

MINUTES
FINANCE COMMITTEE
OCTOBER 7, 2013

The Penn Township Finance Committee convened on Monday, October 7, 2013, at 8:03 PM following the Public Safety Committee meeting. Present were Chairman Heilman and Commissioners Klunk, Prieber, and Felix. Commissioner Goldsmith was absent with notice. Also present were Manager Garvick, Police Chief Laughlin, Fire Chief Cromer and Administrative Assistant Rodgers. The following matters were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF MINUTES: The minutes of the August 28, 2013 finance committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2013 BUDGET AND OPERATING EXPENSE REPORT: Administrative Assistant Rodgers reported on the 2013 budget and operating expense report through the end of September. It was noted that earned income and realty transfer revenues are lower than what was projected. York County is about two weeks late sending out the realty transfer checks.

HANOVER AREA JAYCEES: The committee received a request dated August 28, 2013 from the Hanover Area Jaycees for a waiver of the permit fees to advertise the Halloween Parade being held on October 31, 2013. The committee recommended approving the request.

GRACE UNITED METHODIST CHURCH: The committee received a request dated September 4, 2013 from Grace United Methodist Church for a waiver of the sign permit fee to advertise their Christmas Bazaar on November 23, 2013. The committee recommended approving the request.

ST. JOSEPH'S CHURCH: The committee received a request dated September 6, 2013 from St. Joseph's Parish for a waiver of the sign permit fee to advertise their Christmas Bazaar on November 9, 2013. The Committee recommended approving the request.

2014 PENSION AUDITS: The committee reviewed the Auditor General's pension audits for the Township's three pension plans. The police pension plan had a finding of an underfunded minimum municipal obligation for 2011. The Township will amend its 2014 MMO to include the underfunded payment.

2014 BUDGET: The committee reviewed the 2014 proposed budget for the administration department, the zoning department and the general expenses. The first reading of the budget will be held at a future Board of Commissioner's meeting with a budget meeting scheduled for early November.

PUBLIC QUESTIONS FOR THE COMMITTEE:

None

The meeting adjourned at 8:35 PM.

Respectfully submitted,

Kristina J. Rodgers
Township Secretary