

MINUTES  
FINANCE COMMITTEE  
SEPTEMBER 3, 2019

The Penn Township Finance Committee convened on Tuesday, September 3, 2019 at 7:49 p.m. following the Public Works Committee Meeting. Present were Chairman Felix, Commissioners Brown, Heiland and Van de Castle. Also present were Township Manager Rodgers, Police Chief Hettinger, Township Engineer Bortner, Zoning Officer Smith, WWTP Superintendent Mahone and Township Secretary Sweeney. Commissioner Klunk was absent with notice. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the August 5, 2019 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2019 REVENUE AND EXPENSE REPORT: Manager Rodgers presented the revenue and expense report through August 31, 2019.

2020 MMO'S: Manager Rodgers reported on the minimum municipal obligations (MMO's) for the three pension plans. The 2020 MMO for the Police plan is \$682,262.78, the MMO for the fire plan is \$189,754.70, and the MMO for the Non-Uniform plan is \$197,198.48. Manager Rodgers explained these have to be adopted by the end of September but can be revised and readopted no later than December 31, 2019. There is no contract for the firefighters and the police right now so any agreement or arbitration award would change the MMO. The Committee Recommended approving the three MMO's.

GRACE CHURCH: The Committee received a request dated August 21, 2019 from Grace Church for a waiver of the sign permit fees to advertise their Christmas Bazaar on November 23, 2019. The Committee recommended approving the request.

2020 BUDGET: Manager Rodgers reported that the first draft of the 2020 budget will be presented to the Board by the Friday prior to the September Board of Commissioner's Meeting. Department Heads will present their budgets at their next committee meetings. First reading of the budget will occur in November, with the budget being available for public review ten days prior to adoption in December.

OTHER MATTERS: Manager Rodgers reported that the pension board recently held a meeting and RJ Hall has proposed a reduction in the Police Pension fees by \$17,000.00. The committee recommended approving the fees.

William Bowman, 123 Oak Hill Drive, questioned how long the Police and Firefighters have been without a contract, and how that effects the budget. Manager Rodgers stated that the Police have been without a contract since December of 2018, and Firefighters since 2017, and the budget is based on the estimated increases.

The meeting was adjourned at 7:56 p.m.

Respectfully submitted,

Donna M. Sweeney,  
Township Secretary