

MINUTES
FINANCE COMMITTEE
JULY 6, 2015

The Penn Township Finance Committee convened on Monday, July 6, 2015, at 7:28 p.m. following the Public Safety Committee meeting. Present were Chairman Heilman and Commissioners Klunk, Prieber, Goldsmith and Felix. Also present were Police Lieutenant Hettinger, Fire Chief Cromer, Township Manager Rodgers and Administrative Assistant Miller. The following matters were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF MINUTES: The minutes of the June 1, 2015 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2015 BUDGET AND OPERATING EXPENSE REPORT: Manager Rodgers reported on the 2015 budget and operating expenses through the end of June. The year to date revenue is 77.27% of what is budgeted and expenses are 39.28%. Manager Rodgers noted the realty transfer income has increased due to several commercial properties being sold within the Township. Expenses for 2015 are in-line with the last three years.

HEIGHTS AVENUE PROPERTY: Manager Rodgers reviewed the procedure after receiving no bids on the Heights Avenue property. The Township must advertise for bids a second time. If no bids are received after the second request, then the Township may negotiate privately with a real estate agent to list the property. The Committee recommended rebidding the Heights Avenue.

LIGHTING UPGRADE: Manager Rodgers reported Paragon Engineering Services has begun creating a lighting design for the municipal and police department facilities. During a recent walk-through, the engineers noted the ceilings will not hold the upgraded fixtures. Manager Rodgers requested the possible ceiling repair be included as a line item in the proposal.

The meeting adjourned at 7:38 p.m.

Respectfully Submitted,
Melissa A. Miller
Administrative Assistant