

MINUTES  
FINANCE COMMITTEE MEETING  
FEBRUARY 6, 2017

The Penn Township Finance Committee convened on Monday, February 6, 2017 at 8:12 P.M. following the Public Safety Committee meeting. Present were Chairman Brown and Commissioners Felix, Heilman, Klunk, and Van de Castle. Also present were Township Manager Rodgers, Police Chief Laughlin, Fire Chief Cromer, Lieutenant Hettinger, and Township Secretary Hallett. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the January 3, 2017 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2017 REVENUE AND EXPENSE REPORT: The year to date revenue is 3.34% of what is budgeted and expenses are 6.5%. Commissioner Brown said there is cash carryover from last year and we need to determine how to use those funds. Manager Rodgers said some of this came from money set aside for the fire company. She's concerned that spending the funds now could put us in distress at the end of the year. So far we are covering all the costs for the fire consolidation. Additionally the Tax Collector had a delay in printing the tax bills and this will delay tax revenue. The Committee discussed the carryover and decided to leave the funds alone for now. If need be we can budget a transfer into a reserve fund for the next budget year.

ST. JOSEPH PARRISH YARD SALE: The Committee received a letter dated January 15, 2017 from Saint Joseph Parrish requesting a waiver of sign permit fees for their annual indoor yard sale on Saturday, March 4, 2017. The Committee recommended approving the request.

HANOVER EXCHANGE CLUB REQUEST: The Committee received a letter dated January 30, 2017 from Hanover Exchange Club requesting a waiver of sign permit fees to advertise their annual Builder's Home & Garden Show on March 9, 10, and 11 and their annual Evening of Comedy & Magic Show on April 14. The Committee recommended approving the request.

HANOVER AREA CHAMBER OF COMMERCE DUTCH FESTIVAL: The Committee received a letter dated January 26, 2017 from Hanover Area Chamber of Commerce requesting a waiver of sign permit fees for their annual Hanover Dutch Festival on July 29, 2017. The Committee recommended approving the request.

ZONING HEARING BOARD ALTERNATE: Commissioner Klunk received a request from Fred Stine to be considered as an alternate on the Penn Township Zoning Hearing Board. The Committee recommended appointing Mr. Stine as an alternate.

The meeting was adjourned at 8:25 P.M.

Respectfully submitted,

Angela M. Hallett  
Township Secretary