

MINUTES
FINANCE COMMITTEE
JANUARY 4, 2016

The Penn Township Finance Committee convened on Monday, January 4, 2016 at 7:28 P.M. following the Public Safety Committee meeting. Present were Chairman Brown and Commissioners Felix, Heilman, Klunk and Van de Castle. Also present were Township Manager Rodgers, Police Chief Laughlin, Fire Chief Cromer and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: The minutes of the December 15, 2015 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

2015 BUDGET AND OPERATING EXPENSE REPORT: Manager Rodgers reported on the 2015 budget and operating expense report through the end of December. The year to date revenue is 110.31% of what is budgeted and the expenses are 90.16%. Cash carry over is \$1,903,998. Manager Rodgers noted that there are some areas of concern. Vehicle and ordinance fines were down because of speed enforcement not being done as in prior years.

Commissioner Heilman asked Manager Rodgers to explain why such a high cash carryover is necessary. Manager Rodgers stated that tax bills do not go out until mid-February so we do not begin to receive tax payments from the Tax Collector until March. All payroll and expenses for January and February are paid out of cash on hand.

VERIZON REQUEST: Manager Rodgers reported on a request from Verizon Wireless that was forwarded from Solicitor Tilley. Verizon is requesting a rental agreement for placement of cell towers on Township traffic polls. When previously approached about this, the Board of Commissioners denied the request. Commissioner Klunk is not in favor of leasing out traffic signal polls because it would set a precedent allowing others to make the same request. Commissioner Klunk suggested Verizon go before the Zoning Hearing Board. The committee recommended that Verizon file a variance request.

SNYDER REALTY TAX TRANSFER REFUND REQUEST: Manager Rodgers reported on a request dated December 22, 2015 asking for a refund of realty transfer taxes due to a linear transfer from grandparent to grandchild. Solicitor Tilley advised VIA email that the tax is exempted by PA State Code. The payment was received as part of the July 2015 tax payment. There were no objections to the request.

OTHER MATTERS: None

The meeting was adjourned at 7:35 P.M.

Respectfully Submitted

Angela M. Hallett
Township Secretary