

MINUTES  
FINANCE COMMITTEE  
JANUARY 7, 2020

The Penn Township Finance Committee convened on Tuesday, January 7, 2020 at 7:00 p.m. Present were Chairman Brown, Commissioners Elksnis, and Heiland. Also present were Township Manager Rodgers, WWTP Superintendent Mahone and Township Secretary Sweeney. Commissioner Felix was absent with notice. The following items were discussed:

ANNOUNCEMENTS: Chairman Brown announced an executive session was held following the January 6, 2020, Public Works Meeting to discuss personnel matters, and that they would meet in an executive session following the Health & Sanitation meeting this evening.

APPROVAL OF THE MINUTES: The minutes of the December 3, 2019 Finance Committee were approved as submitted.

CITIZEN'S COMMENTS: Mr. Jack Courier, stated that he understands that the budget is on public display at the township office ten days prior to approval, but asked why the budget can't be posted on the website prior to the approval in December. Commissioner Brown stated that the budget was not final until approved by the board. Mr. Courier also asked why the minutes of the meetings could not be posted prior to being approved. Manager Rodgers stated that she believes they are not public documents until they are approved by the committee. She will check with the solicitor on both issues.

2019 REVENUE AND EXPENSE REPORT: Manager Rodgers presented the revenue and expense report through December 31, 2019.

OTHER MATTERS: None.

The meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Donna M. Sweeney,  
Township Secretary