

MINUTES
FINANCE COMMITTEE
NOVEMBER 7, 2016

The Penn Township Finance Committee convened on Monday, November 7, 2016 at 7:02 P.M. following the Public Safety Committee meeting. Present were Chairman Brown and Commissioners Felix, Heilman, Klunk, and Van de Castle. Also present were Township Manager Rodgers, Fire Chief Cromer, Police Lieutenant Hettinger, and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the October 3, 2016 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2016 BUDGET & OPERATING EXPENSE REPORT: The year to date revenue is 102.1% of what is budgeted and the expenses are 76.29%. We should be at 83.33% at this point in the year.

HANOVER WEST MANHEIM LIONS CLUB CHRISTMAS TREE SALE: The Committee received a letter dated October 5, 2016 from the Hanover West Manheim Lions Club for a waiver of the sign permit fee to advertise their Christmas tree sale. Commissioner Van de Castle asked if it will be in the same location as last year and it will. The Committee recommended approving the request.

KNIGHTS OF COLUMBUS CHRISTMAS SIGN: The Committee received a letter dated October 28, 2016 from the Knights of Columbus for a waiver of the sign permit fee for a temporary Christmas message. Manager Rodgers said this is the first time we've received this request. The Committee recommended approving the request.

2017 BUDGET: Manager Rodgers reported there is a meeting scheduled for November 17, 2016 at 7:00 P.M. She said we are currently showing a deficit of \$705,000.

CITIZEN'S COMMENTS: None.

The meeting was adjourned at 7:05 P.M.

Respectfully submitted,

Angela M. Hallett
Township Secretary