

MINUTES
FINANCE COMMITTEE
SEPTEMBER 1, 2015

The Penn Township Finance Committee convened on Tuesday, September 1, 2015 at 7:12 p.m. following the Public Safety Committee meeting. Present were Chairman Heilman, Commissioners Klunk, Felix, Goldsmith and Prieber. Also present were Police Chief Laughlin, Fire Chief Cromer, Township Manager Rodgers, WWTP Superintendent Mahone, Township Engineer Bortner, Highway Foreman Mahan, Zoning Officer Swanner and Administrative Assistant Hallett. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF MINUTES: The minutes of the August 3, 2015 Finance Committee meeting were approved as submitted.

CITIZENS COMMENTS: None.

YORK COUNTY ECONOMIC ALLIANCE UPDATE: Blanda Nace, YCEA, gave an update on activities and shared the Township and Hanover Borough Community Profile. Mr. Nace suggested that a copy of this be placed on the Township website as this information is often requested by real estate agents and citizens interested in relocating to the area. Mr. Nace reviewed the Apio Economic Impact Analysis and thanked the Township for their participation. Mr. Nace shared a confidential list of YCEA Business Retention and Expansion contacts and prospect activity for the 1st and 2nd quarters of 2015.

2015 BUDGET & OPERATING EXPENSE REPORT: Manager Rodgers reported on the 2015 budget and operating expenses through the end of August. The year to date revenue is 88.33% of what is budgeted and expenses are 53.17%. Manager Rodgers noted that the budget is in excellent condition but raised concerns about the receipt of state funds. Pension aid and liquid fuels could be affected if the State Budget is not approved before 2016. Commissioner Heilman raised questions concerning cash flow being affected and recommended seeking a Letter of Credit from the bank. Manager Rodgers stated that she will not make the Pension payment until December if the state funds are not received.

2016 MMO: Manger Rodgers reported that the MMOs for 2016 have been prepared and need to be adopted by the end of September. Manager Rodgers reported the Non-Uniform MMO requirement to be \$178, 229.92. The Police MMO is \$630,674.22 based on the fact that the amortization is \$416,000 for 20 police officers. The Fire MMO is \$184,641.62. Manger Rodgers noted that the police officers are contributing the maximum 5% and the fire fighters will be at 1.5% next year. Commissioner Heilman

recommended contacting Katie Klunk to discuss investigation of the methodology used to obtain the pension numbers. He noted that the amount currently required will be unsustainable by the tax payers in the future.

REQUEST FROM GRACE UNITED METHODIST CHURCH: The Committee received a request dated August 18, 2015 from the Grace United Methodist Church for a waiver of signage fees associated with a Christmas Bazaar on November 21, 2015. The Committee recommended approval of the request.

The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

Kristina Rodgers
Township Manager