

MINUTES  
FINANCE COMMITTEE  
NOVEMBER 5, 2019

The Penn Township Finance Committee convened on Tuesday, November 5, 2019 at 7:00 p.m. Present were Chairman Felix, Commissioners Brown, Cromer, Heiland and Van de Castle. Also present were Township Manager Rodgers, WWTP Superintendent Mahone and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the October 1, 2019 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Commissioner Felix addressed Mr. Bowman, 123 Oak Hill Drive, who was in attendance, with an answer to a question from a previous meeting that the police department's contract is now a matter of public record and if he wanted further information, he may submit a right-to-know request for a copy. Mr. Bowman asked if there is also a contract for the fire department. Commissioner Felix confirmed that both police and fire have contracts.

GUTHRIE MEMORIAL LIBRARY PRESENTATION: Mr. John Coulson, 240 Blooming Grove Road, Hanover Public Library Association Board of Directors addressed the committee. He stated that the Guthrie Hanover Library is one of the best libraries in the county and we are very fortunate with literacy programs offering to early childhood through senior living programs, as well as high-speed internet. Community events take place at the library, historical research, among many other resources available. Activities on the calendar for the first week in November alone include, programs such as Babies and Books, Toddler Story Time, Preschool Story Time, Family Story Time, and Reading with Therapy Dogs. For Teens they have LEGO Club, Pokemon, Chess Club, and Virtual Reality. Adult activities offered this week are Edgar Allen Poe, Mystery Book Club, Senior Center, and Red Cross Blood Drive. He thanked the township for their past support, and asked for continued support for the library. Celia Shaw, volunteer, also spoke of the valuable programs the library has to offer. She spoke of the education mission through the summer reading programs for school aged children and art and stem classes throughout the year. Programs for preschoolers that cannot be found elsewhere in the community, such as 1,000 books before preschool, as well as valuable social aspects the library has to offer and thanked the township, and asked for continued support. Ms. Lisa Kane concluded the presentation by thanking the township for their support, as well as Manager Rodgers for attending the monthly Library meetings. She stated that the funds requested have decreased due to much fundraising and the library has provided the township with \$838,512.50 worth of materials and services, and is asking the township to continue to support the library with their fair share request of \$95,000. Commissioner Felix thanked Ms. Kane for the presentation, and asked if there were any further questions, Mr. Bowman, 123 Oak Hill

Circle, asked what type of outreach programs the library has to offer, and Ms. Shaw stated they attend day cares, the Township Community Park throughout the summer with a reading program, attend True North with reading programs, as well as offering a senior center on Wednesdays. They try to accommodate any requests that come in from the community.

2019 REVENUE AND EXPENSE REPORT: Manager Rodgers presented the revenue and expense report through October 31, 2019.

CONSIDER RESOLUTION APPOINTING THE AUDITOR FOR 2019: Manager Rodgers stated that this is the final year of the RFP that was sent out in 2017, Smith Elliott Kearns & Company, LLC (SEK & Co.) completed the 2017, 2018 , and final year audit of 2019, with a cost of \$16,200. After this year the township will need to send out another RFP or engage another letter from the current auditor. The committee recommended approval of the resolution appointing Smith Elliott Kearns & Company as the Auditor for Penn Township.

OTHER MATTERS: None.

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Donna M. Sweeney,  
Township Secretary