

MINUTES  
FINANCE COMMITTEE  
SEPTEMBER 2, 2014

The Penn Township Finance Committee convened on Tuesday, September 2, 2014, at 7:20 p.m. following the Public Safety Committee meeting. Present were Chairman Heilman and Commissioners Klunk, Prieber, Goldsmith and Felix. Also present were Manager Garvick, Police Chief Laughlin, Fire Chief Cromer, Zoning Officer Swanner, WWTP Superintendent Mahone, Engineer Bortner, Assistant Manager Rodgers and Administrative Assistant Miller. The following matters were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF MINUTES: The minutes of the August 4, 2014 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2014 BUDGET AND OPERATING EXPENSE REPORT: Assistant Manager Rodgers reported on the 2014 budget and operating expenses through the end of August. The year to date revenue is 79.62% of what is budgeted and expenses are 55.76%.

2015 MMO's: Assistant Manager Rodgers provided the 2015 MMO's for each pension plan. The three union contracts expire at the end of the year and bargaining sessions are occurring. A minimal wage increase for 2015 was calculated to be able to prepare the MMO. Our distress level is now a 1 instead of a 2, there are no distressed plan remedies available to us.

MUNICIPAL BUILDING SECURITY UPGRADE: Assistant Manager Rodgers reported the opening of the access bids was changed to September 5 due to some concerns that were noticed during the walk through which required an addendum being sent out to all of the bidders. She also noted that the computer upgrade had hit a small snag with the old wiring in the building. A wiring contractor walked through the building to provide a quote to redo the wiring on both sides and to wire for video surveillance for the interior and exterior of the building.

2015 BUDGET: The 2015 budget requests have been received and the Committees will review each department's budget at the next committee meetings.

COMPUTER UPGRADE: The Committee recommended paying the computer consultant \$2500 to cover time associated with recommending software for the Township.

The meeting adjourned at 7:28 p.m.

Respectfully submitted,  
Melissa A. Miller  
Administrative Assistant