

MINUTES  
FINANCE COMMITTEE  
OCTOBER 6, 2008

The Penn Township Finance Committee convened on Monday, October 6, 2008 at 7:13 PM following the Public Safety Committee meeting. Present were Chairman Heilman and Commissioners Prieber, Johnson, Goldsmith and Rewa. Also present were Manager Garvick, Acting Police Chief Rhodes, Fire Chief Cromer, and Administrative Assistant Rodgers. The following matters were discussed:

ANNOUNCEMENTS: Manager Garvick announced an invitation from the Free Will Victory Baptist Church for the Commissioners and the Police Chief to attend their groundbreaking ceremony on October 12, 2008 at 11:30 a.m. Commissioner Johnson announced a personnel session would be held following the meeting.

APPROVAL OF THE MINUTES: The minutes of the September 2, 2008 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

PA ASSOCIATION OF STUDENT COUNCILS: The Committee received a request dated September 5, 2008 from Origins requesting a donation from the Township to purchase Nalgene water bottles for the PA Association of Student Councils state conference being held at South Western School District. There will be 800 students along with 300 advisors at the three-day conference. The water bottles will reduce the amount of waste created by the conference. The Committee regretted that funds were not available in the budget but wished them success on the event.

WACHOVIA BANK: The Committee received a request date September 17, 2008 from Wachovia Bank for a waiver of the \$35 bad check fee for Diane Figley who bounced a check for her sewer payment because her account was closed due to fraud. The Committee recommended denying the request.

2008 BUDGET & OPERATING EXPENSE REPORT: The Committee reviewed the revenue and expense report through the end of September 2008. Manager Garvick noted that the road overlay projects have not yet been reflected in the expenses. There was some concern about the realty transfer and earned income revenues declining to the end of the year and into 2009.

BUDGET WORKSHOP MEETING: The Committee set a date for the first budget meeting. Manager Garvick stated that the first draft would be available within the week for the committee's review. It was noted that the first meeting on October 21<sup>st</sup> would last about two hours and the committee will review the budget as a whole rather than reviewing the individual department budgets at the committee meetings. The department heads can request an individual review of their budget at some future time. It was noted that the revenue side of the budget would not be very healthy.

HANOVER CHAMBER OF COMMERCE: Manager Garvick reported that the annual meeting of Hanover Area Chamber of Commerce would be held on Thursday, October 16, 2008.

LOCAL GOVERNMENT ADVISORY COMMITTEE: Manager Garvick reported that the York County Planning Commission will be holding a full committee meeting of the Local Government Advisory Committee on Thursday, October 30, 2008 at Heritage Hills. The Manager would probably be attending and indicated that any Board member who would also like to attend should let him know.

The meeting adjourned at 7:28 P.M.

Respectfully submitted,

Jeffrey R. Garvick, Manager