

MINUTES  
FINANCE COMMITTEE  
DECEMBER 5, 2013

The Penn Township Finance Committee convened on Monday, December 5, 2013, at 7:07 PM following the Public Safety Committee meeting. Present were Chairman Heilman and Commissioners Klunk, Prieber, Goldsmith and Felix. Also present were Manager Garvick, Police Lieutenant Hettinger and Administrative Assistant Rodgers. The following matters were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF MINUTES: The minutes of the November 4, 2013 finance committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2013 BUDGET AND OPERATING EXPENSE REPORT: Administrative Assistant Rodgers reported on the 2013 budget and operating expense report through the end of November. She noted that the realty transfer check for October has not been received but we did receive the report. We are at ninety two percent of revenue and seventy seven percent of expenses. There was some discussion about the refuse and recycling account and if we are generating enough revenue to meet expenses. A report will be prepared showing the last five years of expenses and revenues for this account.

RESOLUTION AMENDING PERMIT FEES: The Committee was provided an amended fee resolution showing increases in several areas. The Committee will review and discuss at a future meeting.

AMENDED POLICE PENSION MMO: An amended MMO was presented to the Committee for the police pension plan. The MMO includes the underfunded amount designated by the state for 2011 plus interest for the audit conducted by the Auditor General's Office for plan years 2010, 2011 and 2012.

2014 BUDGET: The committee discussed the 2014 budget. They are recommending a .15 mill tax increase along with additional cuts of some expenditures. The Township will be borrowing in 2014 to cover the costs of several capital projects that were presented in the five year plan. The budget hearing is scheduled for December 16, 2013 during the next Board of Commissioners meeting.

PUBLIC QUESTIONS FOR THE COMMITTEE: None.

The meeting adjourned at 7:50 PM.

Respectfully submitted,

Kristina J. Rodgers  
Township Secretary