

MINUTES  
FINANCE COMMITTEE  
DECEMBER 1, 2014

The Penn Township Finance Committee convened on Monday, December 1, 2014, at 7:35 p.m. following the Public Safety Committee meeting. Present were Chairman Heilman and Commissioners Klunk, Prieber, Goldsmith and Felix. Also present were Manager Garvick, Police Lieutenant Hettinger, Assistant Manager Rodgers and Administrative Assistant Miller. The following matters were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF MINUTES: The minutes of the November 3, 2014 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

YORK COUNTY ECONOMIC ALLIANCE: Darrell Aulterson, President YCEA and Blanda Nace, Sr. Manager YCEA, addressed the Committee concerning the YCEA's recent team restructuring and their 2013-2014 overview for the Hanover region including workforce initiatives, economic planning, revitalization and business development. The Committee requested copies of YCEA's regional meeting minutes and would like quarterly updates from our local representative. The Committee will consider the 2015-2016 agreement at a future meeting.

2014 BUDGET AND OPERATING EXPENSE REPORT: Assistant Manager Rodgers reported on the 2014 budget and operating expenses through the end of November. The year to date revenue is 98.80% of what is budgeted and expenses are 84.35%. Delinquent sewer payments are currently being received.

LIQUOR LICENSE REQUEST: Manager Garvick received state notification for a light winery liquor license for 832 W. Middle Street. The Committee requested the zoning officer review the zoning regulations at the address.

2015 BUDGET DISCUSSION: Assistant Manager Rodgers made the suggested changes from the November 25, 2014 Finance Committee Meeting, lowering the deficit between the 2015 revenue and expenditures to \$294K for the 2015 budget. There was discussion about the projected revenues and expenses. The weekly revenue deposits and payroll transactions were in process and not included in the proposal being reviewed. It was suggested to update the budget after these items were processed and re-review the projected carryover and revenue. The Committee anticipates adopting the budget at the December 15, 2014 commissioners meeting.

The meeting adjourned at 8:17 p.m.

Respectfully submitted,  
Melissa A. Miller  
Administrative Assistant