

MINUTES
FINANCE COMMITTEE
NOVEMBER 6, 2018

The Penn Township Finance Committee convened on November 6, 2018 at 7:00 p.m. Present were Chairman Felix and Commissioners Klunk, Brown, and Van de Castle. Also present were Township Manager Rodgers, WWTP Superintendent Mahone, and Administrative Assistant McMaster. Commissioner Heiland was absent with notice. The following items were discussed:

ANNOUNCEMENTS: An executive session was held following the Public Works Committee meeting on November 5, 2018.

APPROVAL OF THE MINUTES: The minutes of the October 2, 2018 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2018 REVENUE AND EXPENSE REPORT: Manager Rodgers reviewed the 2018 revenue and expense report.

KNIGHTS OF COLUMBUS WAIVER: The Committee received a request dated October 15, 2018 from the Knights of Columbus requesting a waiver of the sign permit fee for their holiday sign. The Committee recommended approving this request.

FEE RESOLUTION: The Committee reviewed the fee resolution at this time, the Committee has no changes.

2019 COMMITTEE MEETINGS: There will be no change of meeting times for 2019. They will stand as they are. Depending on the holidays and other events, the meetings will be adjusted accordingly.

2019 BUDGET: The Committee discussed the 2019 budget. The budget is nearly balanced. Additional revenue should be coming in as well, and confident we will enter the year with a balanced budget. The committee discussed about the firing range which will be \$17,000 or \$18,000. This is located under headquarters expense.

OTHER MATTERS: The Committee discussed about the hiring of our auditor which is required every year. This will cost \$16,200. Also Engineer Bortner would like to have a grapple which will cost \$20,900, and a leaf truck. A grant for this request has been approved.

The meeting was adjourned at 7:11 p.m.

Respectfully submitted,

Courtney L. McMaster
Recording Secretary