

MINUTES  
FINANCE COMMITTEE  
AUGUST 6, 2018

The Penn Township Finance Committee convened on Monday, August 6, 2018 at 7:29 p.m. following the Public Safety Committee meeting. Present were Co-Chairman Brown and Commissioners Heiland, Klunk, and Van de Castle. Also present were Township Manager Rodgers, Acting Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, WWTP Superintendent Mahone, and Township Secretary Hallett. Commissioner Felix was absent with notice. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the July 3, 2018 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2018 REVENUE AND EXPENSE REPORT: The year to date revenue is 89.19% of what is budgeted and expenses are 45.47%. At this point in the year we should be at 58.33%.

OTHER MATTERS: Manager Rodgers reported that she's started working on the 2019 budget. There are some large ticket items that need to be considered this year, including roofs for the municipal building and police department and a new telephone system. The Police Department roof still has a partial warranty, but the municipal building does not. The phone system is sixteen years old and needs to be replaced because parts are no longer available. Morefield is working on three different quotes for a phone system, one of which is cloud-based.

The meeting was adjourned at 7:32 p.m.

Respectfully submitted,

Angela M. Hallett  
Township Secretary