

MINUTES
FINANCE COMMITTEE
JUNE 2, 2020

The Penn Township Finance Committee convened on Tuesday, June 2, 2020 at 7:00 p.m. via an online meeting. Present were Chairman Cromer, Commissioners Brown, Elksnis, Heiland, and Van de Castle. Also present were Township Manager Rodgers, WWTP Superintendent Mahone and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: Manager Rodgers announced that there was an executive session held on June 1, 2020, following the Public Works Meeting regarding personnel.

Chairman Cromer read the summary of the public meeting guidelines.

APPROVAL OF THE MINUTES: The minutes of the May 5, 2020 Finance Committee were approved as submitted.

CITIZEN'S COMMENTS: There were none.

2020 REVENUE AND EXPENSE REPORT: Manager Rodgers presented the revenue and expense report through May 31, 2020.

2021 BUDGET: Chairman Cromer stated that he and Manger Rodgers discussed preparing the 2021 budget earlier due to the Covid-19 pandemic. The committee agreed to begin review of the budget earlier. The first draft of the 2021 budget will be ready for the August Finance Committee meeting.

OTHER MATTERS: Commissioner Brown asked Manager Rodgers if she has noticed a change in the amount of paid property taxes due to the penalties being waived until December 31, 2020. Manager Rodgers stated that we are about three percent lower in payments than we were last year at the same time. Manager Rodgers expects to see additional income through June and expects the same rate of payment after June 15 that we normally see. The decrease in revenue will be in the earned income and the local services tax. We will not see those declines until July or August.

The meeting was adjourned at 7:07 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary