

MINUTES  
FINANCE COMMITTEE  
AUGUST 6, 2012

The Penn Township Finance Committee convened on Monday, August 6, 2012 at 7:15 PM following the Public Safety Committee meeting. Present were Chairman Heilman and Commissioners Prieber, Klunk, and Felix. Commissioner Goldsmith was absent with notice. Also present were Manager Garvick, Deputy Police Chief Laughlin, Fire Chief Cromer, and Administrative Assistant Rodgers. The following matters were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the July 2, 2012 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

GRACE UMC: Ron Carter, 420 Glenville Road, and Marvin Singer, 11 Lexington Drive representing Grace UMC were present requesting a waiver of the sign permit fee for Grace United Methodist Church's revival. Mr. Carter stated that the Men's Group at Grace decided in early July to promote the sign project. The signs were donated and were received on July 8, 2012. He applied for the sign permit on July 16, 2012. He did agree that they could not have possibly met the forty-five deadline for the waiver request. The Committee sympathized with them but recommended against considering the request, as it does not comply with the Township's policy.

FIREMAN'S PENSION PLAN: Manager Garvick reported that during the last negotiation the fireman received an increase in their pension benefit from 1.5% to 1.75%. When the Pension Ordinance was amended to make the change one of the sections that referenced that increase was missed. It was brought to the Township's attention and an amendment to the Pension Ordinance has been prepared to correct the mistake. The Committee recommended adopting the ordinance.

HANOVER AREA JAYCEES: The Committee received a request on August 2, 2012 from the Hanover Area Jaycees for a waiver of the sign permit fee to advertise the Halloween Parade. The Jaycees wish to construct five signs within Penn Township. The Committee recommended approving the request.

SNYDER'S YARD SALE PERMIT FEE: The Committee received a request dated July 7, 2012 from the Snyder's Lance Heart Walk team requesting permission to hold a multi-vendor yard sale with one permit at the Snyder's Lance property on August 25, 2012. The proceeds for the event would go to the American Heart Association. The Committee recommended approving the request.

YARD SALE ORDINANCE: Manager Garvick reported that the Township

currently has five ordinances that govern yard sales. He would like to repeal them and adopt one that includes provisions for signs. The Committee recommended reviewing the ordinances and preparing a new one taking into account the concerns that staff has regarding the sales.

2013 MMO AND POLICE PENSION PLAN: Administrative Assistant Rodgers indicated that the Township received notification that its defined benefit plans are now designated as distress level 2. As a result, we will need to take additional steps regarding contributions and plan documentation for the police and firefighters pension plans. The Township's MMO for the police pension plan will be over \$500,000 in 2013 after contributions from the police department and the allowed deductions due to the distress level.

2012 BUDGET & OPERATING EXPENSE REPORT: Administrative Assistant Rodgers reviewed the revenue and expenses through July 31, 2012 which, when compared to last year, are relatively the same.

TOWNSHIP DESPOSITORY: Administrative Assistant Rodgers reported that the Township has been having problems with some of the accounts at M&T bank. She recommended returning the accounts back to PNC, the primary depository. The Committee recommended putting out an RFP for banking services.

CITIZEN'S QUESTIONS TO THE COMMITTEE: None

The meeting adjourned at 7:48 P.M.

Respectfully submitted,  
Kristina J. Rodgers  
Township Secretary