

MINUTES  
FINANCE COMMITTEE  
MAY 1, 2017

The Penn Township Finance Committee convened on Monday, May 1, 2017 at 7:23 p.m. following the Public Safety Committee meeting. Present were Chairman Brown and Commissioners Felix, Heilman, Klunk, and Van de Castle. Also present were Township Manager Rodgers, Police Chief Laughlin, Acting Fire Chief Clousher, Police Lieutenant Hettinger, and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS: Commissioner Brown announced that an executive session to discuss personnel would be held following the Finance Committee meeting this evening.

APPROVAL OF THE MINUTES: The minutes of the April 3, 2017 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2017 REVENUE AND EXPENSE REPORT: The year to date revenue is 57.95% of what is budgeted and expenses are 25.28%. At this point in the year we should be at 33.33%.

CODORUS BLAST WAIVER REQUEST: The Committee received a letter dated April 24, 2017 from Friends of Codorus requesting a waiver of the sign permit fee to advertise the Codorus Blast. The Committee recommended approving the request.

AUDITING RFP'S: Manager Rodgers reported that she received eight RFP's for auditing services. She will review them and prepare a recommendation for the June Finance Committee meeting.

OTHER MATTERS: None.

The meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Angela M. Hallett  
Township Secretary