

MINUTES  
FINANCE COMMITTEE  
NOVEMBER 7, 2005

The Penn Township Finance Committee convened on Monday, November 7, 2005 at 7:45 P.M. following the Public Safety Committee meeting. Present were Chairman Klunk and Commissioners Stauffer, Rishel and Felix. Commissioner Johnson was absent with notice. Also present were Manager Garvick, Police Chief Gilbert, Fire Chief Cromer and Administrative Assistant Rodgers. The following matters were discussed:

ANNOUNCEMENTS: None.

CITIZENS COMMENTS: None.

2006 FEE RESOLUTION AMENDMENTS: The Committee reviewed the proposed changes to the fee resolution, which include a change in the sewage-dumping fee, the tapping fee, which was changed in June, and the tax certification fee. The Committee will make a recommendation at the next meeting.

2006 BUDGET DISCUSSION: The Committee reviewed the proposed 2006 General Fund budget. They began with the projected revenue. The property tax millage will be affected by York County's reassessment. The Township will have to take two actions at the year-end meeting to adopt the new rate. Manager Garvick will get the final figures from the county on November 15 and will then be able to project the 2006 real estate tax. He thinks it will be close to the current figure. There was some discussion on the EMS Tax and the amount of revenue that will be generated. Currently, the Township has received more EMS revenue than projected but there may be a good number of refunds requested at the beginning of next year due to the earned income level. Some of the employers in the Township have not submitted payments yet for they're first and second quarter deductions. There was some concern about what the lawmakers are intending to do to amend the tax and procedures. Manager Garvick reported that he projected high on the fines, forfeits, and costs. The Committee then reviewed the proposed expenditures in the administration, engineering, and zoning budgets along with the miscellaneous expenditures. The insurance figures will be added but there have been minimal increases across the board for 2006. Manager Garvick was asked if a new code vehicle was needed but he felt that they could make it at least one more year with the current vehicles. The oldest one is a 1996 blazer. The proposed engineering budget is similar to this year's. There was some discussion about replacing the rooftop heating units. The problem unit has been repaired and new wall-mount units have been installed in the Fire Chief and Tax Collector's offices. Manager Garvick stated that previous budgets included re-keying the municipal building but it has not been done for one reason or another. He stated he would like to add it to the 2006 budget but was not sure what type of system to use even though he would favor an old fashion key system. After some discussion, it was suggested that it be included in the budget and when it came time for the installation different options could be reviewed. There was discussion regarding transfers to the fire reserve account. It was suggested that \$50,000 be transferred. Fire Chief Cromer feels that a new piece of equipment may have to be purchased in the next three to four years. The cost will be about \$500,000 for the truck and the equipment, if not more. There was some discussion about leasing a new vehicle but the discussion favored purchasing any future vehicles

instead of leasing them. It was suggested that more than \$50,000 be transferred but the Committee will decide at its next meeting. The amended library contribution will be added to the budget. Commissioner Klunk felt that the amount of carryover might decrease before the final budget is adopted. The Committee will further review at its next meeting.

The meeting adjourned at 8: 10 P.M.

Respectfully submitted,

Jeffrey R. Garvick, Manager