

MINUTES  
FINANCE COMMITTEE  
OCTOBER 4, 2010

The Penn Township Finance Committee convened on Monday, October 4, 2010, at 7:52 PM following the Public Safety Committee meeting. Present were Chairman Heilman and Commissioners Prieber, Rewa, Goldsmith and Felix. Also present were Manager Garvick, Deputy Police Chief Laughlin and Fire Chief Cromer. The following matters were discussed:

ANNOUNCEMENTS: None

APPROVAL OF THE MINUTES: The minutes of the September 7, 2010 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2010 BUDGET & OPERATING EXPENSE REPORT: Manager Garvick reported on the 2010 operating budget and expense report. Chairman Heilman scheduled budget discussion meetings on the following dates at 7 PM: October 19<sup>th</sup>, November 16<sup>th</sup> and December 14<sup>th</sup>.

ROOF REPLACEMENT BIDS: Manager Garvick reported that the legal advertisement for the roof replacement has been placed. Bids will be opened on October 18<sup>th</sup> at 9:00 AM. The bid specifications had to be amended since the roof material manufacturers would no longer offer any warranty on a level roof such as ours. Therefore we designed the replacement with sufficient slope to satisfy the manufacturers. We also included 4" of insulation over the entire roof and replacement of the skylights with double insulated units. The increased pitch of the roof will now require that all the hvac units, exhaust stacks and skylight curbs be raised. Also, the natural gas lines and electrical conduits to the hvac units must also be raised. All this will be accomplished prior to the roofer beginning work. This will reduce costs by eliminating the prevailing wage requirement associated with the roofing contract.

EAGLE SCOUT PROJECT: Manager Garvick reported on a request from the SWSD for a waiver of a building permit application fee for Aaron Bosley in conjunction with an Eagle Scout project. Mr. Bosley intends to construct a bridge over the rock swale around the athletic complex. The committee recommended waiving the \$29 fee.

WEST MANHEIM LIONS CLUB: The committee discussed a request from the WM Lions Club for a waiver of the temporary sign permit fee for the annual Christmas tree sale at Grandview Plaza. The committee recommended waiving the fee.

FIREMEN'S PENSION BOARD: The next meeting of the Firemen's Pension Board will be October 21, 2010 at 2:30 PM. Commissioners Heilman and Felix will be in attendance.

The meeting adjourned at 8:07 P.M.

Respectfully submitted,

Jeffrey R. Garvick, Manager