

MINUTES
FINANCE COMMITTEE
JULY 7, 2020

The Penn Township Finance Committee convened on Tuesday, July 7, 2020 at 7:00 p.m. via an online meeting. Present were Chairman Cromer, Commissioners Brown, Elksnis, Heiland, and Van de Castle. Also present were Township Manager Rodgers, WWTP Superintendent Mahone and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: Commissioner Heiland announced that an executive session was held following the Public Works meeting on July 6, 2020, to discuss personnel matters. Commissioner Heiland also announced that there would be an executive session held after the Health & Sanitation meeting held this evening.

Chairman Cromer read the summary of the public meeting guidelines.

APPROVAL OF THE MINUTES: The minutes of the June 2, 2020 Finance Committee were approved as submitted.

CITIZEN'S COMMENTS: There were none.

2020 REVENUE AND EXPENSE REPORT: Manager Rodgers presented the revenue and expense report through June 30, 2020. The year to date revenue is 69.52% of what is budgeted and expenses are 35.38%.

BUDGET MEMO: Manager Rodgers presented a memo outlining the schedule for the 2021 budget, with the first reading scheduled for November 16, 2020, proposed date made available to the public on November 17, 2020. Adoption of the final budget is scheduled for December 21, 2020.

OTHER MATTERS: There was none.

The meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary