

MINUTES
FINANCE COMMITTEE
MARCH 6, 2017

The Penn Township Finance Committee convened on Monday, March 6, 2017 at 7:16 p.m. following the Public Safety Committee meeting. Present were Chairman Brown and Commissioners Felix, Heilman, Klunk, and Van de Castle. Also present were Township Manager Rodgers, Police Chief Laughlin, Fire Chief Cromer, Police Lieutenant Hettinger, and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the February 6, 2017 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2017 REVENUE AND EXPENSE REPORT: The year to date revenue is 8.92% of what is budgeted and expenses are 11.99%. At this point in the year we should be at 16.33%.

SOUTH WESTERN HIGH SCHOOL BANDS SPRING MARKET PLACE: The Committee received a letter on February 13, 2017 from South Western High School Bands requesting a waiver of fees to advertise their Spring Market Place Community Yard Sale. The event will be held April 15, 2017 on the South Western High School grounds. The Committee recommended approving the request.

HANOVER LIONS CLUB CHICKEN BAR B QUE: The Committee received a letter dated March 1, 2017 from the Hanover Lions Club requesting a waiver of permit fees associated with their annual chicken barb b cue. Commissioner Brown asked where the event is held and it's at Young's Woods. The Committee recommended approving the request.

AUDIT: Manager Rodgers was pleased with the 2016 audit. Commissioner Heilman agreed that it was a clean audit. Manager Rodgers said the three year audit engagement letter with RLH has been exhausted. We can request another engagement letter or put out a Request for Proposal. She pointed out that RLH also works with Hanover Borough and that has been helpful because the sewer and water are intermingled. After discussion the Committee instructed Manager Rodgers to check with Hanover Borough to find out if they are continuing with RLH.

OTHER MATTERS: None.

The meeting was adjourned at 7:24 p.m.

Respectfully submitted,

Angela M. Hallett
Township Secretary