

MINUTES
FINANCE COMMITTEE
JULY 2, 2019

The Penn Township Finance Committee convened on July 2, 2019 at 7:00 p.m. Present were Commissioners Brown, Heiland and Klunk. Commissioner Van de Castle was present via cell phone. Also present were Township Manager Rodgers, WWTP Superintendent Mahone and Secretary Sweeney. Commissioner Felix was absent with notice. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the June 4, 2019 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

REGIONAL ECONOMIC DEVELOPMENT: Gary Laird, President, Hanover Chamber of Commerce, presented information in regards to forming a multi municipality organization to stimulate economic development in Hanover Borough and Penn Township. The chamber has developed the brand Discover Hanover with publishing a magazine and website to promote tourism and industry in the area. The Chamber is working with Destination Gettysburg, York County Convention and Visitors Bureau, currently in six states and recently started advertising with the National Park Service, hoping to draw visitors to the area. Another recommendation was made for development of old real estate properties and undeveloped property within the industrial park area. This project is in the early planning stages. The Committee recommended moving forward in discussions.

2019 REVENUE AND EXPENSE REPORT: Manager Rodgers presented the revenue and expense report through June 30, 2019.

COOPERATIVE PURCHASING PROGRAM: Manager Rodgers presented information on Keystone Purchasing Network. This is a cooperative purchasing program that will bid out items from office supplies to building improvements. There is no cost to join. After some discussion the Committee recommended moving forward.

2020 BUDGET MEMO: Manager Rodgers presented the committee with a tentative budget schedule. She would be able to present a first draft in September with a first reading in November. The Committee had no issues with the timeline.

OTHER MATTERS: None.

The meeting was adjourned at 7:17 p.m.

Respectfully submitted,

Donna M. Sweeney
Township Secretary