

PENN TOWNSHIP
FINANCE COMMITTEE
SEPTEMBER 1, 2009

The Penn Township Finance Committee convened on Monday, September 1, 2009 at 7:20 P.M. following the Public Safety Committee meeting. Present were Chairman Heilman and Commissioners Prieber, Rewa and Felix. Commissioner Goldsmith was absent. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer, Administrative Assistant Rodgers, Waste Water Superintendent Mahone, and Township Engineer Bortner. The following matters were discussed:

ANNOUNCEMENTS: None

APPROVAL OF THE MINUTES: The minutes of the August 3, 2009 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2009 BUDGET: The Committee reviewed the 2009 budget revenues and expenses. There was discussion about projected revenue through the end of the year. It was noted that expenses would also need to be kept to a minimum in all departments throughout the rest of the year.

2010 SPCA ANIMAL CARE AGREEMENT: The Committee received the request from the York County SPCA for their annual fee for services. There are no other competing organizations available to contract these service with. There was some discussion about the services provided by Animal Control Officer Terry Hemler, including a possible increase of the Return to Owner fee. The Committee will further review during the budget process.

PENN TOWNSHIP LIONS CLUB: The Committee received a request dated August 17, 2009 from the Penn Township Lions Club requesting a waiver of the sign permit fee to advertise their chicken barbeque at Young's Woods on September 12, 2009. The Committee recommends approving the request.

HANOVER JAYCEES: The Committee received a request from the Jaycees dated August 1, 2009 for a waiver of the sign permit fees to place five signs in the Township to advertise the Halloween Parade. The Committee recommended approving the request.

YORK COUNTY TAX COLLECTION BOARD: The Committee considered selecting a representative to the York County Tax Collection Board. The first meeting of all representatives must be held between September 15 and November 15. The Township's voting percentage is 1.14% under the Act but the law also provides that the committee could be set up to allow each municipality to have one vote. It was suggested that the Administrative Assistant be appointed as the Township's representative. The Township will continue collection of taxes at the Hanover Wage Tax Office until December 31, 2011. The current wage tax office will still have to operate through 2012 to process 2011 returns. A resolution will be adopted at the next Board of Commissioners meeting making the appointment.

STEEDS RENT: Manager Garvick reported that South Western School District was concerned about the rent on the STEED classroom they are renting from the Township. Manager Garvick stated that we are currently receiving \$844 a month rent. The Committee recommended not increasing the rent for this school year.

The meeting adjourned at 7:36 P.M.

Respectfully submitted,

Jeffrey R. Garvick, Manager