

MINUTES
FINANCE COMMITTEE
FEBRUARY 4, 2020

The Penn Township Finance Committee convened on Tuesday, February 4, 2020 at 7:00 p.m. Present were Chairman Brown, Commissioners Elksnis, Felix, Heiland and Van de Castle. Also present were Township Manager Rodgers, WWTP Superintendent Mahone and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: Chairman Brown announced that an executive session was held following the February 3, 2020, Public Works Meeting to discuss personnel and legal matters.

APPROVAL OF THE MINUTES: The minutes of the January 7, 2020 Finance Committee were approved as submitted.

CITIZEN'S COMMENTS: Chairman Brown announced that copies of the Revenue and Expense Report were available at the table, and would be available at future Finance Meetings. Jack Corriere, 114 Oakhill Drive, thanked the committee for doing so, and had a question on the sewer rents amount on the revenue and expense report. He asked if that was part of the enterprise fund, who handles it, and how it is spent. Manger Rodgers stated that the enterprise fund is different from the general fund. It is what gets reported to the state and how the state handles utilities. Manager Rodgers stated that the amount listed is what has been collected so far from the January sewer billing and the amount will change significantly in February, May, August and November following the quarterly billing.

2020 REVENUE AND EXPENSE REPORT: Manager Rodgers presented the revenue and expense report through January 31, 2020.

ST. JOSEPH PARISH: The Committee received a request dated January 13, 2020 from Saint Joseph Parish for a waiver of the yard sales fees for their yard sale on March 7, 2020. The Committee recommended approving the request.

SOUTH WESTERN HIGH SCHOOL MUSIC DEPARTMENT: The Committee received a request dated January 15, 2020 from South Western High School Music Department and Music Boosters for a waiver of fees to hold their Spring Marketplace Community Yard Sale on April 18, 2020. The Committee recommended approving the request.

EXCHANGE CLUB OF HANOVER: The Committee received requests dated January 13, 2020 and January 28, 2020 from the Exchange Club of Hanover for waivers to sign permit fees to advertise the Annual Builder's Home and Garden Show and Evening of Comedy and Magic. The Committee recommended approving the requests.

HANOVER CHAMBER OF COMMERCE: The Committee received a request dated January 31, 2020 for a waiver of the sign permit fees to identify shuttle service locations for the Annual Dutch Festival on July 25, 2020. The Committee recommended approving the request.

OTHER MATTERS: None.

The meeting was adjourned at 7:08 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary