pumping has to be done out of the largest hole in the septic, not the observation port. The hauler will perform an inspection and then fill out the York County Septic Manifest form and give a copy to the property owner, to York County, to us, and one to the disposal facility.

SHREDDING EVENT CONTRACTOR: WWTP Superintendent Mahone reported the company we've used in past years for the shredding events has raised their prices and now requires we use two trucks. It will cost \$400 an hour per truck. Superintendent Mahone looked for other shredding companies and found two. The lowest bidder was Shredding Solutions out of Carlisle and they charge \$150 an hour and will only require one truck. If the vehicle gets too full they will empty it at Staiman's Recycling and return. Commissioner Felix asked if the trucks are the same size and Superintendent Mahone said they are, holding ten thousand pounds. The Committee recommended using Shredding Solutions.

SPRING NEWSLETTER: WWTP Superintendent Mahone reported the Spring Newsletter will be distributed on April 3, 2017 and articles are due by March 6, 2017.

CHRISTMAS EVE SEWER EVENT: WWTP Superintendent Mahone reported there was a sewer incident on December 24, 2016. As a result of this incident Dale and Dawn Hunt, 1460 Baer Avenue, experienced a loss of water and sewer service and stayed in a hotel. The Hunts returned to their home on December 25, 2016 and saw the Penn Township Sewer Department working. Mrs. Hunt approached Superintendent Mahone at that time and asked what was going on. The Hunts had called 911 to report an after hours emergency and the fire department was dispatched. They were instructed by the fire department to call a plumber. Superintendent Mahone investigated the situation to discover why the sewer department wasn't notified of the incident when the Hunts called and he shared his findings with the Hunts, who then sent a request for reimbursement of the \$190.67 they spent on a hotel.

Commissioner Van de Castle asked why the sewer department wasn't notified. Superintendent Mahone said York County 911 told him their procedure is to call the police and fire departments. A list of emergency callout numbers is sent to 911 yearly and they have the numbers for the sewer department. Fire Chief Cromer has instructed the firefighters to contact the sewer department for any sewer calls. Commissioner Van de Castle asked if the Hunts will file a homeowner's insurance claim. Superintendent Mahone didn't know but he said that some homeowners won't cover waste water backups. After discussion the Committee decided to speak with the Solicitor at the February 20, 2017 Board of Commissioners meeting before making a decision.

SHEPHERD-MYERS DAM: Commissioner Klunk said Hanover Borough has been considering what to do with the Shepherd-Myers Dam. According to the newspaper it will cost between \$4 and \$7 million to repair the dam. The President of the Hanover Borough Board of Supervisors seemed to be concerned with tax payers more than rate

payers. Penn Township water comes from Hanover Borough and we pay a higher rate for water than Borough residents. Commissioner Klunk would be willing to pay a higher rate to ensure there's enough water. The Committee discussed whether to share their concerns with Hanover Borough. Commissioner Heilman believes there would be a public meeting prior to selling the dam and that would be an appropriate time to address the matter. Commissioner Klunk said a public meeting isn't a requirement. The Committee decided to wait and see what happens.

WEST MANHEIM SEWER SYSTEM: Manager Rodgers reported West Manheim is looking into selling their sewer system. They've sent out RFPs to three potential buyers. She said the Township may have to approve the sale because West Manheim sewer comes into our station. They are selling the system but we still get the conveyance. Superintendent Mahone said there is a transfer clause in the agreement that requires approval by the Board of Commissioners prior to any transfer to another entity. There was discussion about making sure a reputable company that will properly care for the equipment and structure purchases the system.

The meeting was adjourned at 8:36 P.M.

Respectfully submitted,

Angela M. Hallett  
Township Secretary