

MINUTES  
FINANCE COMMITTEE  
SEPTEMBER 6, 2011

The Penn Township Finance Committee convened on Tuesday, September 6, 2011 at 7:12 PM following the Public Safety Committee meeting. Present were Chairman Heilman and Commissioners Prieber, Rewa, Felix, and Goldsmith. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer, Administrative Assistant Rodgers, Township Engineer Bortner, WWTP Superintendent Mahone, and Highway Foreman Mahan. The following matters were discussed:

ANNOUNCEMENTS: Commissioner Heilman announced a personnel session will be held following the Health and Sanitation meeting this evening.

APPROVAL OF THE MINUTES: The minutes of the August 1, 2011 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Joseph Klunk, 130 Littleton Drive, expressed concern about the LERTA request made by Legacy Athletic. He had concerns about the presentation and the timeliness of the application since it was requested after the building permits were secured and construction had begun. He felt that the applicant should have gone through the economic development corporation and submitted their request for LERTA prior to the application for building permits.

2011 BUDGET & OPERATING EXPENSE REPORT: Administrative Assistant Rodgers provided the 2011 budget and expense report through August 31, 2011. It was noted that revenues are about where they were projected through this time of year. The Commissioners will begin the 2012 budget process in October.

HANOVER AREA JAYCEES: The Committee received a request dated August 1, 2011 from the Hanover Area Jaycees for a waiver of the sign permit fee to advertise the Halloween Parade. They will have five signs within Penn Township. The Committee recommended approving the request.

MASON-DIXON CREDO: The Committee received a request dated August 8, 2011 from the Mason-Dixon Credo requesting a waiver of the sign permit fee to advertise two retreats at the Penn Grove Retreat Center. The retreats will be held on September 28th through October 2nd and from November 3rd through November 6th. The Committee recommended approving the request.

FIRE INSURANCE ESCROW ORDINANCE: Manager Garvick provided a proposed Fire Insurance Escrow Ordinance to be utilized by the Township in the event that a property is destroyed by fire. This ordinance will allow the Township to collect a portion of the settlement funds from the insurance carrier to pay outstanding municipal claims and expenses associated with cleaning up the property if the property owner fails to do so. The Committee recommended adopting the ordinance.

1996 CHEVY BLAZER: Manager Garvick reported that had placed the 1996 Chevy Blazer on municibid to sell. The vehicle is valued at about \$2,300 but the bid came in at about \$1,700. The vehicle is currently not being used on a regular basis but the

Township is maintaining and insuring the vehicle. The Committee recommended keeping the vehicle for emergency use and maybe bidding it later in the fall.

LERTA ORDINANCE: Manager Garvick presented an proposed Ordinance to designate the Legacy Athletic property at 300 Fame Avenue as a LERTA area. The ordinance does not provide relief from future taxes but does designate the boundary for LERTA if other taxing authorities wish to abate any future taxes. The Committee recommended placing the Ordinance on the agenda for the September 19th Board of Commissioners meeting.

The meeting adjourned at 7:33 P.M.

Respectfully submitted,

Jeffrey R. Garvick, Manager